

**AGENDA
JANUARY 23, 2012
HILLS
CITY COUNCIL
MEETING
HILLS FIRE STATION
7:00 PM**

- 1. Consent Agenda:**
 - Approve minutes from meeting of January 9, 2012
 - Approve Bills from January 6 – January 20
- 2. Public Discussion**
- 3. Discussion with Johnson County Sheriff Lonny Pulkabrek**
- 4. Resolution 2012-2 stating Alliant Energy is directed to make changes in the current system**
- 5. Resolution 2012-3 stating support of Tim Ruth Construction of a five plex**
- 6. Discussion and consideration on bid for Sewer Contract position**
- 7. Discussion and consideration on vacancies**
 - Council
 - Planning and Zoning
- 8. Discussion and consideration on Grade Crossing Surface Repair Fund Agreement with CRANDIC and DOT**
- 9. Budget Discussion FY 12-13**
- 10. Council Action List**
- 11. Reports: Mayor, Attorney, Maintenance, Sewer, Fire Chief, City Clerk**

Hills City Council Meeting

January 9, 2012

7:00 PM

Hills Fire Station

A regular meeting of the Hills City Council was held Monday, January 9, 2012 at 7:00 PM at the Hills Fire Station.

Mayor Tim Kemp called the meeting to order at 7:00 PM. Council members present were: Steve Harris, Merle Hill, Thom Kirkpatrick, and Cathy Knebel. There is a vacancy position due to the resignation of Council Member Tim Kemp, elected Mayor.

A motion was made by Knebel and seconded by Hill to approve the minutes and bills. Ayes: 4 Motion passed.

A motion was made by Kirkpatrick and seconded by Knebel to approve the appointments of Maintenance, City Clerk and City Attorney. Ayes: 4 Motion passed.

A motion was made by Hill and seconded Kirkpatrick by to approve the Gazette as official newspaper; Judy Cambridge, Tanya Lemburg, and Shelly Klein to the Board of adjustment; approved Terry Goerdts as Building Inspector. The Council asked that the appointment of Theresa Volk to Planning and Zoning Commission be postponed contingent on a pending resignation from this board. Ayes: 4 Motion passed.

A motion was made by Knebel and seconded by Hills to approve the minutes and bills. Ayes: 4 Motion passed.

A motion was made by Knebel and seconded by Hill to approve Tim Kemp to the Emergency Management position instead of Jim Malmberg. Ayes: 4 Motion passed.

Discussion was held on the approval of appointment of Fire Chief. A meeting was held between the fire department officers and the mayor. The Chief will be required to get NIMS 300 and 400 courses in February. A motion was made by Kirkpatrick and seconded by Hill to approve Jim Malmberg as Fire Chief. Ayes: 3 Abstain: 1 (Harris, as he is a member of the fire department) Motion passed.

Public Discussion – Judy Cambridge was present to remind the Council of the CGHC retreat being held January 14. She passed out agendas of the retreat. Mayor Kemp and Council Member Hill are planning on attending. Questions were raised regarding the use of the rescue truck out of town on a recent weekend. The situation has been handled between the Mayor and Fire Association.

Council Meeting

Resolution 2012-01, Resolution of appointment and compensation schedule for City Attorney was presented. A motion was made by Kirkpatrick and seconded by Knebel to approve this resolution. Roll Call was held. Ayes: 4 Resolution passed.

Discussion was held on the Council vacancy due to Tim Kemp being elected Mayor. Bruce Endris had applied for the position but due to the fact that he is a city employee, he must first resign from this position in order to accept the vacancy appointment. Bids will be placed for his job in the newspaper and posted around town. This will become a contract position instead of city employee position.

If there are no other qualified applicants, then Bruce will resign as a City Employee and a contract will be issued for the sewer maintenance. This will be continued at the January 23 Council meeting when bids will be discussed.

