

Hills City Council Meeting
April 8, 2019
7:00 PM
Hills Fire Station Meeting Room

The regular Hills City Council meeting was called to order by Mayor Tim Kemp at 7:00 p.m. on Monday, April 8, 2019 at the Hills Fire Station Meeting Room.

Present: Council members: Merle Hill, Cathy Knebel, Christine Peters, Steve Harris and Teresa Volk. Absent: None. Also present: Cathy Fitzmaurice-Hill, City Administrator and Matt Pantel, Public Works, Fire Chief.

Consent Agenda: A Motion was made by Hill and seconded by Knebel to approve the consent agenda approving agenda, minutes from March 25, 2019 Council Meeting, scheduled list of claims, receipts from March 23, 2019 thru April 5, 2019, Treasurer's Report and Budget Report. Ayes:5. Motion carried.

Public Comment: None

Business:

The City received its Audit Report from the State which included the same recommendations. The Audit recommends a list of segregation of duties which it recognizes is difficult for the City to achieve with a limited number of employees. It further recommends that the Mayor's signature be removed as an automatic print on checks. The Audit also notes a questionable disbursement in the amount of \$69 for Fire Fighter awards. It recommends the Council determine and document the public purpose in giving these awards and establish a written policy to continue the awards. The Audit results will be added to the website and information included in the next newsletter.

Council discussed the estimate from LL Pelling for street work at \$15,354.70. Matt explained that there might be a few minor things added. The estimate falls within the current budget amount for street work. A motion was made by Hill and seconded by Volk to approve the Pelling estimate for street work. Ayes: 5. Motion carried.

Reports:

Attorney: No report.

Fire Chief: Fire Association will hold its pancake breakfast on May 5th at the Hills Community Center from 7-1 and its Spring Dance is scheduled for June 8 at Old 218 Tap with the band Drama Kings. Matt received an estimate from EIB for an addition to the station at \$43,928. He will get additional information from McCreedy Ruth and Cline Construction. The addition would allow all department vehicles to be housed at the station and free up space for additions to the City Office.

Maintenance: Working on fence for splash pad, a privacy fence. City will purchase materials. Council asked Matt to explore options besides wood.

Sewer: Wastewater plant is operating well, ice is gone and diffusers are in operation.

Water: Switching back to normal fill lines. Hydrant flushing will be late April or early May.

Administrator: Drainage study conducted by Shive-Hattery will begin early May with results anticipated for June. Will coordinate with Stutsman on tiling project. Provided Council with information on possible stage for ball park. Will move forward with drawings with Shive-Hattery.

Mayor: No report.

Council Comments: Hill commented that the brush pile at the old sewer plant is being used for more than brush. Council asked that information be listed in the newsletter and consider locking the gate to prevent misuse.

A Motion was made by Hill and seconded by Knebel to adjourn the meeting at 7:51 p.m. Ayes:5. Motion carried.

Tim Kemp, Mayor

Cathy Fitzmaurice-Hill, City Administrator