

City of Hills

Council Members

Bruce Endris
Steve Harris
Merle Hill
Thom Kirkpatrick
Cathy Knebel

201 N 1st St P O Box 345
Hills, Iowa 52235-0345
Phone 319-679-3197
Fax 319-679-3097
www.hills-ia.org

Mayor

Tim Kemp
Clerk
Bonnie Hansen
Deputy Clerk
Leanne Sommers

City Administrator- Cathy Fitzmaurice-Hill

Hills City Council

Regular Meeting

Hills Fire Department Meeting Room @ 7:00 PM

September 22, 2014

- **Consent Agenda:**
 - Minutes from meeting September 8, 2014
 - Bills from September 8 - September 22
- **Public Discussion**
- **New Business**
 - Courthouse Annex Bond Referendum - Supervisor Etheredge
 - Resolution 2014-28 authorizing the Mayor to execute Change Order No. 3 to the contract Dave Schmitt Construction Co. Inc for Hills Municipal Water System - Division 1
 - Resolution 2014-29 authorizing the Mayor to execute Change Order No. 4 to the contract Dave Schmitt Construction Co. Inc for Hills Municipal Water System - Division 1
 - Resolution 2014-30 authorizing the Mayor to execute Change Order No. 5 to the contract Dave Schmitt Construction Co. Inc for Hills Municipal Water System - Division 1
 - Resolution 2014-31 approving and authorizing the Mayor to sign Contractor's Application for Payment No. 2 to the Contract with Dave Schmitt Construction Co Inc for Hills Municipal Water System - Division 1
 - Resolution 2014-32 approving and authorizing the Mayor to sign Contractor's Application for Payment No.3 to the Contract with Maguire Iron Inc for Hills Municipal Water System - Division 1
 - Discussion and possible action on Work Change Directive No. 2 - Main Street Pavement Restoration
 - Discussion and possible action on Snow Removal Contract proposal from Knebel Landscaping
- **Previous Business**
 - Discussion and possible action on Water utility
- **Council Action List, Comments, Concerns, Reports**
 - Mayor
 - Attorney
 - City Administrator
 - Water
 - Maintenance
 - Fire Department
 - Clerk Office
- **Adjournment**

Hills City Council
Meeting
September 8, 2014
7:00 PM
Hills Fire Station Meeting Room

The regular Hills City Council meeting was called to order at 7:00 PM on Monday, September 8, 2014 at the Hills Fire Station Meeting Room.

Mayor Tim Kemp called the meeting to order at 7:00 PM. Council members present were: Bruce Endris, Steve Harris, Merle Hill and Thom Kirkpatrick. Absent: Cathy Knebel

A motion was made by Hill and seconded by Endris to approve the consent agenda of the minutes and bills.
Ayes: 4. Motion passed.

Public Discussion:

Ellison and Jeanette Byler were present to discuss some concerns with the construction of the water utility. Their concerns were discussed and some of the items will be brought to the attention of the contractor for action

Council Meeting

New Business:

At 7:20, the public hearing was open for the designation of the Hills 2014 Urban Revitalization area. Tim Krumm and Mark Stutsman were present to represent Stutsman's, Inc and for any questions. The hearing was closed at 7:22.

A motion was made by Endris and seconded by Harris to adopt the plan with the corrections of the City and date changes as noted. Roll Call was held. Ayes: 4 Motion passed. An ordinance designating an area of Hills as the Hills 2014 Urban Revitalization Area was presented. A motion was made by Kirkpatrick and seconded by Endris. Roll Call was held. Ayes: 4 Resolution passed. A motion was made by Hill and seconded to by Harris to waive the second and third readings of this ordinance. Roll Call was held. Ayes: 4 Ordinance passed.

Resolution 2014-24 authorizing the Mayor to execute Change order #1 to the contract with Dave Schmitt Construction Co. Inc for Hills Municipal Water System- Division 1 was presented. A motion was made by Kirkpatrick and seconded by Endris to accept this resolution. Roll Call was held. Ayes: 5 Resolution passed.

Resolution 2014-25 accepting authorizing the Mayor to execute a temporary construction access agreement with Downes and Associates was presented. A motion was made by Harris and seconded by Endris to pass this resolution. Roll Call was held Ayes; 4. Resolution passed.

A lengthy discussion was held regarding Change Order #3 regarding tracer wire being installed on homeowner's lines to the residence. A bid has been submitted to Fox Engineering but Engineer Steve Troyer still had questions and was working on it. A motion was made to approve Change Order #3 if work being done to services can be located by Kirkpatrick and seconded by Hill. Roll Call was held. Ayes: 4 Resolution passed.

Resolution 2014-26 to allow City Administrator for signature on Hills Bank accounts was presented. A motion was made by Endris and seconded by Kirkpatrick to accept the resolution. Roll Call was held. Ayes: 4 Resolution passed.

City Administrator Fitzmaurice-Hill updated the council on a meeting she had with Shive-Hattery Engineers, Dave Schmitt Construction and city employees regarding the fill dirt situation and the unforeseen circumstances on both parties. A compromise was made with Schmitt Construction using the sand the City already had purchased then if more fill was needed, the City would pay for the fill and Schmitt Construction trucking at their costs. A memorandum will be written regarding these terms.

Jim Wolfe reported the water construction as progressing. Three-five houses are being hooked up every day. Steve Troyer, Fox Engineering was present to discuss change orders and possible deducts.

- Changing window material in water treatment plant. Discussion was held and consensus was to go with "store front" windows with a \$976 savings.
- Changing material for interior doors- change from Fiberglass to hollow metal doors- consensus was to stay with fiberglass doors
- Changing overhead coiling door to RO system from stainless steel to powder coat steel- consensus was to do the deduct and go with the powder coat steel door with a \$290 savings.
- RO system-spare pump for cleaning system-a deduct of \$1900 if this isn't provided. Discussion was held- consensus was to provide pump.
- Eliminate PH analyzer twice a day- a deduct of approximately of \$2600-2700. Consensus was to keep the analyzers in.
- Changing valves- no difference so not worth changing.
- Eliminate flush every day -savings of \$4750- consensus was to keep this in specs
- Switch meters changed paddles- deduct of \$2500 but add meter so deduct would be \$1700. Consensus was to do this change.

Steve mentioned the DNR (Dept of Natural Resources) was adding more valves and tanks to the construction.

Discussion was held regarding the Main Street closure on Wednesday, September 10. Construction of Main Street was held and Ron informed those present that Main Street was asphalt only. McGuire pay application was submitted for the next meeting.

Steve Troyer discussed the wastewater update. There are four options;

1. Expand lagoon and add larger pond
2. Do Segur process system and add disinfectant by UV or chlorine and a pond with aerator
3. Mechanical Plant
4. No discharge to Old Man's Creek, but discharge to Iowa River and expand lagoon.

Number four was the most cost effective but Steve did not have firm numbers on this yet. The report is due to the DNR on December 1. Steve will be back to the council in October with more firm numbers. Steve also mentioned the City would need soil borings and possibly more land.

REPORTS:

Attorney: No report.

Fire Chief: Fire chief Van Nevel updated the council number of calls in the City. There were two fire calls, two EMS calls and one car accident in August.

Maintenance: No report

Sewer: One aerator is down and being replaced this week.

Administrator: Cathy is setting up a meeting with the Hills Fire Association and Hills Fire Department officers to discuss the stipend program. Cathy also spoke to Mike Gannon regarding the agreement on the maintenance of the RO systems installed in homes. The City is responsible until the water system is completed.

Mayor: No Report

Clerk: - No report

A motion was made by Hill and seconded by Harris to adjourn the meeting at 8:53PM. Ayes: 4 Motion passed.

