

Hills City Council Meeting  
February 12, 2018  
7:00 PM  
Hills Fire Station Meeting Room

The regular Hills City Council meeting was called to order by Mayor Tim Kemp at 7:00 p.m. on Monday, February 12, 2018 at the Hills Fire Station Meeting Room.

Present: Mayor Tim Kemp. Council members: Steve Harris, Merle Hill, Cathy Knebel, Teresa Volk and Christine Peters. Absent: None. Also present: Cathy Fitzmaurice-Hill, City Administrator, Matt Pantel, Public Works & Fire Chief, Travis Treiber and Ben Sommers, Fire Dept., and Erek Sittig, City Attorney.

**Consent Agenda:** A Motion was made by Peters and seconded by Knebel to approve the consent agenda approving agenda, minutes from January 22, 2018 meeting, January 28, 2018 special meeting, scheduled list of claims, receipts from January 20, 2018 thru February 9, 2018, Treasurer's Report and Budget Report. Ayes:5. Motion carried.

**Public Comment:** None.

**Business:**

Mayor Kemp opened the Public Hearing on the FY18 Budget Amendment at 7:01 p.m. The amendment includes increased expenses for public works and park improvements. Hearing no public comments on the Amendment Mayor Kemp closed the Public Hearing at 7:02 p.m.

Mayor Kemp opened the Public Hearing to enter into a Sewer Revenue Improvement and Refunding Loan and Disbursement Agreement at 7:02 p.m. The SRF loan for the sewer project will be amended to include the eligible amount for the SRF Sponsored Project. The sewer project loan will be approximately \$2,280,000. The City is eligible for 10% of that loan amount for the SRF Sponsored Project, approximately \$230,000. The loan amendment increases the loan to 2,600,000. Interest rates will be adjusted upon completion of both projects to maintain payments under the original amount. Hearing no public comments Mayor Kemp closed the Public Hearing at 7:03 p.m.

Mayor Kemp opened the Public Hearing to review plans, specifications, form of contract and estimated cost for the SRF Sponsored Improvements Project at 7:03 p.m. The plans, specifications, and form of contract and estimated costs were available for viewing by the public. The estimated cost of the project lists \$191,000 for the north side work which includes the entire engineer cost, \$57,000 for the south side work, \$6,000 for alternate work on Community Center downspouts, \$21,000 for alternate work on the rock depth and \$49,000 for non eligible items including the light poles. Hearing no public comments Mayor Kemp closed the Public Hearing at 7:08 p.m.

Mayor Kemp provided the first reading of Ordinance 2018-01 adding Chapter 57, regarding Dangerous Animals and amending provisions related to impounding stray animals. A Motion was made by Volk and seconded by Peters to approve the first reading of Ordinance 2018-01. Roll call: Ayes: Volk, Peters, Hill, Harris, Knebel. The first reading of Ordinance 2018-01 is approved.

Resolution 2018-05 was presented amending the current FY18 Budget. A Motion was made by Hill and seconded by Knebel to approve Resolution 2018-05. Roll call: Ayes: Hill, Knebel, Harris, Peter, Volk. Resolution 2018-05 approved.

Resolution 2018-06 was presented taking additional action to enter into a Sewer Revenue Improvement and Refunding Loan and Disbursement Agreement. This resolution amends the loan amount to cover the SRF Sponsored Project. A Motion was made by Knebel and seconded by Harris to approve Resolution 2018-06. Roll call: Ayes: Knebel, Harris, Peters, Volk, Hill. Resolution 2018-06 approved.

Resolution 2018-07 was presented approving the proposed plans, specifications, form of contract and estimated cost for the SRF Sponsored Improvements Project. A Motion was made by Volk and seconded by Hill to approve Resolution 2018-07. Roll call: Ayes: Volk, Hill, Peters, Knebel, Harris. Resolution 2018-07 is approved.

Council discussed a proposal for services from Shive-Hattery for the design and construction phases of a splash pad. The agreement provides for \$14,500 (lump sum) for design and bidding phase, an estimated \$7000 (hourly) for construction phase, and \$500 for reimbursable expenses for a total of \$22,000. A Motion was made by Knebel and seconded by Peters to approve the agreement with Shive-Hattery for the splash pad. Ayes: 5.