A motion was made by Hill and seconded by Harris to approve the refund of the remainder of the liquor license fee to Café Iguana's. Ayes: 4, motion passed.

Tim Ruth was present to ask for support in rezoning of two lots in Oak Crest Hill Estates from R to R4 to R3 so that he could combine two zero lot lines lots into one lot and build a five-plex townhome.

The position/appointment of Mayor Pro Temp was discussed. A motion was made by Hill and seconded by Kirkpatrick to nominate Cathy Knebel as Mayor Pro Tem was made. Ayes: 3. Abstain: 1 (Knebel abstained from voting for herself)

Action list was discussed. Budget worksheets for FY12-13 were passed out and discussed. Each department is to get the city clerk a five year plan by the next meeting. The clerk brought a house that is in disrepair to the attention of the Council. She had been notified of the condition of the house by Johnson County Sheriff's Department. A nuisance letter will be sent by the City Attorney to the owner. It was also mentioned of several junk cars still in yards around town. Mayor Kemp will look discuss these with the owners.

Reports:

Attorney: No Report

Fire Chief: Jim reported that Dave Wilson from Johnson County Emergency Management had contacted him that in case of closure of the highway, the Fire Department building would become an emergency shelter. Jim had gone to the County to get the supplies needed for this. There have been repairs made recently on some of the trucks.

Maintenance: Ron reported on snow removal was going well. He had painted the pedestrian crossing by the school and was doing research into solar signs for there. He has posted regular signs for now. Ron had also looked into repair of a door at the fire station and the first bid came in too high. Ron will look at some other vendors.

Sewer –Bruce reported that the mother board had gone out on the sewer generator and is being replaced. The generators for the sewer department and fire department were checked also while the repair person was here. Alarms had gone off at the lift station recently and this was being investigated and repaired.

Mayor: No Report at this time

Clerk: The clerk reported that IDOT had called and will be sending updates and bids for the work on the street/railroad crossing.

A motion was made by Hill and seconded by Harris to adjourn the meeting at 8:15 PM.
Ayes: 4 Motion passed.

Tim Kemp, Mayor

Bonnie Hansen, City Clerk

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	SQ	CK

HILLS BANK & TRUST GENERAL														
1101 JOHNSON COUNTY SHERIFF														
JAN12	1 I	1/23/2012	1/23/2012	JANUARY FEES	1942.50		1942.50		1942.50	001				1
				** VENDOR TOTALS *	1942.50		1942.50		1942.50					
				POLICE	1942.50		1942.50		1942.50					
1151 BARRON MOTOR SUPPLY														
2-363736	1 I	1/23/2012	1/23/2012	AMP CHARGER	42.85		42.85		42.85	001				1
	2 I			STA-BIL	5.81		5.81		5.81	001				1
	3 I			NOX-ICE	23.76		23.76		23.76	001				1
				* INVOICE TOTALS	72.42		72.42		72.42					
				** VENDOR TOTALS *	72.42		72.42		72.42					
1054 HAWKEYE WELD & REPAIR														
73358	1 I	1/23/2012	1/23/2012	REPAIR STEEL PLATE	70.00		70.00		70.00	001				1
				** VENDOR TOTALS *	70.00		70.00		70.00					
1130 MID AMERICAN ENERGY														
JAN12	1 I	1/23/2012	1/23/2012	7799078018 1/2 FIRE DEP	170.19		170.19		170.19	001				1
				** VENDOR TOTALS *	170.19		170.19		170.19					
1203 STUTSMAN INC														
94374	1 I	1/23/2012	1/23/2012	FIRE DEPT UNLEADED FUEL	86.83		86.83		86.83	001				1
	2 I			FIRE DEPT DIESEL FUEL D	287.07		287.07		287.07	001				1
				* INVOICE TOTALS	373.90		373.90		373.90					
				** VENDOR TOTALS *	373.90		373.90		373.90					
				FIRE	686.51		686.51		686.51					
1269 EREK P. SITTIG														
689	1 I	1/23/2012	1/23/2012	FEES	966.00		966.00		966.00	001				1
				** VENDOR TOTALS *	966.00		966.00		966.00					
1055 HAYEK LEGAL SERVICES PLLC														
118	1 I	1/23/2012	1/23/2012	CITY COUNCIL MEETING	160.00		160.00		160.00	001				1
	2 I			CITY COUNCL MEETING	170.00		170.00		170.00	001				1
	3 I			EMAIL RE FIRE DEPT	20.00		20.00		20.00	001				1
	4 I			EMAIL RE FIRE DEPT	60.00		60.00		60.00	001				1
	5 I			EMAIL RE COMMUNITY CENT	30.00		30.00		30.00	001				1
				* INVOICE TOTALS	440.00		440.00		440.00					
				** VENDOR TOTALS *	440.00		440.00		440.00					
				LEGAL SERVICES/AT	1406.00		1406.00		1406.00					

