

City of Hills

Council Members

Bruce Endris
Steve Harris
Merle Hill
Thom Kirkpatrick
Cathy Knebel

201 N 1st St P O Box 345
Hills, Iowa 52235-0345
Phone 319-679-3197
Fax 319-679-3097
www.hills-ia.org

Mayor

Tim Kemp
Clerk
Bonnie Hansen
Deputy Clerk
Leanne Sommers

Regular Meeting

Hills Fire Department Meeting Room @ 7:00 PM
March 10, 2014

- **Consent Agenda:**
 - Minutes from meetings February 24
 - Bills from February 21 – March 7
- **Public Discussion**
- **New Business**
 - Public Hearing for FY 2015 Budget
 - Discuss and action on FY2015 Budget
 - Discuss the 2013 Hills Comprehensive Plan update by ECICOG
 - Discuss and approve contract with Johnson County Sheriff
 - Discuss and approve contract with financial advisor
 - Discuss and approve contract with Water Superintendent/operator
- **Previous Business**
 - Discussion and possible action on Water utility
- **Council Action List, Comments, Concerns, Reports**
 - Mayor
 - Attorney
 - Maintenance
 - Fire Department
 - Sewer
 - Clerk
- **Adjournment**

Hills City Council
Meeting
February 24, 2014
7:00 PM
Hills Fire Station Meeting Room

The regular Hills City Council meeting was called to order at 7:00 PM on Monday, February 24, 2014 at the Hills Fire Station Meeting Room.

Mayor Tim Kemp called the meeting to order at 7:00 PM. Council members present were: Bruce Endris, Steve Harris, Merle Hill, Thom Kirkpatrick and Cathy Knebel.

A motion was made by Kirkpatrick and seconded by Knebel approve the consent agenda of the minutes and bills. Ayes: 5. Motion passed.

Public Discussion: None

Council Meeting:

New Business:

Attorney Erek Sittig discussed the RFP's that had been received from the various financial advisors. He reviewed the memo of the three companies discussing the different options. A motion was made to accept the RFP from Speer Financial by Hill and seconded by Endris. Ayes: 5 Motion passed.

A motion was made by Kirkpatrick and seconded by Harris to submit past due sewer/garbage bills to the County Treasurer. Ayes: 5 Motion passed

Discussion was held regarding the Water operator and interviews that were held.

Old Business:

Update on the water utility was held. The bid opening will not be held on February 27 as the requirements from Congress have not been set up by the Environmental Protection Agency (EPA). Until the requirements are put into place, the Iowa Department of Natural Resources (IDNR) will not issue a construction permit. Discussion was held to wait on the requirements which at this time the IDNR does not have a set date of when they will receive them from the EPA and put the entire project on hold or to set another bid date. By setting another bid date, this will keep the project active on prospective bidders list. It was decided to set another date of March 20th to open the bids with the possibility that the EPA will get the requirements to the IDNR.

Council Concern List:

Reports:

Attorney: Recodification- the sewer portion is being reviewed by the City Engineer. Erek is waiting on his comments from this. He is working on getting approval for the Stutsman and Stoner easement agreements.

Fire Chief: Chief Jason Van reported the raffle diner went well. Freeman Lock is coming to work on the cameras in the Fire Department. Jason has been in touch with Hills Elementary, Stutsman's Inc, and Atrium Village to arrange for walk through to explore where things are located in case of emergency. There has been positive feedback about having some children's activities at the fire department at the Fourth of July celebration. Some building maintenance is needed as filters for the furnaces, bulbs and paint for the stalls. Jason will work with Ron to get these matters taken care of. Calls this month were total 11 calls, three car accidents and eight medical calls.

Maintenance: There was a sewer back up in a residence on Iowa Street. The line was cleared and the City will be receiving a bill for this back up. Ron suggested getting a contract with a company for a sewer camera to explore the lines in the City so this will not happen in the future. Salt and sand are in good shape for now for the streets.

Sewer: Bruce reported new pump installed.

Mayor: No report

Clerk: - Resumes from the water project manager were distributed for council review.

A motion was made by Knebel and seconded by Kirkpatrick to adjourn the meeting at 7:40 PM. Ayes: 5 Motion passed.

