

CITY OF HILLS

HILLS BUTTERFLY GARDEN REIMBURSEMENT PROGRAM POLICY

 Intent:

The City of Hills has established a program that will reward residents who install pollinator gardens on their properties. These gardens will attract butterflies and other important pollinators to our community and help conserve and sustain their populations.

Policy Items:

- 1) All applicants must submit an **INTENT TO APPLY APPLICATION** to the Hills City Office by **June 3, 2024** in order to participate in the Butterfly Garden Program.
- 2) Applicants must reside in the Hills City limits and gardens must be installed within the Hills City limits.
- 3) One application per household is permitted. Hills Elected Officials and City Staff are not eligible to apply.
- 4) The proposed garden design and plant species selection must be included with the application.
- 5) Acceptable gardens include: in-ground gardens, raised beds, or container gardens.
- 6) Applications will be available at the City Office and on the City of Hills website (<https://hills-ia.org/>) on **April 15, 2024** and will be accepted through **June 3, 2024**.
- 7) Applicants will be reimbursed for the following purchases ONLY:
  - a. Plants, seeds, or shrubs that attract butterflies and other pollinators. A complete list of acceptable species will be provided to the applicants.
  - b. Soil amendments are also acceptable as long as they are purchased with plants and/or seeds. Amendments include soil, compost and/or mulch.
- 8) Once items are purchased, the applicant shall submit all receipts (or copies of receipts) to the City Office on or before **June 17, 2024** for reimbursements to be considered.
- 9) Receipts must include items purchased to create a new butterfly/pollinator garden or expand an existing garden.
- 10) A maximum of \$1000.00 is allocated to the Program. **Butterfly garden reimbursements will be awarded to the first applicants who have submitted acceptable purchase receipts on or before June 17, 2024 in an amount not to exceed \$100.00 until funds are no longer available.**
- 11) All reimbursements must be approved by the Hills City Council before reimbursement checks are distributed to the applicant.

  
\_\_\_\_\_  
Tim Kemp, Mayor

ATTEST:  
  
\_\_\_\_\_  
Adriane Sedlacek, City Administrator

ADOPTED BY HILLS CITY COUNCIL April 8th, 2024.