

Hills City Council Meeting
November 26, 2018
7:00 PM
Hills Fire Station Meeting Room

The regular Hills City Council meeting was called to order by Mayor Tim Kemp at 7:00 p.m. on Monday, November 26, 2018 at the Hills Fire Station Meeting Room.

Present: Council members: Merle Hill, Christine Peters, Cathy Knebel, Steve Harris and Teresa Volk. Absent: None. Also present: Cathy Fitzmaurice-Hill, City Administrator, and Matt Pantel, Hills Fire Chief.

Consent Agenda: A Motion was made by Peters and seconded by Knebel to approve the consent agenda approving agenda, minutes from November 12, 2018 Council Meeting, scheduled list of claims, receipts from November 10, 2018 thru November 21, 2018, and appointment of Kelley Schlitz as Deputy City Clerk. Ayes:5. Motion carried.

Public Comment: None.

Business:

Sheriff Lonny Pulkrabek presented an annual update on police protection showing hours provided have exceeded the contract amount thru October 2018. The proposed contract renewal includes an increase of \$2/hour to \$45/hour for FY 19-20. The total annual amount is \$31,356. Sheriff Pulkrabek recommended the City consider an increase in hours.

Steve Troyer, Fox Engineering, expressed appreciation to Hills for allowing Fox to work on both the water and sewer projects.

Resolution 2018-44 was presented approving and authorizing the Mayor to sign Contractor's Application for Payment No. 16 to the contract with Woodruff Construction, LLC for Hills Wastewater Treatment Plant Improvements Project. This is the final request in the amount of \$10,520.00. It has been reviewed and recommended for approval by Fox Engineering. A Motion was made by Volk and seconded by Hill to approve Resolution 2018-44. Roll Call: Ayes: Volk, Hill, Knebel, Harris, Peters. Resolution 2018-44 approved.

Resolution 2018-45 was presented authorizing the Mayor to execute the Engineer's Statement of Completion to the contract with Woodruff Construction, LLC for Hills Wastewater Treatment Plant Improvements Project. A Motion was made by Peters and seconded by Knebel to approve Resolution 2018-45. Roll Call: Ayes: Peters, Knebel, Harris, Hill, Volk. Resolution 2018-45 approved.

Resolution 2018-46 was presented: Acceptance of Public Improvements. The City accepts the Wastewater Treatment Plant Improvements Project subject to warranties and Maintenance Bond provisions. A Motion was made by Hill and seconded by Volk to approve Resolution 2018-46. Roll Call: Ayes: Hill, Volk, Peters, Knebel, Harris. Resolution 2018-46 approved.

Resolution 2018-47 was presented setting salaries or wages for Deputy City Clerk for Fiscal Year 2018-19 beginning December 1, 2018 through June 30, 2019. A Motion was made by Knebel and seconded by Peters to approve Resolution 2018-47. Roll Call: Ayes: Knebel, Peters, Volk, Hill, Harris. Resolution 2018-47 approved.

Resolution 2018-48 setting calendar year 2018 compensation for volunteer Fire Department Member. The stipends were determined for each member using the policy approved by Council and the Fire Association. The total amount is \$3,550 with \$1475 to be paid by the Association. A Motion was made by Knebel and seconded by Hill to approve Resolution 2018-48. Roll Call: Ayes: Knebel, Hill, Volk, Peters. Abstain: Harris. Resolution 2018-48 approved.

Pre-application for Catalyst Grant was approved. City received 8 out of 8 points. Moving forward with full application due December 14, 2018.

The Moen Municipal Infraction hearing was continued to January 30th. A status conference in district court set for December 13th.

Reports:

Attorney: No report.

Fire Chief: Township agreement set to expire June 30, 2019

Maintenance: No report.

Sewer: No report.

Water: No report

Administrator: Cathy has requested a new insurance proposal from Century Insurance that combines all of the City needs including general city, fire department, workers compensation, public officials policy and surety bond. Council recommended she move forward.

Mayor: Council and ICCSD board will hold a joint work session in January. Work session to update improvements plan is set for December 8, 2018 at 8:30 a.m.

Council Comments: Harris asked if City could address kids standing outside to wait for school bus, not allowed in Post Office. Mayor Kemp will contact ICCSD to see if anything can be done.

A Motion was made by Harris and seconded by Volk to adjourn the meeting at 7:49 p.m. Ayes:5. Motion carried.

Tim Kemp, Mayor

Cathy Fitzmaurice-Hill, City Administrator