Tim Kemp, Mayor

Bonnie Hansen, Clerk

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
HILLS BANK & TRUST GENERAL								
SEPT14	1	9/22/14	9/22/14	1139 ALLIANT UTILITIES 49160159060021/2 FIRE DE	101.27	001	001-150-6371	1
	2			4916014001001 STREET LIG	844.11	001	001-230-6371	1
	3			491601590600211/2 FIRE D	101.27	001	001-650-6371	1
	8			4916014882201 BALL PARK	288.24	001	001-650-6371	1
	9			4916015019501 SIGN LIGHT	19.95	001	001-650-6371	1
	10			4916015865001 MAINT BLDG	264.88	001	001-650-6371	1
	11			4916015907001 SIREN	28.74	001	001-650-6371	1
				INVOICE TOTAL	1,648.46			
				VENDOR TOTAL	1,648.46			
SEPT14	2	9/22/14	9/22/14	1010 CASEY'S GENERAL STORE CORPORAT ICE	23.96	001	001-150-6515	1
				INVOICE TOTAL	23.96			
				VENDOR TOTAL	23.96			
SEPT14	1	9/22/14	9/22/14	1320 CAPITAL ONE COMMERCIAL SUPPLIES	68.57	001	001-650-6507	1
				INVOICE TOTAL	68.57			
				VENDOR TOTAL	68.57			
2537981	1	9/22/14	9/22/14	1046 GAZETTE COMMUNICATIONS PUBLICATIONS	45.98	001	001-650-6414	1
				INVOICE TOTAL	45.98			
				VENDOR TOTAL	45.98			
97645	1	9/22/14	9/22/14	1052 HARRY'S CUSTOM TROPHYS PLATES	30.58	001	001-150-6504	1
				INVOICE TOTAL	30.58			
				VENDOR TOTAL	30.58			
165411	1	9/22/14	9/22/14	1088 IOWA ONE CALL FAXES	37.80	001	001-650-6373	1
				INVOICE TOTAL	37.80			
				VENDOR TOTAL	37.80			
SEPT14	1	9/22/14	9/22/14	1101 JOHNSON COUNTY SHERIFF SEPTEMBER FEES	2,167.75	001	001-110-6420	1
				INVOICE TOTAL	2,167.75			
				VENDOR TOTAL	2,167.75			
SEP14	1	9/22/14	9/22/14	1130 MID AMERICAN ENERGY 77990-78018 FIRE DEPT	6.48	001	001-150-6371	1
	2			77990-78018 FIRE DEPT	6.47	001	001-650-6371	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
	3			77150-78014 MAINT BLDG	14.92	001 001-650-6371	1
				INVOICE TOTAL	27.87		
				VENDOR TOTAL	27.87		
SEPT14	1	9/22/14	9/22/14	1022 JOHNSON COUNTY CITY OF GOVERN MPOJC DUES	614.73	001 001-650-6210	1
				INVOICE TOTAL	614.73		
				VENDOR TOTAL	614.73		
297693	1	9/22/14	9/22/14	1349 IOWA OFFICE SUPPLY INC COPIER	106.48	001 001-650-6419	1
				INVOICE TOTAL	106.48		
				VENDOR TOTAL	106.48		
SEPT14	1	9/22/14	9/22/14	1198 STAPLES	215.15	001 001-150-6515	1
	2			INK FOR PRINTERS	71.22	001 001-650-6506	1
	3			LABLES FOR NEWSLETTER	103.17	001 001-650-6506	1
	4			PAPER	129.99	001 001-650-6506	1
				CHAIR			
				INVOICE TOTAL	519.53		
				VENDOR TOTAL	519.53		
169810	1	9/22/14	9/22/14	1203 STUTSMAN INC FIRE DEPT AUG DIESEL	237.26	001 001-150-6331	1
				INVOICE TOTAL	237.26		
				VENDOR TOTAL	237.26		
SEPCCOMMT	1	9/18/14	9/18/14	1216 U S POST OFFICE POSTAGE FOR POST CARDS	42.50	001 001-650-6508	1
				INVOICE TOTAL	42.50		
				VENDOR TOTAL	42.50		
				GENERAL	5,571.47		
				ROAD USE TAX			
77845	1	9/22/14	9/22/14	1133 ACTION SEWER & SEPTIC STORM LINE JETTED	330.30	110 110-865-6765	1
				INVOICE TOTAL	330.30		
77947	1	9/22/14	9/22/14	WATER JETTED/VACCUMMED D	185.00	110 110-865-6765	1
	2			WATTER JETTED	231.25	110 110-865-6765	1
	3			PUMP	231.25	110 110-865-6765	1
	4			DUMP FEE	187.50	110 110-865-6765	1
				INVOICE TOTAL	835.00		
				VENDOR TOTAL	1,165.30		

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ

SEPT14	1	9/22/14	9/22/14	1010 CASEY'S GENERAL STORE CORPORAT CITY GAS	345.89	110	110-210-6331	1
				INVOICE TOTAL	345.89			
				VENDOR TOTAL	345.89			
169811	1	9/22/14	9/22/14	1203 STUTSMAN INC AUG CITY DIESEL	284.80	110	110-210-6331	1
				INVOICE TOTAL	284.80			
				VENDOR TOTAL	284.80			
				ROAD USE TAX	1,795.99			
WATER								
SEPT14	7	9/22/14	9/22/14	1139 ALLIANT UTILITIES 4916016300502 OK PUMP HO	121.47	600	600-810-6371	1
				INVOICE TOTAL	121.47			
				VENDOR TOTAL	121.47			
74322	1	9/22/14	9/22/14	1122 MENARDS PAINT FOR MARKING	19.92	600	600-810-6490	1
				INVOICE TOTAL	19.92			
				VENDOR TOTAL	19.92			
SEP14	4	9/22/14	9/22/14	1130 MID AMERICAN ENERGY 08821-08014 WATER PLANT	10.00	600	600-810-6371	1
				INVOICE TOTAL	10.00			
				VENDOR TOTAL	10.00			
WATER								
				WATER	151.39			
SEWER								
SEPT14	4	9/22/14	9/22/14	1139 ALLIANT UTILITIES 4916015217001 3RD LIFT S	318.80	610	610-815-6371	1
	5			4916016300702 OK LIFT ST	59.07	610	610-815-6371	1
	6			4916014431401 LAGOON	1,022.53	610	610-815-6371	1
				INVOICE TOTAL	1,400.40			
				VENDOR TOTAL	1,400.40			
7748	1	9/22/14	9/22/14	1287 KEYSTONE LABORATORIES TESTS	41.68	610	610-815-6380	1
				INVOICE TOTAL	41.68			
7998	1	9/22/14	9/22/14	TESTS	78.38	610	610-815-6380	1
				INVOICE TOTAL	78.38			
				VENDOR TOTAL	120.06			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				SEWER	1,520.46		
				LANDFILL/GARBAGE			
SEPT14	1	9/22/14	9/22/14	1014 CITY OF IOWA CITY LANDFIL AUGUST LANDFILL CHARGES	167.23	670 670-840-6491	1
				INVOICE TOTAL	167.23		
				VENDOR TOTAL	167.23		
				LANDFILL/GARB	167.23		
				HILLS BANK & TRUST TOTAL	9,206.54		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	9,206.54		
				GRAND TOTALS	9,206.54		

*Council
Report*

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CASH - GEN	11,782.47	219,236.32
001-000-1115	CASH - FIRE TOWNSHIP CONTRIB		153,566.00
110-000-1110	CASH - RUT	3,906.49	347,890.48-
121-000-1110	CASH - LOST		818.20
600-000-1110	CASH - WATER	37.00-	80,721.10-
610-000-1110	CASH - SEWER	4,114.23	211,157.95
670-000-1110	CASH - GARBAGE	193.38	16,933.01
	CASH TOTAL	19,959.57	173,099.90
001-000-1160	CD - 10151413		40,000.00
001-000-1161	CD - 10151405		55,000.00
001-000-1163	CD - 10180420		140,000.00
001-000-1165	CD - 10155919 (FIRE)		11,000.00
001-000-1166	CD - 10134617 (FIRE)		5,000.00
001-000-1167	CD #10206068		200,000.00
110-000-1162	CD 10163707		100,000.00
110-000-1164	CD 10112191		50,000.00
110-000-1167	CD - 10134633		10,000.00
110-000-1168	CD - 10131266		30,000.00
110-000-1169	CD - 10096063		25,000.00
110-000-1170	CD - 10100444		40,000.00
110-000-1171	CD - 10100949		50,000.00
121-000-1160	CD - 10206076		101,892.72
610-000-1172	CD - 10100964		15,000.00
610-000-1173	CD - 10180065		5,400.00
610-000-1174	CD - 10189637		8,024.15
610-000-1175	CD #10206084		101,600.18
670-000-1175	CD - 10134625		5,000.00
670-000-1176	CD - 10099992		15,000.00
670-000-1177	CD - 102060092		50,000.00
	SAVINGS/CD'S TOTAL	.00	1,057,917.05
	TOTAL CASH	19,959.57	1,231,016.95

