

Hills City Council Meeting
December 12, 2016
7:00 PM
Hills Fire Station Meeting Room

The Hills City Council meeting was called to order by Mayor Tim Kemp at 7:00 p.m. on Monday, December 12, 2016 at the Hills Fire Station Meeting Room.

Council members present were: Merle Hill, Thom Kirkpatrick, Steve Harris, Bruce Endris, and Cathy Knebel. Absent: None. Also present: Cathy Fitzmaurice-Hill, City Administrator, Ron Wolfe, Public Works, Erek Sittig, City Attorney, and Matt Pantel, Asst. Fire Chief.

Consent Agenda: A Motion was made by Knebel and seconded by Hill to approve the Agenda. Ayes: 5. Motion carried. A Motion was made by Knebel and seconded by Harris to approve the consent agenda including minutes from the Meeting of November 28, 2016, Scheduled list of claims, receipts from November 23, 2016 thru December 9, 2016, Treasurer's report, Budget Report and Canceling December 26, 2016 regular council meeting. Ayes:5. Motion carried.

Public Comment: None.

Business:

Resolution 2016-29 was presented accepting and approving Residential Purchase Agreement with Karen K. Branson. The Resolution approves the Agreement between the City and Karen K. Branson for the purchase of property at 200 East Main Street in Hills for the amount of \$42,000 in lieu of additional enforcement action against the property. A Motion was made by Hill and seconded by Kirkpatrick to approve Resolution 2016-29. A roll call vote was taken. Ayes: 5. Resolution 2016-29 passed.

The City received an estimate from Shive-Hattery to provide professional services to prepare a concept site plan, building concept floor plan and elevation and concept level cost opinion for a new city hall/storm shelter/library. The proposal is to be billed hourly with an estimated cost of \$5,000. A Motion was made by Kirkpatrick and seconded by Endris to accept the estimate from Shive-Hattery. Ayes: 5. Motion carried.

Resolution 2016-30 was presented of appointment and compensation schedule for City Attorney. The Resolution appoints Erek Sittig as City Attorney at a fee schedule of \$140.00 per hour effective January 1, 2017 thru December 31, 2017. A Motion was made by Hill and seconded by Knebel to approve Resolution 2016-30. A roll call vote was taken. Ayes: 5. Resolution 2016-30 passed.

Reports:

Attorney: No additional report.

Fire Chief: Matt reported that Jason is working on stipend policy change recommendations. The Council asked about replacing the tanker. If necessary the Dept. may seek funds from the Townships to replace. The more pressing need is for replacement of the pumper. The Dept. will work on a proposal for the Council

Maintenance: Ron reported the snow caused some issues with streets but he is attempting to keep them clear. Council discussed possibility of using salt brine spray on Main Street prior to storms. Ron will check on this.

Sewer: The second pump has been replaced at the Oak Crest Hill Lift Station.

Water: No report.

Administrator: P&Z has completed its review of the zoning and subdivision ordinances and will ask City Engineer Kevin Trom to review subdivision and make recommendations. The Council will also need to establish a fee for submitting a preliminary plat to the City. The Auditor contacted the City to indicate that the review showed all recommendations have been complied with. They congratulated the City on taking the steps necessary to do so. They requested additional information on the sewer contract with Bruce Endris. In particular, what steps the City took in awarding him the contract and his status as an independent contractor. Cathy will provide info to them.

Mayor: Tim commented that the work session went well and now we can begin implementing the plans discussed.

A Motion was made by Knebel and seconded by Harris to adjourn the meeting at 7:40 p.m. Ayes: 5. Motion carried.

Tim Kemp, Mayor

Attest:

Cathy Fitzmaurice-Hill, City Administrator