

ORDINANCE NO. 2016-02

AN ORDINANCE AMENDING THE HILLS MUNICIPAL CODE BY ADDING
A NEW CHAPTER 23 THERETO ENTITLED "COMMUNITY CENTER BOARD"
ESTABLISHING A NEW ADMINISTRATIVE AGENCY FOR THE CITY OF HILLS

Be it enacted by the City Council of the City of Hills, Iowa:

SECTION 1. There is hereby adopted the following Chapter 23 entitled "Community Center Board":

23.01 HILLS COMMUNITY CENTER. The public community center for the City is known as the Hills Community Center. It is referred to in this chapter as the "community center". The City is the owner of the community center property.

23.02 BOARD CREATED. The Hills Community Center Board is hereby created to oversee the maintenance and management of the Hills Community Center. The Board shall consist of five (5) members, which may include both residents and nonresidents. Members shall not hold any elective office in the City government. Members shall be appointed by the Mayor with the approval of the Council. (Code of Iowa, Sec. 392.1)

23.03 TERM OF OFFICE. All members shall serve staggered five (5) year terms. To implement staggered terms, two members of the initial Board shall serve for two years, two members of the initial Board shall serve for three years and one member of the initial Board shall serve for five years. (Code of Iowa, Sec. 392.1)

23.04 VACANCIES. If a vacancy exists on the Board, caused by resignation or otherwise, a successor for the residue of the term shall be appointed in the same manner as the original appointee. (Code of Iowa, Sec. 392.1)

23.05 COMPENSATION. All members of the Board shall serve without compensation, except for their actual expenses, which shall be subject to the approval of the Council. (Code of Iowa, Sec. 392.1)

23.06 POWERS AND DUTIES.

1. Selection of Officers. The Board shall choose annually at its first regular meeting one of its members to act as Chairperson and another as Vice Chairperson, who shall perform all the duties of the Chairperson during the Chairperson's absence or disability. (Code of Iowa, Sec. 392.1)

2. Adopt Rules and Regulations. The Board shall adopt such rules and regulations governing its organization and procedure as it may deem necessary. (Code of Iowa, Sec. 392.1)

3. Community Center. The Board shall oversee the use, maintenance, and management of the community center. It shall have the power to make rules and regulations governing the use of the community center. (Code of Iowa, Sec. 392.1)

4. Fiscal Responsibility. The Board shall have full, complete, and exclusive authority to expend, for and on behalf of the City, all sums of money appropriated to it and to use and expend all gifts, donations or payments that are received by the City for the Community Center. (Code of Iowa, Sec. 392.1)

5. Limitation on Entering Contracts. The Board shall have no power to enter into contracts that bind the City beyond the amount of its original or amended appropriations as approved by the Council for the present fiscal year. (Code of Iowa, Sec. 392.1)

6. Annual Report. The Board shall each year make a report to the Mayor and Council of its proceedings, with a full statement of its receipts and disbursements and the progress of its work during the preceding fiscal year. (Code of Iowa, Sec. 392.1)

7. Budget. The Board shall provide a budget appropriations request to the Mayor and Council each year, no later than February 1, for the next fiscal year budget.

Passed by the City Council of the City of Hills, Iowa, the 9th day of May, 2016.

Tim Kemp
Tim Kemp, Mayor

ATTEST:
Cathy Fitzmaurice-Hill
Cathy Fitzmaurice-Hill, City Clerk

First Reading: 4-25-16

Second Reading: 5-9-16

Third Reading: Waived, final passage 5-9-16

CLERK'S CERTIFICATE

I hereby certify that the foregoing Ordinance No. 2016-02 was published as required by law on the 10th day of May, 2016.

SIGNED Cathy Fitzmaurice-Hill
Cathy Fitzmaurice-Hill, City Clerk