INVOICE#/LN	TY	DOE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
1046 GAZETTE COMMUNICATIONS													
2346508	1 I	1/23/2012	1/23/2012	PUBLISHING MINUTES	38.96		38.96		38.96	001			1
				** VENDOR TOTALS *	38.96		38.96		38.96				
1068 I WIRELESS													
JAN12A	1 I	1/23/2012	1/23/2012	CELL PHONE	74.99		74.99		74.99	001			1
				** VENDOR TOTALS *	74.99		74.99		74.99				
1088 IOWA ONE CALL													
138517	1 I	1/23/2012	1/23/2012	FAXES	21.60		21.60		21.60	001			1
				** VENDOR TOTALS *	21.60		21.60		21.60				
1122 MENARDS													
38152	1 I	1/23/2012	1/23/2012	SHOP TOWELS, BOLTS, PAIN	177.46		177.46		177.46	001			1
				** VENDOR TOTALS *	177.46		177.46		177.46				
1130 MID AMERICAN ENERGY													
JAN12	2 I	1/23/2012	1/23/2012	7799078018 1/2 FIRE DEP	170.18		170.18		170.18	001			1
	3 I			7715078014 MAINTENANCE	177.45		177.45		177.45	001			1
				* INVOICE TOTALS	347.63		347.63		347.63				
				** VENDOR TOTALS *	347.63		347.63		347.63				
1198 STAPLES													
JAN12	1 I	1/23/2012	1/23/2012	PAPER	62.48		62.48		62.48	001			1
				** VENDOR TOTALS *	62.48		62.48		62.48				
				CITY HALL/GENERAL	723.12		723.12		723.12				
				GENERAL	4758.13		4758.13		4758.13				
ROAD USE TAX													
1203 STUTSMAN INC													
94375	1 I	1/23/2012	1/23/2012	CITY DIESEL FUEL	161.27		161.27		161.27	110			1
				** VENDOR TOTALS *	161.27		161.27		161.27				
				ROADS, BRIDGES, S	161.27		161.27		161.27				
1189 S & G MATERIALS													
2305	1 I	3/14/2011	3/14/2011	CREDIT FOR OVERPAYMENT	510.52-		510.52-		510.52-	110			1
3687	1 I	1/09/2012	1/09/2012	SALT	267.03		267.03		267.03	110			1
				** VENDOR TOTALS *	243.49-		243.49-		243.49-				NO CHECK ISSUIN
				SNOW REMOVAL	243.49-		243.49-		243.49-				
				ROAD USE TAX	82.22-		82.22-		82.22-				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	SQ	CK