BUDGET REPORT
CALENDAR 9/2014, FISCAL 3/2015

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-650-6419	TECHNOLOGY SERVICE EXPENSE	6,000.00	166.48	286.48	4.77	5,713.52
001-650-6504	MINOR EQUIPMENT	2,000.00		1,569.69	78.48	430.31
001-650-6506	OFFICE SUPPLIES	3,000.00	1,233.08	1,468.67	48.96	1,531.33
001-650-6507	OPERATING SUPPLIES		68.57	123.57		123.57-
001-650-6508	POSTAGE & HANDLING	6,000.00	42.50	146.72	2.45	5,853.28
001-650-6515	MISC			3,321.00		3,321.00-
001-650-6599	MISC EXPENSE	6,000.00	25.00	25.00	.42	5,975.00
001-699-6490	ENGINEER EXP - OTHER PROF SERV	8,000.00	2,103.42	2,103.42	26.29	5,896.58
001-910-6910	TRANSFER OUT	60,000.00				60,000.00
110-210-6010	WAGES - ROAD USE	23,767.00	2,145.14	6,006.41	25.27	17,760.59
110-210-6110	SS/MED - CITY SHARE	1,854.00	164.11	459.49	24.78	1,394.51
110-210-6130	IPERS - CITY SHARE	2,236.00	191.56	536.35	23.99	1,699.65
110-210-6331	VEHICLE OPERATIONS	5,500.00	831.50	1,561.66	28.39	3,938.34
110-210-6332	VEHICLE REPAIR	4,000.00	20.00	787.65	19.69	3,212.35
110-210-6399	OTHER MAINT & REPAIR	1,000.00	35.93	101.38	10.14	898.62
110-210-6417	STREET MAINT EXPENSE	35,000.00				35,000.00
110-210-6768	ALLEY GRAVEL/PATCH	5,000.00				5,000.00
110-240-6509	POSTS/SIGNS	1,000.00				1,000.00
110-250-6470	SNOW & ICE REMOVAL	7,500.00				7,500.00
110-865-6765	STORM DRAINAGE	2,000.00	1,165.30	1,165.30	58.27	834.70
121-210-6417	STREET MAINT EXPENSE	65,000.00		65,000.00	100.00	
600-810-6010	WAGES - FULL TIME	40,000.00	1,458.00	2,456.00	6.14	37,544.00
600-810-6350	OPERATIONAL EQUIP REPAIR	3,000.00	280.00	28,646.29	954.88	25,646.29-
600-810-6371	UTILITIES		131.47	131.47		131.47-
600-810-6411	LEGAL	12,000.00		2,376.50	19.80	9,623.50
600-810-6414	PRINTING/PUBLISHING	5,000.00				5,000.00
600-810-6490	ENGINEERING COSTS	3,738,000.00	74.16	210,266.43	5.63	3,527,733.57
610-815-6010	WAGES - SEWER	20,000.00	800.00	2,685.12	13.43	17,314.88
610-815-6110	SS/MED - CITY SHARE	500.00		16.07	3.21	483.93
610-815-6130	IPERS - CITY SHARE	200.00		18.76	9.38	181.24
610-815-6320	GROUNDS MAINT & REPAIR	2,000.00				2,000.00
610-815-6350	OPERTAIONAL EQUIP REPAIR	25,000.00		642.21	2.57	24,357.79
610-815-6371	ELECTRIC/GAS EXPENSE	14,000.00	1,400.40	3,946.21	28.19	10,053.79
610-815-6373	TELEPHONE SERVICE	1,000.00	33.86	99.52	9.95	900.48
610-815-6380	TESTS	4,000.00	265.32	807.46	20.19	3,192.54
610-815-6399	OTHER MAINT & REPAIRS	1,200.00		2,940.00	245.00	1,740.00-
610-815-6418	TAX EXPENSE	1,100.00		209.00	19.00	891.00
610-815-6508	SEWER- POSTAGE	850.00	58.31	242.42	28.52	607.58
670-840-6491	LANDFILL	3,000.00	167.23	542.51	18.08	2,457.49
670-840-6492	GARBAGE	16,000.00	1,230.25	3,690.75	23.07	12,309.25
670-840-6508	LANDFILL/GARBAGE- POSTAGE	1,000.00	58.31	121.38	12.14	878.62
670-840-6535	GARBAGE BAGS	3,000.00				3,000.00
DIFFERENCE		4,488,105.00	28,910.88	394,717.61	8.79	4,093,387.39
PROOF		4,488,105.00	28,910.88	394,717.61	8.79	4,093,387.39

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
001-150-4475	TOWNSHIP CONTRIBUTIONS	44,000.00				44,000.00
001-430-4310	SHELTER RENT- PARKS	250.00	25.00	100.00	40.00	150.00
001-950-4000	GEN PROP TAX	351,225.00	13,376.51	14,262.86	4.06	336,962.14
001-950-4100	ALCOHOL LICENSE	450.00	75.00	75.00	16.67	375.00
001-950-4105	CIGARETTE PERMIT	75.00				75.00
001-950-4120	BUILDING/CONSTRUCT PERMIT	4,000.00	7,492.50	7,792.50	194.81	3,792.50
001-950-4180	URBAN CHICKEN PERMIT	20.00		10.00	50.00	10.00
001-950-4186	GOLF CART PERMIT	10.00		25.00	250.00	15.00
001-950-4300	INTEREST	6,000.00	821.94	1,393.90	23.23	4,606.10
001-950-4710	REIMBURSEMENT	16,000.00		70,886.13	443.04	54,886.13
001-950-4750	MERCHANDISE SALES	6,500.00		1,578.44	24.28	4,921.56
110-210-4300	INTEREST	3,000.00		282.82	9.43	2,717.18
110-210-4430	ROAD USE TAX	68,542.00	5,606.27	19,004.93	27.73	49,537.07
121-950-4090	LOCAL OPTION TAX	65,000.00				65,000.00
600-810-4500	CHARGES/FEES FOR SERVICES	15,600.00	1,703.14	6,422.93	41.17	9,177.07
600-810-4530	PENALTIES		50.00	100.00		100.00
600-810-4560	SALES TAXES COLLECTED		2.10	6.30		6.30
600-810-4820	PROCEEDS FROM DEBT/LOAN	3,798,000.00		201,939.27	5.32	3,596,060.73
600-910-4830	TRANSFER IN	60,000.00				60,000.00
610-815-4300	INTEREST	1,700.00		61.18	3.60	1,638.82
610-815-4500	CHARGES/FEES	100,000.00	5,094.78	22,495.70	22.50	77,504.30
610-815-4550	MISC CHARGES			130.00		130.00
610-815-4560	SALES TAX COLLECTED	900.00	56.88	205.47	22.83	694.53
670-840-4300	INTEREST	1,200.00	268.44	319.04	26.59	880.96
670-840-4501	GARBAGE FEES	16,000.00	1,178.50	6,755.41	42.22	9,244.59
670-840-4502	GARBAGE BAGES	3,000.00	35.00	1,938.00	64.60	1,062.00
	DIFFERENCE	4,561,472.00	35,786.06	355,784.88	7.80	4,205,687.12
	PROOF	4,561,472.00	35,786.06	355,784.88	7.80	4,205,687.12

DRINKING WATER STATE REVOLVING FUND LOAN DISBURSEMENT REQUISITION



SRF
STATE
REVOLVING FUND

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www.iowasrf.com

2015 Grand Ave
Des Moines, IA 50312
800-432-7230
F 515-725-4901

1. Requisition No.	Partial X
3. Date Submitted:	4. Loan Project No. FS- 52-12-DWSRF-021

5. Loan Recipient: City of Hills

Mailing Address: 201 North First St P O Box 345
Hills, Iowa 52235-0345

6. COST CLASSIFICATION	TOTAL PROJECT COSTS TO DATE	COSTS PAID FROM OTHER SOURCES	COSTS PAID FROM LOAN PROCEEDS
a. Loan initiation fee			
b. P&D Loan Pay off			
c. Administrative expense			
d. Land, rights-of-way			
e. Legal expenses			120,438.44
f. Engineering design fees			3,944.50
g. Engineering construction fees			
h. Construction	551,622.51		19,191.14
i. Equipment			58,365.19
j. Interim financing interest			
k. Misc. costs			
l. Final loan adjustment			
m. TOTAL COSTS	551,622.51		
n. Disbursement received			
o. Amount of this request			201,939.27

I hereby certify that this request for disbursement is a true and accurate request for disbursement; that it is made in accordance with the terms and conditions of the above referenced Loan Agreement; and that this request for disbursement represents eligible project costs not previously requested.