Tim Kemp, Mayor

Bonnie Hansen, Clerk

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
HILLS BANK & TRUST GENERAL													
MARCH 2014	1 I	3/04/2014	3/04/2014	1146 AUDITOR STATE OF IOWA ANNUAL EXAM	1200.00		1200.00		1200.00	001			1
				** VENDOR TOTALS *	1200.00		1200.00		1200.00				
1013 CITY OF IOWA CITY													
27435	1 I	3/10/2014	3/10/2014	MARCH FEES	487.42		487.42		487.42	001			1
				** VENDOR TOTALS *	487.42		487.42		487.42				
1025 DATA TECHNOLOGIES													
SPRING14	1 I	3/10/2014	3/10/2014	SPRING SOFTWARE UPDATE	95.00		95.00		95.00	001			1
				** VENDOR TOTALS *	95.00		95.00		95.00				
1335 DEREK BARNARD													
MAR14	1 I	3/10/2014	3/10/2014	WEBSITE UPDATES	60.00		60.00		60.00	001			1
				** VENDOR TOTALS *	60.00		60.00		60.00				
1045 FREEMAN LOCK & ALARM INC													
126371	1 I	3/10/2014	3/10/2014	KEYS FOR FILE CABINETS	22.75		22.75		22.75	001			1
126395	1 I	3/10/2014	3/10/2014	FIRE DEPT CAMERA REPAIR	90.00		90.00		90.00	001			1
				** VENDOR TOTALS *	112.75		112.75		112.75				
1046 GAZETTE COMMUNICATIONS													
2500313	1 I	3/10/2014	3/10/2014	BUDGET NOTICE	115.34		115.34		115.34	001			1
				** VENDOR TOTALS *	115.34		115.34		115.34				
1068 I WIRELESS													
MAR14	1 I	3/10/2014	3/10/2014	CELL PHONE	63.59		63.59		63.59	001			1
				** VENDOR TOTALS *	63.59		63.59		63.59				
1101 JOHNSON COUNTY SHERIFF													
MARCH14	1 I	3/10/2014	3/10/2014	MARCH FEES	2167.75		2167.75		2167.75	001			1
				** VENDOR TOTALS *	2167.75		2167.75		2167.75				
1310 MATT PANTEL													
MARCHFD	1 I	3/10/2014	3/10/2014	PAINT FOR FIRE STATION	32.27		32.27		32.27	001			1
				** VENDOR TOTALS *	32.27		32.27		32.27				
1349 IOWA OFFICE SUPPLY INC													
284102	1 I	3/10/2014	3/10/2014	COPIER	84.00		84.00		84.00	001			1
				** VENDOR TOTALS *	84.00		84.00		84.00				
1173 PAUL'S DISCOUNT													
31909	1 I	3/10/2014	3/10/2014	FURNACE FILTERS	15.96		15.96		15.96	001			1
				** VENDOR TOTALS *	15.96		15.96		15.96				
1069 RICOH													
91866686	1 I	3/10/2014	3/10/2014	COPIER	99.87		99.87		99.87	001			1
				** VENDOR TOTALS *	99.87		99.87		99.87				
1193 SHARON TELEPHONE													
MARCH14	1 I	3/10/2014	3/10/2014	224 1/2 FIRE DEPT	81.48		81.48		81.48	001			1

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	SQ	CK
1193 SHARON TELEPHONE														
MARCH14	3 I	3/10/2014	3/10/2014	224 1/2 FIRE STATON	81.47		81.47		81.47	610				1
	4 I			513 CLERK OFFICE	136.08		136.08		136.08	610				1
	5 I			223 MAINTENANCE OFFICE	33.71		33.71		33.71	610				1
				* INVOICE TOTALS	251.26		251.26		251.26					
				** VENDOR TOTALS *	251.26		251.26		251.26					
1216 U S POST OFFICE														
MARCHUB	1 I	3/10/2014	3/10/2014	MARCH UTILITY	58.99		58.99		58.99	610				1
				** VENDOR TOTALS *	58.99		58.99		58.99					
				SEWER	1246.83		1246.83		1246.83					
LANDFILL/GARBAGE														
1014 CITY OF IOWA CITY LANDFIL														
MARCH14	1 I	3/10/2014	3/10/2014	LANDFILL FEES	39.59		39.59		39.59	670				1
				** VENDOR TOTALS *	39.59		39.59		39.59					
1100 JOHNSON COUNTY REFUSE, INC														
67843	1 I	3/10/2014	3/10/2014	FEBRUARY FEES	2688.00		2688.00		2688.00	670				1
				** VENDOR TOTALS *	2688.00		2688.00		2688.00					
1216 U S POST OFFICE														
MARCHUB	2 I	3/10/2014	3/10/2014	MARCH UTILITY	58.99		58.99		58.99	670				1
				** VENDOR TOTALS *	58.99		58.99		58.99					
				LANDFILL/GARBAGE	2786.58		2786.58		2786.58					
				BANK TOTALS	10474.01		10474.01		10474.01					
				TOTAL MANUAL CHECKS					.00					
				TOTAL E-PAYMENTS					.00					
				TOTAL PURCH CARDS					.00					
				TOTAL OPEN PAYMENTS					10474.01					
				GRAND TOTALS	10474.01		10474.01		10474.01					

Bonnie Hansen

From: Tim Kemp [kempicia@sharontc.net]
Sent: Thursday, March 06, 2014 11:05 PM
To: Steve Harris; Thomas D Kirkpatrick; Cathy Knebel; Bruce endris; fitzmauricehil@aol.com; Bonnie Hansen
Subject: Fwd: Buy American

Council and others-

I got a response back from Harkin's office when I contacted them about our problem with EPA get changes to IDNR about the Buy American program and the impact it has on our project. I then forwarded that on to Steve Troyer. You can start reading at the bottom and work your way up. Harkin's office told me they had also heard from Sioux City about a project there too.

