

Hills City Council Meeting
July 24, 2023 / 7:00 PM / Hills Community Center

The regular Hills City Council meeting was called to order by Mayor Kemp at 7:00 p.m. on Monday, July 24, 2023 at the Hills Community Center.

Present: Council members: Hill, Knebel, Sommers, Volk. Absent: Hudachek. Also present: Schlitz, City Administrator; Pantel, Public Works; and Frembgen Kesner, Deputy Clerk.

Consent Agenda: A Motion was made by Knebel and seconded by Sommers to approve the consent agenda; approving the agenda, minutes from July 10, 2023 Council Meeting, scheduled list of claims, receipts from July 8, 2023 thru July 21, 2023, Revised June 2023 Treasurer's Report, and accept resignation of Schlitz as City Administrator. Ayes 4. Motion carried.

Public Comment: None.

Business:

Resolution 2023-32 was presented approving the Street Financial Report for FY23. A Motion was made by Sommers and seconded by Volk to approve Resolution 2023-32. Roll Call: Ayes: Sommers, Volk, Hill, Knebel. Absent: Hudachek. Resolution 2023-32 approved.

Resolution 2023-33 was presented authorizing the destruction of certain city records of the City of Hills in accordance with the Iowa League of Cities Record Retention Manual. A Motion was made by Knebel and seconded by Sommers to approve Resolution 2023-33. Roll Call: Ayes: Knebel, Sommers, Hill, Volk. Absent: Hudachek. Resolution 2023-33 approved.

Resolution 2023-34 was presented requesting the Johnson County Board of Supervisors to set a date for an Election of Imposition of Local Option Sales and Services Tax in the City of Hills. Voters will be asked to remove the June 30, 2025 sunset clause on the current LOST tax. A Motion was made by Knebel and seconded by Hill to approve Resolution 2023-34. Roll Call: Ayes: Knebel, Hill, Sommers, Volk. Absent: Hudachek. Resolution 2023-34 approved.

Mayor Kemp provided the Second Reading of Ordinance 2023-01 amending the Hills Code of Ordinances by enacting a special speed zone on Oakcrest Hills Road SE. Motion was made by Hill and seconded by Sommers to approve the First Reading of Ordinance 2023-01. Roll Call: Ayes: Hill, Sommers, Knebel, Volk. Absent: Hudachek. Second Reading approved.

A Motion was made by Sommers and seconded by Knebel to waive the Third Reading and final reading of Ordinance 2023-01 and move to final passage. Roll call: Ayes: Sommers, Knebel, Hill, Volk. Absent: Hudachek. Ordinance 2023-01 is approved upon final publication.

Council discussed repairing the sewer main lines along East Avenue. Council was presented with a single bid of \$13,044.00. Council directed Pantel to obtain a second bid, as well as bids for combining East Avenue with 2nd and 3rd Streets repairs.

Possible Closed Session:

A Motion was made by Sommers and seconded by Volk to enter into a closed session pursuant to Iowa Code Section 21.5(1)(i) to discuss personnel appointment. Roll Call: Ayes: Sommers, Volk, Hill, Knebel. Absent: Hudachek. Motion carried. Council entered into closed session at 7:12 p.m.

A Motion was made by Hill and seconded by Volk to return to open session. Roll Call: Ayes: Sommers, Hill, Volk, Knebel. Absent: Hudachek. Motion carried. Council entered into open session at 7:29 p.m.

Business (Continued):

Council discussed setting salaries and benefits for the City Administrator position. A Motion was made by Volk and seconded by Sommers to set annual salary at \$55,702. Ayes 4. Motion carried.

Resolution 2023-35 was presented setting salaries or wages for Deputy City Clerk for Fiscal Year 2023-2024 beginning July 31, 2023 through November 24, 2023. A Motion was made by Knebel and seconded by Sommers to approve Resolution 2023-35. Roll Call: Ayes: Knebel, Sommers, Hill, Volk. Absent: Hudachek. Resolution 2023-35 approved.

Reports:

Attorney: No report.

Fire Chief: No report

Maintenance: Pantel reported a tripping hazard due to settlement of the light pole in front of the Community Center, and stated it cannot be repaired due to a crack. Knebel and Hill requested Pantel get estimates to replace the concrete panel.

Sewer: No report.

Water: No report

Administrator: Schlitz reported that two food trucks will come to town Friday, July 28, 2023, and that she has been contacted by an individual who would like to set up a coffee cart on Mondays and Fridays from 6 a.m. until 1:00 p.m., commencing in one month.

Mayor: Thanked Schlitz for her service to the community as City Administrator.

Council Comments: No comments

A Motion was made by Knebel and seconded by Hill to adjourn the meeting at 7:36 p.m. Ayes:4. Motion carried.

Tim Kemp, Mayor

Tam Frembgen Kesner, Deputy Clerk