Cathy L. Fitzmaurice Hill
Signature of Authorized Representative

Cathy L. Fitzmaurice - Hill
Typed or Printed Name and Title

MEETING SUMMARY

MEETING DATE: August 27, 2014
3:30 p.m.
Hills City Office

ATTENDING: Cathy Fitzmaurice-Hill, City Administrator
Shaun Kukuzke, Dave Schmitt Construction
Kevin Trom, Shive-Hattery

PURPOSE: Discuss trench backfill

DISCUSSION ITEMS:

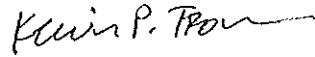
1. The Contractor has reported that material for trench backfill for open cut watermain installations has been running short, and has requested additional compensation for importing and installing additional backfill material in order to fill the trenches to grade elevations. This claim is for an unforeseen condition.
2. The contract requires 95% standard proctor density compaction for trenches. It was decided to revise the compaction requirement to 90% standard proctor density for all areas not under roads or driveways.
3. The Contractor also reported that they intend to directional drill some of the watermain.
4. It was discussed that trench backfilling typically results in excess material. The Contractor stated that they had anticipated this condition and had planned for removing some material from the site.
5. After discussion, it was agreed that the City would supply or pay for additional material if and when needed to bring open cut trenches to grade. The Contractor will provide and pay for hauling and installation of material. The Contractor estimated the cost of material at approximately \$4.65 per ton. The City also has a stockpile of sand and has offered this material to the Contractor.
6. It was agreed that the additional material if/when needed would be paid as a change order to the project in monthly or bi-monthly intervals. The Contractor will need to provide adequate invoice documentation to support the cost of material.
7. The contaminated soils area (adjacent to Main Street) is currently in the contract for removal and replacement of backfill. This area needs to be backfilled by the Contractor at no additional costs to the City.
8. The water treatment plant site also requires additional fill material per the grading plan and needs to be graded per the plan at no additional cost to the City.



This documents our understanding of the items discussed and the agreements or decisions reached.
Please contact our office with any omissions or discrepancies.

Sincerely,

SHIVE-HATTERY, INC.



Kevin P. Trom, PE

KPT/bad

Copy: Those in attendance
Steve Troyer, FOX
Eric Munchel, S-H
Ryan Bowers, S-H

Cathy Fitzmaurice-Hill

From: Eric J. Munchel [emunchel@shive-hattery.com]
Sent: Wednesday, September 10, 2014 8:31 AM
To: cityadmin@sharontc.net; jmwoofman@gmail.com; hillspw@sharontc.net
Cc: Kevin P. Trom; Steve Troyer (stroyer@foxeng.com); Ryan W. Bowers
Subject: Water Distribution System - Curb Stop Rods
Attachments: Curb Stop Shut-Off Rod (City of IC Specs).pdf; Curb Stop Shut-Off Rod (Hills Specs).pdf

All,

There has been some discussion on the curb stop shut off rod length. As directed by the Water Committee during the design, the specifications for the curb stop and rod length came from the City of Iowa City Water Reference Manual. The thought was to use specifications that has been in place and went through Attached is the excerpt from the document where the 5' shut off rod is noted (this also can be found on the City of IC website with some navigation). Additionally attached is the page from the Hills Water Main Specifications where it is called out to use the 5' shut-off rod. I hope this helps clear up the issue, and if there is anything else needed, or any other questions I would be glad to answer them for you.

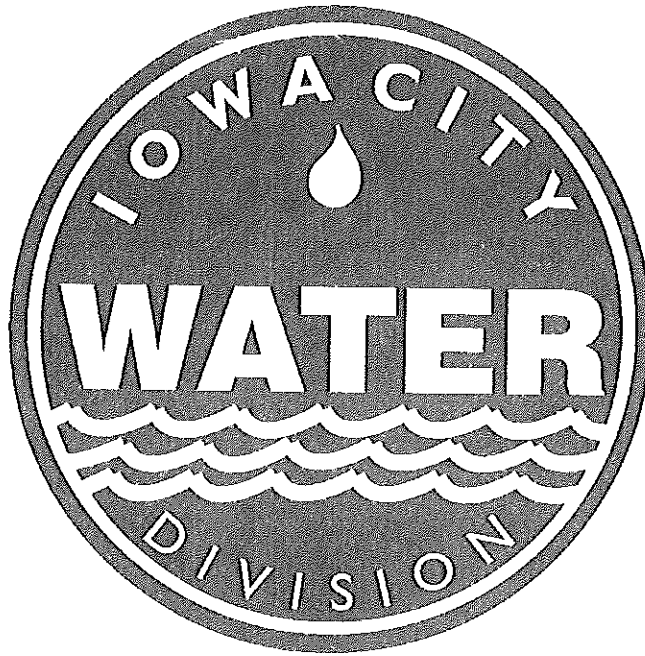
Thanks

Eric Munchel, PE, ENV SP
Shive-Hattery, Inc.
2834 Northgate Drive | Iowa City, IA 52245
319.354.3040 ext. 184 | 800.798.3040 | fax: 319.354.6921

SHIVEHATTERY

INCORPORATED 1958





Reference Manual

For More Information:

Iowa City Water Division
Customer Service: Jude Moss
Tel: 356-5163
Distribution: Leon Schlueter
Tel: 356-5168 or 631-1169
Iowa City Public Works
Engineering: Kim Sandberg
Tel: 356-5139

4 **Accepted Manufacturers for Water
Distribution Materials Per Specifications -
02660**

Accepted Products for Water Service Parts

SERVICE SADDLES: ANSI/AWWA – C800/C900

AY McDonald 3845

Ford 202BS

Smith Blair 325 with nitrile gasket to be used in L.U.S.T. areas

CORPORATION VALVES: ANSI/AWWA C800

Until January 4, 2014

Mueller B-25008,

After January 4, 2014 (Due to new Federal Law – no lead brass alloys)

Mueller B-25008N

BALL CURB VALVES: ANSI/AWWA C800

Until January 4, 2014

Mueller B-25209, AY McDonald 6100Q

After January 4, 2014 (Due to new Federal Law-no lead brass alloys)