SEWER														
1139 ALLIANT UTILITIES														
JAN12	1	I	1/23/2012	1/23/2012 4916016300702 OKH LIFT	50.02		50.02		50.02	610				1
				** VENDOR TOTALS *	50.02		50.02		50.02					
1187 RIVER PRODUCTS														
94041	1	I	1/23/2012	1/23/2012 ROADSTONE	287.28		287.28		287.28	610				1
				** VENDOR TOTALS *	287.28		287.28		287.28					
1216 U S POST OFFICE														
JAN11	1	I	1/23/2012	1/23/2012 POSTAGE DECEMBER BILLS	92.22		92.22		92.22	610				1
				** VENDOR TOTALS *	92.22		92.22		92.22					
				SEWER/SEWAGE DISP	429.52		429.52		429.52					
				SEWER	429.52		429.52		429.52					
LANDFILL/GARBAGE														
1014 CITY OF IOWA CITY LANDFIL														
JAN11	1	I	1/23/2012	1/23/2012 DECEMBER FEES	62.64		62.64		62.64	670				1
				** VENDOR TOTALS *	62.64		62.64		62.64					
				LANDFILL/GARBAGE	62.64		62.64		62.64					
				LANDFILL/GARBAGE	62.64		62.64		62.64					
				BANK TOTALS	5168.07		5168.07		5168.07					
				TOTAL MANUAL CHECKS					.00					
				TOTAL E-PAYMENTS					.00					
				TOTAL PURCH CARDS					.00					
				TOTAL OPEN PAYMENTS					5168.07					
				GRAND TOTALS	5168.07		5168.07		5168.07					

RESOLUTION NO. _____
RESOLUTION IN SUPPORT OF APPLICATION

WHEREAS, the Tim Ruth of McCreedy-Ruth Construction, LLC, approached the City Council on January 9, 2012, regarding the availability of funds through a Rebuild Iowa Program to subsidize the cost of new homes;

WHEREAS, after initial plans in provided by Mr. Ruth, the City Council agreed that it supported McCreedy Ruth's efforts to obtain funding for a project such as that presented;

WHEREAS, now wishes to formally support a McCreedy-Ruth Construction, LLC, application for funds to provide lower cost housing or down payment assistance in the City of Hills.

IT IS, THEREFORE, RESOLVED THAT:

1. The City Council of the City of Hills, Iowa, hereby supports a McCreedy-Ruth Construction, LLC, application for funds to provide lower cost housing or down payment assistance in the City of Hills.

2. The City Council of the City of Hills, Iowa, will consider any rezoning applications or plats put forward by McCreedy-Ruth Construction, LLC, when appropriate according to the Municipal Code of the City of Hills, Iowa.

Motion made by _____, seconded by _____ to _____
Resolution # _____.

YES:

NO:

ABSTAIN:

ABSENT:

Resolution # _____ on _____, 2012.

Tim Kemp
Mayor

ATTEST:

Bonnie Hansen
City Clerk

REVIEWED BY:

Erek Sittig
City Attorney



STREET LIGHTING RESOLUTION

The following Resolution _____ was adopted by the City Council of the City of _____ at a meeting held on _____, 20_____.