Resolution 2018-08 was presented approving and authorizing the Mayor to sign Agreement with Johnson County, Iowa to supply police protection through the Johnson County Sheriff's Office. This Agreement increases the number of hours to 13.4 per week at a annual cost of \$29,962.40 for FY19. A Motion was made by Peters and seconded by Knebel to approve Resolution 2018-08. Roll call: Ayes: Peters, Knebel, Volk, Harris, Hill. Resolution 2018-08 approved.

Resolution 2018-09 was presented approving and adopting City of Hills Permeable Pavers Maintenance Plan. This provides for the ongoing inspection and maintenance of the permeable paver project. A Motion was made by Hill and seconded by Peters to approve Resolution 2018-09. Roll call: Ayes: Hill, Peters, Knebel, Volk, Harris. Resolution 2018-09 approved.

Resolution 2018-10 was presented approving and authorizing the Mayor to sign Contractor's Applications for Payment No. 9 to the contract with Woodruff Construction LLC for Hills Wastewater Treatment Plant Improvement Project. The payment request for \$63,731.70 has been reviewed and recommended for approval by Fox Engineering. A Motion was made by Peters and seconded by Knebel to approve Resolution 2018-10. Roll call: Ayes: Peters, Knebel, Volk, Hill, Harris. Resolution 2018-10 approved.

Resolution 2018-11 was presented authorizing the Mayor to sign Change Order No. 3 to the contract with Woodruff Construction, LLC for Hills Wastewater Treatment Plant Improvements Project. This change order includes a deduct of \$378 for field tile repair and an increase of \$2,135 for the locating and plugging of the abandoned outfall sewer for a total increase in the contract price of \$1,757.00. The change order has been reviewed and recommended for approval by Fox Engineering. A Motion was made by Peters and seconded by Harris to approve Resolution 2018-10. Roll call: Ayes: Peters, Harris, Hill, Knebel, Volk. Resolution 2018-11 approved.

Resolution 2018-12 was presented authorizing the Mayor to sign Change Order No. 4 to the contract with Woodruff Construction, LLC for Hills Wastewater Treatment Plant Improvements Project. The change order would add \$4,113 to the contract. Dave Schmitt has requested the addition of a 12" gate valve to the 12" pipe between lagoon cell #2 and manhole #4, installed in #4. This design was considered by Fox in the original design but the decision was made that it was not necessary. The benefit of the valve would be future repairs. It would allow for the draining down of only one cell as opposed to draining down two cells for repairs. The valve would need to be exercised. Council felt since it was considered at design and may not be used in some time it is not necessary to complete the project. Resolution 2018-12 fails for lack of a motion to approve.

The Council issued a Thank You to Matt for the snow removal this last week!

**Reports:**

Attorney: No report.

Fire Chief: Fire Association Raffle will be held February 17, 2018.

Maintenance: No report

Sewer: Work on the Washington Lift Station is ongoing. Concrete slab did not meet the required air content. Fox recommends the City accept an extended five year warranty instead of requiring a replacement. Woodruff has also recommended enlargement of the hatch for placement of the pumps without removing the ladder. Woodruff considers removal of the ladder a safety issue. Fox recommends any necessary changes here should be at the expense of Woodruff.

Water: VFD on train #1 had issue, was repaired and placed back in service. Atrium retests came back with different results above the required limits.

Administrator: MPO is offering traffic count studies for the summer. Council did not feel one was needed this year. Streb & Streb Partnership re-zoning application has been amended and will be set for joint public hearing at February 26th meeting. Mercy Hospital will refinance its 2008 Bond series and is set for March 12th meeting.

Mayor: Tim shared that it is anticipated that RAGBRAI will either come through Hills or right by Hills.

Council Comments: None.

A Motion was made by Volk and seconded by Peters to adjourn the meeting at 7:43 p.m. Ayes:5. Motion carried.

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Tim Kemp, Mayor

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Cathy Fitzmaurice-Hill, City Administrator