Mueller B25209N, AY McDonald 76100Q

CURB BOX ARCH PATTERN: ANSI/AWWA C800 – with stainless steel rod and cotter pin

AY McDonald 5601 and 5603 with 5660SS-5' shut off rod

01 4210 - AMENDMENTS TO SUDAS SPECIFICATIONS

2. ADD paragraph 2.01.B.6: "Approved Manufacturers: American, Clow, Griffin, McWane, and US Pipe or approved equal (submitted and approved prior to Bid)."
 3. DELETE paragraph 2.01.C.
 4. ADD paragraph 2.01.D: "Approved Manufacturers: Valves (tapping) - Clow - F-2640, Mueller - T-2360-16, Kennedy 8950 SS, US Pipe - A-USPO-16."
 5. ADD paragraph 2.03.A.1.c: "Use Megalug with NSS Cor-Blue Nuts and Bolts. Ebaa Iron Sales Inc. - 1100 series for ductile iron, 2000 PV for PVC."
 6. RENUMBER paragraph 2.03.A.1.c to 2.03.A.1.d.
 7. ADD paragraph 2.03.A.5: "Approved Manufacturers: Clow, Tyler/Union, US Pipe, Sigma, or approved equal (submitted and approved prior to Bid)."
 8. REVISE paragraph 2.05.B.1.a to: "Insulation Material: Thermal High-Heat-Resistant Nylon Coated (THHN) Insulation Installation suitable for direct burial applications. Color shall be yellow, orange, or blue."
 9. REVISE paragraph 2.05.B.5 to: "Tracer Wire Terminal Box (Daylight Box): US Filter, WaterPro, or Utility Equipment - Valvco -95E -2 1/2" ID with lockable cast-iron lid - minimum 18" long, telescoping."
 10. ADD paragraph 2.05.B.6: "Tracer Wire Connectors: Twister DB Plus Wire Connector."
 11. ADD paragraph 2.07.C.1: "Service Saddles: ANSI/AWWA - C800/C900 - AY McDonald 3845, Ford 202BS, Smith Blair 325 with nitrile gasket to be used in L.U.S.T. areas."
 12. ADD paragraph 2.07.C.2: "Corporation Valves: ANSI/AWWA C800 - Mueller B-25008, AY McDonald 4701BQ."
 13. ADD paragraph 2.07.C.3: "Ball Curb Valves: ANSI/AWWA C800 - Mueller B-25209, AY McDonald 6100Q."
 14. ADD paragraph 2.07.C.4: "Curb Box Arch Pattern: ANSI/AWWA C800 - with stainless steel rod and cotter pin - AY McDonald 5601 and 5603 with 5660SS-5' shut off rod."
- G. Section 5020 - Valves, Fire Hydrants, and Appurtenances
1. DELETE paragraph 1.08 MEASURE AND PAYMENT in its entirety. Project is a lump sum bid. Items will not be paid out on unit price.
 2. ADD paragraph 2.01.B.4: "Approved Manufacturers: Clow F-2640, Kennedy 8571 SS, Mueller Resilient Seat - A-2360-20, or US Pipe - USPO-23 without accessories, USPO-20 with accessories, or approved equal."
 3. ADD paragraph 2.01.C.6: "Approved Manufacturers: Valves: (Butterfly) ANSI/AWWA C504, Class 150B - Clow, Pratt, Mueller, Kennedy, M & H, DeZurik, Val-Matic, or approved equal."
 4. ADD paragraph 2.01.D.1.a: "Approved Manufacturers: Valves: (Tapping) - Clow - F-2640, Mueller - T-2360-16, Kennedy 8950 SS, US Pipe - A-USPO-16."

RESOLUTION NO. 2014 -28

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NO. 3 TO THE CONTRACT WITH DAVE SCHMITT CONSTRUCTION CO INC FOR HILLS MUNICIPAL WATER SYSTEM - DIVISION 1

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILLS, IOWA, that the City Council authorizes the Mayor to execute Change Order No. 3 to the contract with Dave Schmitt Construction Co Inc. for Hills Municipal Water System - Division 1, increasing the amount due to the contractor by \$9,440.00.

Motion made by _____, seconded by _____

to approve Resolution No. 2014-28.

YES:

NO:

ABSTAIN:

ABSENT:

Resolution No. 2014-28 Passed and Approved on September 22, 2014.

Tim Kemp
Mayor

ATTEST:

Cathy Fitzmaurice-Hill
City Administrator

Change Order No. 3

Project: Hills Municipal Water System – Division 1	Date of Contract: June 2, 2014
Owner: City of Hills, Iowa	Owner's Contract No.:
Engineer: FOX Engineering	Engineer's Project No.: 3395-11A
Contractor: Dave Schmitt Construction Co., Inc.	Date of Issuance:

The Contract Documents are modified as follows upon execution of this Change Order:

DESCRIPTIONS:

- Item 1 Add Tracer Wire to Service Lines. Tracer wire will be installed with all of the service lines to allow them to be located. Per city's request. There are three different termination methods used for the tracer wire:
1. Method 1: Service line tracer wire connected to water main tracer wire and dead ended at foundation of building. There are approximately 8 homes that were connected with this method. Contractor to test tracer wires to confirm that the service lines can be located, and note homes that have this setup.
 2. Method 2: Service line tracer wire not connected to water main tracer wire, but wrapped around the corp stop. Tracer wire installed along the service line past the curb stop and to the building foundation, then run up out of the ground and installed in a PVC conduit, stubbed approximately 9" out of the ground against the foundation wall. The wire shall be extended out of the pipe. There are approximately 20 homes installed with this method. Contractor to note homes with this set up.
 3. Method 3: Service line tracer wire not connected to water main tracer wire, but wrapped is around the corp stop. Tracer wire installed with the service line to the curb stop and extended up the curb stop to surface and connected to the top of the curb stop. Tracer wire shall also be run back down curb stop and along service line until dead ended at building. This method to be used for remaining services.

Add amount = \$9,440

Attachments: Contractor Proposal dated 9/17/14

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$4,352,237.00	Original Contract <input type="checkbox"/> Working <input checked="" type="checkbox"/> Calendar Substantial completion: November 28, 2015 Ready for final payment: December 23, 2015
<input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease from previously approved Change Orders: (\$34,879.00)	<input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease from previously approved Change Orders: Substantial completion: 5 days Ready for final payment: 0 days
Contract Price prior to this Change Order: \$4,317,358.00	Contract Times prior to this Change Order: Substantial completion: December 3, 2015 Ready for final payment: December 23, 2015
<input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease of this Change Order: \$9,440.00	<input type="checkbox"/> Increase <input type="checkbox"/> Decrease of this Change Order: Substantial completion: 0 days Ready for final payment: 0 days
Contract Price incorporating this Change Order: \$4,326,798.00	Contract Times with all approved Change Orders: Substantial completion: December 3, 2015 Ready for final payment: December 23, 2015

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____ Engineer (Authorized Signature)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Date: _____	Date: _____	Date: _____

Dave Schmitt

CONSTRUCTION CO. INC.



SEWER • TRUCKING • EXCAVATION
WATER • DEMOLITION • GRADING

250 50TH AVE. S.W., CEDAR RAPIDS, IOWA 52404 (319) 365-8669 FAX (319) 365-2677 EQUAL OPPORTUNITY EMPLOYER

Proposal:

From: Dave Schmitt Construction Co.
250 50th Ave. SW
Cedar Rapids, IA 52404
Phone: 319 365-8669
Fax: 319-365-2677

Project: 14-205SEK HILLS TRACER WIRE
Description: Hills Tracer Wire Proposal
Bid Location: Hills
Bid Date: 8-21-14
Revision Date:

ITEM	DESCRIPTION	BID QTY	U/M	UNIT BID	AMOUNT
01	WATER SERVICE TRACER WIRE	29,500.000	LF	0.32	\$9,440.00
				TOTAL BID:	\$9,440.00

Labor:
10 hours at \$191/hr \$1910

Material:
Tracer wire is 29,000lf x .22 = \$6380
PVC Conduit at Existing houses is \$293

10% Markup. \$857

Proposal does not include any wire splice kits or special termination at curb box.
Thanks, Shaun

RESOLUTION NO. 2014 -29

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NO.4 TO THE CONTRACT WITH DAVE SCHMITT CONSTRUCTION CO INC FOR HILLS MUNICIPAL WATER SYSTEM - DIVISION 1

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILLS, IOWA, that the City Council authorizes the Mayor to execute Change Order No.4 to the contract with Dave Schmitt Construction Co Inc. for Hills Municipal Water System - Division 1, decreasing the amount due to the contractor by \$3928.00

Motion made by _____, seconded by _____

to approve Resolution No. 2014-29.

YES:

NO:

ABSTAIN:

ABSENT:

Resolution No. 2014-29 Passed and Approved on September 22, 2014.