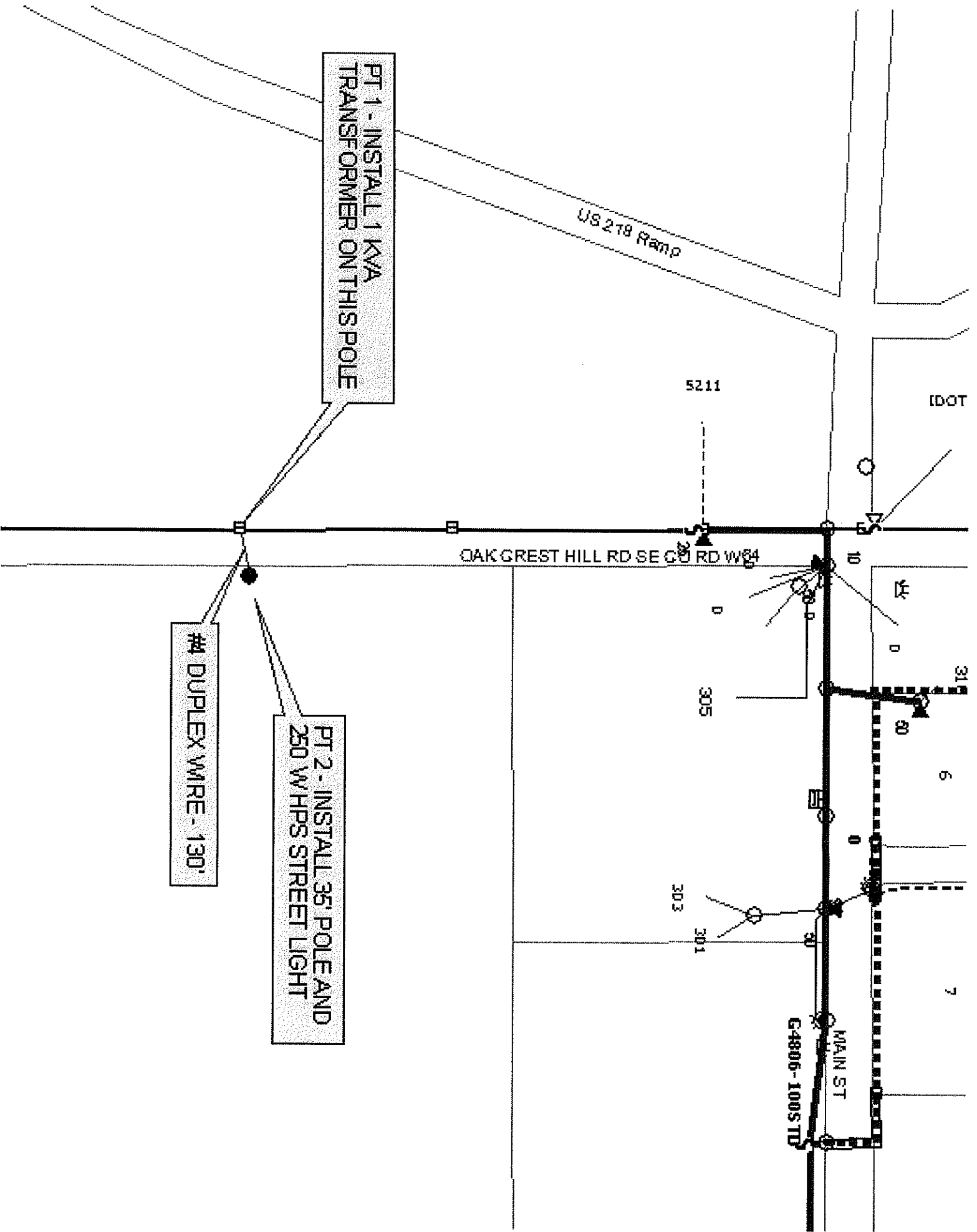
Be it resolved by the City Council of the City of _____, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the existing street light contract:

Table with 6 columns: ADD NUMBER, DELETE NUMBER, WATTAGE, STYLE OF LUMINAIRE, TYPE AND HEIGHT OF POLE, WIRING (check one). Row 1 contains handwritten entries: 1, 250, Cobrahead, dedicated 35' wood, and checked OH box.

LOCATION OF NEW INSTALLATION OR CHANGES
1. East side of Oakcrest Hill Rd - south of new Rd going East to Statman's.

Mayor _____
declared said Resolution duly passed and adopted the _____
day of _____, 20_____.

Attest _____
Title _____



Council Action List

Details

Date	Item	Person	Details
1/23/12	Departments	Bonnie	Budget requests for FY12-13
1/23/12	CGHC	Bonnie	Survey Results
1/23/12	Nuisance complaint	Erek	Update at meeting
1/23/12	Audit Report	Bonnie	Update
1/23/12	Voting Places	Tim/Bonnie	Update
4/15/12	Entry Signs	Ron	Update