

Hills City Council  
Work Session  
December 10, 2016  
8:00 AM  
Hills City Office

Mayor Kemp called the meeting to order at 8:07 AM. Council members present were: Bruce Endris, Merle Hill, and Cathy Knebel. Absent: Thom Kirkpatrick and Steve Harris. Also present: City Administrator, Cathy Fitzmaurice-Hill.

Mayor Kemp explained the main topic is to create a 3-5-10 year plan, priority list of projects for the City. City Administrator provided information on the FY17 budget projects for this year along with revenue projections for the next five years. She reviewed all fund balances and explained that most funds would balance each budget but nothing left for much extra. The LOST fund amounts received can be used for the plan or priority list. Any additional funds would need to come from economic development.

The Council reviewed a project list of needs/wants for the City and worked to prioritize the projects based on need and ability to fund. Some things can be incorporated into the budget such as sewer jetting, staffing needs including benefits, public works equipment. Discussion items included additional recreational events including a possible splash pad, social media methods to reach residents, regular replacement of City equipment, Fire Department needs, street work, City buildings, water maintenance, updates to park and equipment and sewer upgrades. The Council felt that priority should be given to street work on Main Street. This will be incorporated into the next budget and Council will begin plans in January for this project. The Council will review plans as needed.

Cathy also presented several policies to the Council to review. The Employee handbook needs to be updated along with Council procedures, cash management, purchasing. She asked Council to review all policies to ensure the accuracy with current procedure. These will be discussed as appropriate at Council meetings to enact.

The work session ended at 10:57 AM.

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Tim Kemp, Mayor

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Cathy Fitzmaurice-Hill, City Administrator