Tim Kemp
Mayor

ATTEST:

Cathy Fitzmaurice-Hill
City Administrator

Change Order No. 4

Project: Hills Municipal Water System – Division 1	Date of Contract: June 2, 2014
Owner: City of Hills, Iowa	Owner's Contract No.:
Engineer: FOX Engineering	Engineer's Project No.: 3395-11A
Contractor: Dave Schmitt Construction Co., Inc.	Date of Issuance:

The Contract Documents are modified as follows upon execution of this Change Order:

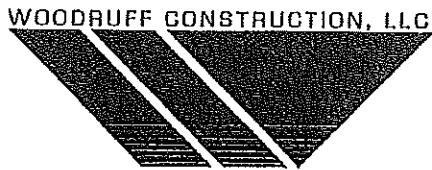
DESCRIPTIONS:

- Item 1 *Water Treatment Plant – Change Window Type.* In lieu of the specified windows, provide PKK AP YES 45XT storefront windows. Deduct amount = \$1025.00
- Item 2 *Water Treatment Plant – Change Overhead Coiling Door Material.* In lieu of the specified stainless steel overhead coiling door, provide Thermiser powder coated finish steel door. Deduct amount = \$2903.00

Attachments: Woodruff Construction Proposal Letter dated 8/5/14

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$4,352,237.00	Original Contract <input type="checkbox"/> Working <input checked="" type="checkbox"/> Calendar Substantial completion: November 28, 2015 Ready for final payment: December 23, 2015
<input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease from previously approved Change Orders: (\$25,439.00)	<input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease from previously approved Change Orders: Substantial completion: 5 days Ready for final payment: 0 days
Contract Price prior to this Change Order: \$4,326,798.00	Contract Times prior to this Change Order: Substantial completion: December 3, 2015 Ready for final payment: December 23, 2015
<input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease of this Change Order: \$3,928.00	<input type="checkbox"/> Increase <input type="checkbox"/> Decrease of this Change Order: Substantial completion: 0 days Ready for final payment: 0 days
Contract Price incorporating this Change Order: \$4,322,870.00	Contract Times with all approved Change Orders: Substantial completion: December 3, 2015 Ready for final payment: December 23, 2015

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____ Engineer (Authorized Signature)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Date: _____	Date: _____	Date: _____



1890 Kountry Lane
 Fort Dodge, Iowa 50501
 Phone (515) 576-1118 Fax (515) 955-2170
 2030 Keokuk Street
 Iowa City, Iowa 52240
 Phone (319) 337-2410 Fax (319) 337-2442

August 5, 2014

Shaun Kukuzke
 Dave Schmitt Construction
 250 50th Ave. SW
 Cedar Rapids, IA 52404

RE: Hills Municipal Water System – Value Engineering Items
 Change Proposal Request 001

SUBJ: CPR - 001

Mr. Kukuzke:

Per your request, we are proposing the following:

- Change Window Materials* – Proposing YKK AP YES 45XT storefront to provide a modest cost savings over specified window system yet maintain a performance standard much closer to spec than Pella vinyl windows will provide.

~~Change Door Materials – As requested.~~

- Change Overhead Door Materials** – The requested Thermiser Max is more expensive than the specified door. We are proposing a Thermiser door with powder coated finish and steel (not stainless) guides in order to provide a savings.

~~• RO System Modifications*** – As requested. If the permeate flush system is eliminated, the need for the CIP / Permeate Flush system to be programmed and controlled by the integrator through SCADA has also been eliminated. RO manufacturer recommends that the cleaning system be controlled locally at the CIP system. This will provide a safer and more operator-friendly experience during cleaning operations as valves will need to be opened and closed at both the RO trains and CIP System while observing the cleaning solution. Also recommend the incorporation of either a panel mounted or local readout cleaning flow meter. An additional local control panel for pump and heater control would need to be provided at the cleaning system in lieu of SCADA control.~~

Our total price to perform the changed work is ~~(\$17,151).~~

Your written approval is required by September 5, 2014. Action after that date will result in additional costs and added time, which will then be added to the above price.

When this potential change order is signed by the Owner and a copy is returned to the contractor, approval of change(s) is effective IMMEDIATELY and we will proceed with the change(s) described above. Approved changes will be included in a future contract change order. If you require additional clarification, please contact me. Thank you for your prompt response.

Sincerely,
 WOODRUFF CONSTRUCTION, LLC

Luke D'Antonio
 Project Manager

cc: File

_____/_____
 Owner's Approval / Date

CPR COST ANALYSIS

CPR - 01

CHANGE DESCRIPTION:

Hills Municipal Water System
14-036

DATE: 5-Aug-14
Value Engineering Items

ITEM AND DESCRIPTION FOR WORK DELETED	QUANTITY	UNIT	UNIT LABOR	UNIT MAT'L	UNIT SUBCON	LABOR	MATERIAL	SUBCON	TOTAL
WOODRUFF WORK									
111 Doors/Frames (Cost Red. Item 9)	1 Is		0	4000			4,000		4,000
SUBCONTRACTORS									
Mar's Glass (Cost Red. Item 2)*	1 Is				976			976	976
Dan's OH Door (Cost Red. Item 4)**	1 Is				2765			2,765	2,765
RO System (Cost Red. Item 6a)***	1 Is				4525			4,525	4,525
RO System (Cost Red. Item 6b)	1 Is				1050			1,050	1,050
RO System (Cost Red. Item 6c)	1 Is				2550			2,550	2,550
RO System (Cost Red. Item 6d)	1 Is				1000			1,000	1,000
SUBTOTAL							4,000	13,735	17,735
Labor Burden									\$3741
DELETED WORK TOTAL							4,000	13,735	17,735

\$3741 x 1.05 = \$3928

CPR 1 Change Request Breakdown

CREDITS

RESOLUTION NO. 2014 -30

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NO. 5 TO THE CONTRACT WITH DAVE SCHMITT CONSTRUCTION CO INC FOR HILLS MUNICIPAL WATER SYSTEM - DIVISION 1

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILLS, IOWA, that the City Council authorizes the Mayor to execute Change Order No. 5 to the contract with Dave Schmitt Construction Co Inc. for Hills Municipal Water System - Division 1, increasing the amount due to the contractor by \$3200.00.

Motion made by _____, seconded by _____

to approve Resolution No. 2014-30.

YES:

NO:

ABSTAIN:

ABSENT:

Resolution No. 2014-30 Passed and Approved on September 22, 2014.

Tim Kemp
Mayor

ATTEST:

Cathy Fitzmaurice-Hill
City Administrator

RESOLUTION NO. 2014 -31

RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN CONTRACTOR'S APPLICATION FOR PAYMENT NO. 2 TO THE CONTRACT WITH DAVE SCHMITT CONSTRUCTION CO INC FOR HILLS MUNICIPAL WATER SYSTEM - DIVISION 1

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILLS, IOWA, that the City Council approves and authorizes the Mayor to sign the Contractor's Application for Payment No. 2 to the contract with Dave Schmitt Construction Co Inc. for Hills Municipal Water System - Division 1, in the amount of \$346,992.74

Motion made by _____, seconded by _____

to approve Resolution No. 2014-31.

YES:

NO:

ABSTAIN:

ABSENT:

Resolution No. 2014-31 Passed and Approved on September 22, 2014.