This is more just an FYI and we can discuss it Monday night. Steve will let us know if he hears anything more before then.

Bonnie could you please send this onto our water superintendent, I don't seem to have his email, thanks.

Enjoy the weekend,
Tim

Begin forwarded message:

From: Steve Troyer <stroyer@foxeng.com>
Date: March 6, 2014 5:59:57 PM CST
To: Tim Kemp <kempicia@sharontc.net>
Cc: "Kevin P. Trom" <ktrom@shive-hattery.com>
Subject: Re: Buy American

Tim,

Thanks for the information. If they do get the guidance out next week, we should be able to proceed with bidding on the 20th. A waiver would be nice, but I agree that still could be a few weeks out. I forwarded this on to IDNR, to get their take on this. If a waiver is forthcoming, and it applies to Hills, then we would be better off waiting for that.

I also spoke with IDNR yesterday. They are very frustrated with this as well, but said that EPA has made some progress. But still no details on documentation requirements and waivers (two huge parts). They are somewhat hopeful that we will have information prior to our bid date.

I'll let you know if IDNR has any more input to the information below. Thanks.

Steve Troyer, P.E.

FOX Engineering Associates, Inc.
414 South 17th Street | Suite 107 | Ames, IA 50010
Office | 515.233.0000 | Cell | 515.290.3847
www.foxeng.com

From: "Tim Kemp" <kempicia@sharontc.net>
To: "Steve Troyer" <stroyer@foxeng.com>, "Kevin P. Trom" <ktrom@shive-hattery.com>
Sent: Thursday, March 6, 2014 4:53:27 PM
Subject: Fwd: Buy American

Steve and Kevin-

Here is a response I got back from Harkin's office. It sounds somewhat encouraging, but even if they post a waiver it sounds like several more weeks before we can move forward. Thoughts gentlemen?

Tim

Begin forwarded message:

From: "Moreland, John (Harkin)" <John.Moreland@harkin.senate.gov>
Date: March 6, 2014 10:35:00 AM CST
To: "kempicia@sharontc.net" <kempicia@sharontc.net>
Subject: FW: Buy American

Mayor Kemp: Below is the response to our initial inquiry to USEPA on breaking loose the guidelines on the "buy American" provisions for the SRF program. We will keep after them until the guidance is finalized. Best, John Moreland

John Moreland
Staff Assistant, U.S. Senator Tom Harkin
210 Walnut Street, Room 733
Des Moines, IA 50309
john_moreland@harkin.senate.gov
515-284-4574 (p) 515-284-4937 (f)

EPA HQ is preparing guidance on the American Iron and Steel provision of the FY14 appropriation. While there are no guarantees, HQ hopes to have the guidance released next week.

Additionally, EPA HQs is working on a national waiver that will grant an exception to any project that submitted plans and specs for review prior to the date of enactment, 1/17/14, if the plans and specs were approved at an as yet undetermined date in the near future. A draft of the waiver, if it is approved internally, will likely be posted on our website for 15 days for informal comment.

Projects do not have to be held up in anticipation of the guidance. While there are questions that will be answered in the guidance, projects can include the statutory language in loans and contracts stating that further

guidance will be forthcoming. If borrowers and contractors take a very strict reading of the guidance, they should be fine. If they have any specific questions prior to the guidance being released, they can submit those to EPA and we will try to answer those asap.

From: Moreland, John (Harkin) [mailto:John_Moreland@harkin.senate.gov]
Sent: Wednesday, March 05, 2014 2:37 PM
To: Sanders, LaTonya; Hatch, Sarah
Cc: Boes, Eldon (Harkin); O'Brien, Sandi (Harkin)
Subject: RE: Buy American

Yes, we understand that Congress created this problem with "upon enactment" phrasing rather than giving, say, 60 days, to develop guidance. In addition to Sioux City, Hills, Iowa is also looking to move ahead on their new water system, something USEPA has been after them to do for over a decade.

Can you shed any light on the deal that South Dakota received from Region 8? Thanks, John Moreland

John Moreland
Staff Assistant, U.S. Senator Tom Harkin
210 Walnut Street, Room 733
Des Moines, IA 50309
john_moreland@harkin.senate.gov
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From: Sanders, LaTonya [<mailto:Sanders.Latonya@epa.gov>]
Sent: Wednesday, March 05, 2014 2:31 PM
To: Moreland, John (Harkin)
Subject: RE: Buy American

Hi John,

At this time, we have not received word on when we will get guidance from EPA HQ's.