Tim Kemp
Mayor

ATTEST:

Cathy Fitzmaurice-Hill
City Administrator

Progress Estimate

Contractor's Application

For (Contract): Hills Municipal Water System - Division 1
 Contractor: Dave Schmitt Construction

Owner's Proj. No.:
 Engineer's Proj. No.: 3395-11A

Application Number: 2
 Application Date: 9/4/2014

Item No.	Item Description	B	C		D		E	F		G
			From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed & Stored to Date (C + D + E)		% (F / B)	Balance to Finish (B - F)	
	Water Distribution System									
	Mobilization	\$292,690.00	\$43,322.75	\$30,505.51		\$73,828.26	25.2%	\$218,861.74		
	Traffic Control	\$25,000.00		\$2,500.00		\$2,500.00	10.0%	\$22,500.00		
	Seeding, Restoration, & Erosion Control	\$36,000.00		\$2,865.00		\$2,865.00	8.0%	\$33,135.00		
	Sealcoat Roadway - Remove/Replace	\$82,929.00						\$82,929.00		
	6" PCC Pavement	\$83,200.00		\$17,600.00		\$17,600.00	21.2%	\$65,600.00		
	4" PCC Sidewalk	\$9,337.75		\$2,277.50		\$2,277.50	24.4%	\$7,060.25		
	6" GRAVEL SURFACE	\$24,750.00		\$2,475.00		\$2,475.00	10.0%	\$22,275.00		
	4" PVC Water Main	\$45,875.00		\$27,892.00		\$27,892.00	60.8%	\$17,983.00		
	8" PVC Water Main	\$486,583.00		\$56,725.00		\$56,725.00	11.6%	\$431,858.00		
	8" PVC & DIP Water Main	\$304,172.00		\$48,822.50		\$48,822.50	16.1%	\$255,349.50		
	Water Main Fittings	\$95,000.00		\$13,801.00		\$13,801.00	14.5%	\$81,199.00		
	4" Gate Valves	\$1,550.00		\$775.00		\$775.00	50.0%	\$775.00		
	6" Gate Valves	\$35,000.00		\$5,250.00		\$5,250.00	15.0%	\$29,750.00		
	8" Gate Valves	\$32,370.00		\$3,735.00		\$3,735.00	11.5%	\$28,635.00		
	8" Sanitary Sewer	\$6,672.00		\$6,672.00		\$6,672.00	100.0%	\$0.00		
	Sanitary Sewer MH	\$5,020.00		\$5,020.00		\$5,020.00	100.0%	\$0.00		
	Well Modifications	\$36,100.00						\$36,100.00		
	30" Jack and Bore (Under Railroad)	\$66,150.00		\$66,150.00		\$66,150.00	100.0%	\$0.00		
	18" Jack and Bore (Under Railroad)	\$27,610.00		\$35,415.00		\$35,415.00	19.6%	\$145,595.00		
	Fire Hydrant Assemblies	\$181,010.00		\$35,415.00		\$35,415.00	19.6%	\$145,595.00		
	Service lines from watermain to curbside	\$57,265.00		\$19,600.00		\$19,600.00	5.1%	\$363,353.25		
	Piping work inside house	\$37,950.00		\$17,175.00		\$17,175.00	7.7%	\$204,825.00		
	Water Meters and Meter Install	\$277,050.00						\$277,050.00		
	Water Treatment Plant									
	Mobilization	\$49,820.00						\$49,820.00		
	General Conditions	\$137,654.00						\$137,654.00		
	Electric Labor	\$50,700.00						\$50,700.00		
	Electric Material	\$46,011.00						\$46,011.00		
	Generator	\$45,801.00						\$45,801.00		
	Controls Integration	\$128,014.00						\$128,014.00		
	Cast-In-Place Concrete	\$69,000.00						\$69,000.00		
	Precast Concrete	\$32,000.00						\$32,000.00		
	Masonry	\$108,000.00						\$108,000.00		
	Miscellaneous Steel	\$12,000.00						\$12,000.00		
	Rough Carpentry	\$5,000.00						\$5,000.00		
	Roofing & Sheet Metal Flashing	\$35,000.00						\$35,000.00		
	Joint Sealants	\$3,000.00						\$3,000.00		
	Doors, Frames, & Hardware	\$28,000.00						\$28,000.00		
	Aluminum Windows	\$11,000.00						\$11,000.00		
	Painting	\$29,000.00						\$29,000.00		
	Specialties	\$7,000.00						\$7,000.00		
	Laboratory Cabinets	\$124,000.00						\$124,000.00		
	Pumbing & HVAC	\$98,000.00						\$98,000.00		
	Process Piping & Valves	\$9,000.00						\$9,000.00		
	Centrifugal Pumps	\$54,000.00						\$54,000.00		
	Chemical Feed & Clearwell Tanks	\$383,000.00						\$383,000.00		
	R/O System	\$25,000.00						\$25,000.00		
	Footings/Building gran & subbase									
	Totals	\$4,352,237.00	\$43,322.75	\$365,255.51	\$408,578.26	\$3,943,658.74				

RESOLUTION NO. 2014 -32

RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN CONTRACTOR'S APPLICATION FOR PAYMENT NO. 2 TO THE CONTRACT WITH MAGUIRE IRON INC FOR HILLS MUNICIPAL WATER SYSTEM - DIVISION 1

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILLS, IOWA, that the City Council approves and authorizes the Mayor to sign the Contractor's Application for Payment No. 3 to the contract with Maguire Iron Inc. for Hills Municipal Water System - Division 1, in the amount of \$46,829.07

Motion made by _____, seconded by _____

to approve Resolution No. 2014-32.

YES:

NO:

ABSTAIN:

ABSENT:

Resolution No. 2014-32 Passed and Approved on September 22, 2014.

Tim Kemp
Mayor

ATTEST:

Cathy Fitzmaurice-Hill
City Administrator

Progress Estimate

For (contract): Hills Municipal Water System - Division 2
 Contractor: Maguire Iron

Contractor's Application

Owner's Proj. No.: 3395-11A
 Engineer's Proj. No.: 3395-11A

Application Number: 3
 Application Date: 7/31/2014

A		B	C	D	E	F	G
Item		Scheduled Value	Work Completed		Materials Presently Stored (not in C or D)	Total Completed & Stored to Date (C + D + E)	Balance to Finish (B - F)
Item No.	Description		From Previous Application (C+D)	This Period			
1	Drawings/Bonds/Insurance	\$50,000.00	\$25,000.00	\$25,000.00		\$50,000.00	
2	Piling	\$92,000.00		\$92,000.00		\$92,000.00	
3	Foundation	\$96,200.00		\$96,200.00		\$96,200.00	
4	Steel Receipt	\$98,400.00		\$96,200.00		\$96,200.00	
5	Steel Fabrication and Delivery	\$197,460.00			\$26,493.52	\$26,493.52	\$71,906.48
6	Erection	\$118,300.00					\$197,460.00
7	Painting	\$71,340.00					\$118,300.00
8	Electrical	\$43,300.00					\$71,340.00
Totals		\$767,000.00	\$25,000.00	\$213,200.00	\$26,493.52	\$264,693.52	\$502,306.48

Stored Material Summary

Contractor's Application

A		B		C		D		E		F		G
Invoice No.		Shop Drawing Description		Materials Description		Stored Previously		Stored this Month		Incorporated in Work		Materials Remaining in Storage (\$)
						Date (Mo./Year)	Amount (\$)	Subtotal, \$ (D+E)	Date (Mo./Year)	Amount (\$)	(D + E - F)	
953878		1/2 x 96 x 240 A36 HR Plate		June/2014	\$1,501.19		\$1,501.19					\$1,501.19
954004		1/4 x 96 x 240 A36 HR Plate		June/2014	\$2,350.51		\$2,350.51					\$2,350.51
413871		5/8 x 96 P/W x 240 P/L A36 Plate		July/2014	\$1,876.60		\$1,876.60					\$1,876.60
670845		1/4 x 72 C/W x 185 S/L x A36 x STR HR		July/2014	\$3,914.54		\$3,914.54					\$3,914.54
671048		1/4 x 72 C/W x 185 S/L x A36 x STR HR		July/2014	\$4,697.53		\$4,697.53					\$4,697.53
671049		1/4 x 72 C/W x 240 S/L x A36 x STR HR		July/2014	\$4,570.69		\$4,570.69					\$4,570.69
955124		5/16 x 72 C/W x 185 S/L x A36 x TR/CL HR		July/2014	\$5,382.70		\$5,382.70					\$5,382.70
14-957041		7/16 x 72 C/W x 290 S/L x A36 x TR/CL HR			\$2,199.76		\$2,199.76					\$2,199.76
Totals							\$24,293.76	\$26,493.52				\$26,493.52

For (contract): Hills Municipal Water System - Division 2
 Contractor: Maguire Iron
 Owner's Proj. No.: 3395-11A
 Engineer's Proj. No.: 3395-11A
 Application Number: 3
 Application Date: 7/31/2014

OLYMPIC STEEL

INVOICE

Iowa Facility
6423 State Street
Bettendorf, IA 52722

REMIT TO:
Olympic Steel, Inc.
Dept Ch 17813
Palatine, IL 60055-7813

(563) 332-7785
Toll Free
(563) 332-5782
Fax
(563) 332-5788

Maguire Tank Inc Po Box 1446 Sioux Falls, SD 57101-1446		Maguire Tank (Ship To) Ship To: 300 W Walnut Sioux Falls, SD 57101		Terms 1/2% 10 Net 30 Invoice # 14-957041	
Customer PO # / Date 40761 HILLS, IA 05/23/14		Factory Order # 17-184261		Salesman M (61) Invoice Date 08/05/14	
Description of Item 7/16 x 72 C/W x 290 S/L x A36 x TR/CL HR		Ship Via Truck		Freight P B/L Number / Date 522592 08/05/14	
Item 120	Quantity Shipped 2 PC 5182 LB 2351 KG	C/P P	Price 42.45 /CWT	Customer Part # 7/16X72X290XA36	Amount 2199.76
***** IF YOU WOULD RATHER RECEIVE YOUR INVOICES BY EMAIL ***** *** PLEASE SEND A REQUEST TO CENTRALREGIONAR@OLYSTEEL.COM ***					
Total Invoice					5182 2199.76

We hereby certify that these goods were produced in compliance with all applicable requirements of Section 6, 7 and 12 of the Fair Labor Standards Act of 1938, as amended, and of regulations and orders of the Administrator of the Wage and Hour Division issued under Section 14 thereof.

CONDITIONS OF SALE - The above materials should be inspected and tested before use. In case any defects are found the material should not be used and we are to be notified at once. If the above material is used it shall be considered as acceptance of the same and conclusive evidence that it is not defective and is of the character and type ordered. All Prices Subject to Change Without Notice.

The merchandise herein referred to is sold without warranties express or implied. These conditions shall not be waived other than in writing by an officer of this Company.

Customer - Copy



PO Box 534
Hills, IA 52235

Becky @ 319-430-1056 or Tony @ 319-631-1703

Snow Plowing Estimate/Contract

Date of Contract: 2014-2015 Spoke With: _____

Name/Phone Number of Contract Holder: Becky Knebel 319-430-1056

Job Location: Hills City: _____

Billing Address: P.O. Box 534 Hills, IA 52235

E-mail Address: Knebellandscaping@llc.com

Terms and Conditions of Winter Snow Plowing:

1. This contract between Knebel Landscaping, LLC (hereinafter "Contractor") and The City of Hills (hereinafter "Customer") is valid from October 1, 2014 through April 1, 2015. This contract for winter services will be billed on the 1st of every month or after two snowfalls, whichever occurs first, for the length of the contract. Payment shall be due 15 days from the billing date. Payments shall be made in the form of a check. Either party may terminate the contract for any reason by providing 7 days advance written notice to the other party. Upon such termination, services shall still be provided until the end of the 7-day period.
2. A late payment fee of 5% shall be added to each bill if not paid within said 15 days. The Customer agrees and understands that they shall be obligated to pay interest at the rate of 1 ½ percent per month on any balances remaining due and payable to Contractor for a period of thirty days from the date of the invoice. The Customer shall be responsible for a \$45.00 returned check fee, or the highest amount authorized by law, for any checks returned unpaid for any reason.
3. Any changes to this Agreement must be in writing and signed by both parties.
4. The services hereunder shall be completed in an industry standard schedule. Contractor shall not be responsible for lost work time on account of weather, strikes, terrorism, accidents, acts of god, or other events not in the control of the Contractor. Contractor is not responsible for damages to landscaping, pavement, and grass on the Customer's property.
5. Contractor shall carry all required workers compensation insurance on its workman as well as general liability insurance as required.
6. If the Customer requests any work above and beyond the work specified herein, the Customer shall be responsible for those costs on a time and material basis, plus a reasonable mark up for profit and overhead.
7. The Customer agrees and understands that no sales taxes are included in the contract price. In the event any governmental authority passes any legislation charging sales tax, such sales tax shall be added to the total cost billed the Customer.

Authorized Signer: Becky Knebel Date: 9-15-14
~~Contractor~~
Customer

Authorized Signer: _____ Date: _____
Contractor
Customer

Snow Plowing

Snow Plowing services will begin once the snowfall has reached an accumulation of 1" (unless specified otherwise by the Customer) and will continue to plow snow in specified areas until all areas are cleared to industry standards. This service is billed hourly with a ½ hour (30 minute) minimum.

<u> </u> Initials	Snowplowing	\$55.00 per man hour
<u> </u> Initials	Shoveling	\$40.00 per man hour
<u> </u> Initials	Ice Melt	\$25.00 per bag
<u> </u> Initials	Salt/Sand Mixture	\$75.00 per ton
<u> </u> Initials	Salt/Sand Mixture Application	\$55.00 per man hour
<u> </u> Initials	Skidloader	\$120.00 per man hour
<u> </u> Initials	Dump Truck	\$75.00 per man hour
<u> </u> Initials	End Loader	\$150.00 per man hour

(Please initial services agreed upon and make notes of additional instructions below.)

McCreedy Ruth

Construction, LLC

Homebuilder of the Year 2012

5494 Oakcrest Hill Rd SE
Riverside, IA 52327

Kevin McCreedy
319.330.9156

Tim Ruth
319.330.9096

September 18, 2014

Tim Kemp, Mayor
Kathy Fitzmaurice, City Administrator
City Council Members
Hills, IA 52235

RE: St. Joseph's Church -- Parking Lot Improvements

Dear Tim, Kathy and City Council Members:

McCreedy Ruth Construction has been working with the members of St. Joseph's Church in Hills to improve their facility. The church has discussed revise their parking lot with Hills Bank to allow for additional parking. It is important to make the area accessible and at the same time preserving as much green space as possible. Attached is a plan for the new parking lot. This includes additional parking spaces, raised islands with lighting, and handicap accessible spaces. The one tree that has been removed will be replaced. An additional entrance to the parking lot from Iowa Street is proposed. It was felt that with the current improvements to the city water system, at times Brady Street may be inaccessible and this would allow for easy access.

You will find a copy of the storm water management plan designed by MMS Consultants attached. I have spoken with Terry Goerdt and he stated that no additional permits are required for this work.

Please review this information and contact me with your comments or questions at 319.330.9096. If you would like me to attend the City Council Meeting on Monday September 22, please let me know.

Sincerely,



Tim Ruth

Builders of Quality Homes and Buildings



STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF NATURAL RESOURCES
CHUCK GIPP, DIRECTOR

September 16, 2014

CITY OF HILLS
ATTN TIM KEMP MAYOR
201 NORTH 1ST STREET P O BOX 345
HILLS IA 52235-0345

RE: Formal Approval of Increase in the Loan Amount
PWSID #: 5221001; SRF Project #: FS-52-12-DWSRF-021

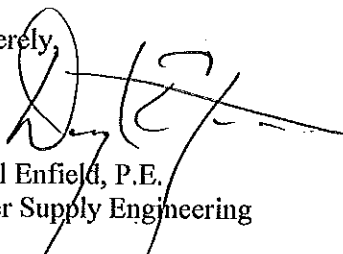
Dear Honorable Mayor and Council:

This is to acknowledge receipt of your request to increase the amount of your Drinking Water State Revolving Fund (DWSRF) loan for the above referenced public water supply improvement project. Your letter listed a new loan amount of \$5,381,000, resulting in a loan increase of \$1,549,000, which is justified on the basis of increased project cost due to changes in the engineering design phase.

Your project was listed on the Intended Use Plan for \$3,832,000. The total loan amount will now be listed as \$5,381,000.

If you have questions you may contact me by telephone at (515) 725-0285 or by e-mail at daryl.enfield@dnr.iowa.gov

Sincerely,



Daryl Enfield, P.E.
Water Supply Engineering

cc: Fox Engineering Associates, Inc.; Attn: Steve J. Troyer, P.E.; 414 South 17th Street, Suite 107;
Ames, IA 50010
Field Office #: 6, Washington
File: PWSID#: 5221001
File: FS-52-12-DWSRF-021
Tracy Scebold, Iowa Finance Authority