They are aware of your inquiry.

I'll keep you posted.

Thanks.

LaTonya E. Sanders
Congressional Liaison

U.S. Environmental Protection Agency, Region 7
Office of the Regional Administrator
Office of Public Affairs
11201 Renner Boulevard
Lenexa, Kansas 66219

Office: 913-551-7555
BlackBerry: 913-387-7548
Email: sanders.latonya@epa.gov

From: Moreland, John (Harkin) <John_Moreland@harkin.senate.gov>
Sent: Tuesday, March 04, 2014 3:12:11 PM
To: Hatch, Sarah
Subject: Buy American

Hi, Sarah:

Are you getting any word on when guidance will come down on the buy American provisions of the SRF fund will be issued? We are getting dinged by a couple of communities who are chomping at the bit to begin work. Thanks, John

John Moreland
Staff Assistant, U.S. Senator Tom Harkin
210 Walnut Street, Room 733
Des Moines, IA 50309
john_moreland@harkin.senate.gov
515-284-4574 (p) 515-284-4937 (f)

Be Part of Something Really BIG this Earth Day!



ST PAUL, MINNESOTA • ST LOUIS, MISSOURI

Avenue of the Saints

High Priority Corridor 2



Avenue of the Saints Clean-Up

April 26, 2014, Saturday, 9 – Noon

GUINNESS WORLD BOOK of RECORDS Attempt:

Longest continuous litter clean-up on record,
563 miles – St Paul, Mn to St Louis, Mo

Be part of this record setting event!

Registration for I-380 (Linn County) and Route 218 (Johnson County)
begins on March 13, 2014 at the City of Cedar Rapids Mint Green Bag
website - <http://www.igreencr.com/>

This clean-up effort is made possible by the combined efforts of Keep Iowa Beautiful, the City of Cedar Rapids and the Iowa Department of Transportation.

Keep Iowa Beautiful

Doug Elam
Keep Iowa Beautiful Roadside Enhancement
319-366-0705 * dcelam@yahoo.com
02/26/14

Host a sign-in for this event.

Route information

Length: 563 mi (908 km)

Existed: 1921 – present

Component US 61 from St. Louis to Wayland, Mo.

highways: Route 27 from Wayland to Iowa state line

Iowa 27 in Iowa

I-35 in Minnesota

Major junctions

South end: I-64 near St. Louis, MO

I-70 at Wentzville, MO

I-72 at Hannibal, MO

US 34 / Iowa 163 at Mount Pleasant, IA

I-80 / I-380 at Coralville, IA

US 20 at Waterloo, IA

I-35 near Clear Lake, IA

I-90 at Albert Lea, MN

I-35W at Burnsville, MN

I-494 at Mendota Heights, MN

North end: I-94 at St. Paul, MN

RESOLUTION NO. 2014-03
RESOLUTION APPROVING A CONTRACT WITH STEVEN S. FLAKE TO PROVIDE SERVICES TO THE CITY OF HILLS AS A WATER OPERATOR

WHEREAS, the City of Hills is in the process of constructing a public water system, and

WHEREAS, the City will require a qualified individual to act as the operator of the City's water system, and

WHEREAS, the City posted a request for proposals regarding the water operator position, reviewed the proposals it received, and determined that Steven S. Flake is qualified and should be retained as the operator of the City's future water system.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILLS, IOWA, that the City Council approves and the Mayor is authorized to sign the attached agreement with Steven S. Flake to provide services as the operator of the City's future public water system, and to provide services and give advice as requested before the water system is operational.

Motion made by _____, seconded by _____ to approve Resolution # 2014-03.

YES:

NO:

ABSTAIN:

ABSENT:

Resolution # 2014- 03 Passed and Approved on March 10, 2014.

Tim Kemp
Mayor

REVIEWED BY:

ATTEST:

Bonnie Hansen
City Clerk

Erek P. Sittig
City Attorney

Date	Item	Person	Details
3/10/14	Recodification	Erek	update
3/10/14	Review of Emergency Plan	Tim	Update from Dave Wilson
3/10/14	Stutsmans Building (old Lumber yard)	Tim	Update?
3/10/14	Water Testing From Dec 2012		Continuation
3/10/14	Call from Scott Ritter re Winborn property	Bonnie	Update to Council
3/10/14	Avenue of Saints Clean up	Bonnie	See Council Packet
3/10/14	Capping wells	Bonnie	Geologist engineer information
4/14/14	Rental Ordinance	Bonnie	Sample ordinances from other cities- put on agenda April