

**City of Hills**

**Council Members**

Bruce Endris  
Steve Harris  
Merle Hill  
Thom Kirkpatrick  
Cathy Knebel

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**Mayor**

Tim Kemp  
**City Administrator**  
Cathy Fitzmaurice-Hill  
**Deputy Clerk**  
Donna Hicks

Hills City Council  
Regular Meeting

Hills Fire Department Meeting Room @ 7:00 PM  
November 14, 2016

**1. Consent Agenda:**

- a. Agenda
- b. Minutes: October 24, 2016 Council Meeting.
- c. Scheduled list of Claims
- d. Receipts from October 22, 2016 thru November 11, 2016
- e. Treasurer's Report
- f. Budget Report

**2. Public Comments**

**3. Business:**

- a. Resolution 2016-27 authorizing the destruction of certain City records of the City of Hills, Iowa.

**4. Reports:**

- a. Mayor
- b. Attorney
- c. City Administrator
- d. Maintenance
- e. Fire Department
- f. Sewer
- g. Water

**5. Adjournment**

Hills City Council Meeting  
October 24, 2016  
7:00 PM  
Hills Fire Station Meeting Room

The Hills City Council meeting was called to order by Mayor Tim Kemp at 7:00 p.m. on Monday, October 24, 2016 at the Hills Fire Station Meeting Room.

Council members present were: Merle Hill, Bruce Endris, Thom Kirkpatrick and Cathy Knebel. Absent: Steve Harris. Also present: Cathy Fitzmaurice-Hill, City Administrator, Ron Wolfe, City Maintenance and Erek Sittig, City Attorney.

**Consent Agenda:** A Motion was made by Hill and seconded by Knebel to approve the consent agenda including Agenda items, minutes from the Meeting of October 10, 2016, Scheduled list of claims, receipts from October 8, 2016 thru October 21, 2016 and Old 218 Liquor License. Ayes:4. Motion carried.

**Public Comment:** None.

**Business:**

Resolution 2016-25 was presented approving the Annual Financial Report for Fiscal Year July 1, 2015 to June 30, 2016. This report provides actual revenue and expenses for Fiscal Year 2016. A Motion was made by Knebel and seconded by Endris to approve Resolution 2016-25. A roll call vote was taken. Ayes: 4. Absent: Harris. Resolution 2016-25 passed.

The Council received an estimate of \$5,973.79 from Electric Pump to replace the worn impeller in one of the pumps from the Oak Crest Hill Lift Station. Bruce reported that the pump only had 500 hours but needs to be repaired. The other pump has been replaced and is working properly now. A Motion was made by Kirkpatrick and seconded by Hill to approve the repair of the pump by Electric Pump. Ayes: 4. Motion carried.

A motion was made by Hill and seconded by Kirkpatrick to enter into Closed Session pursuant to Iowa Code Section 21.5(1)(j) to discuss the acquisition of wastewater easements and potential real estate acquisition. A roll call vote was held. Ayes:4 Absent: Harris. Motion carried. The Council entered into a Closed Session at 7:09 p.m.

A motion was made by Hill and seconded by Kirkpatrick to return to open session. A roll call vote was taken. Ayes:4. Absent: Harris. Motion carried. The Council returned to open session at 7:28 p.m.

Resolution 2016-26 was presented approving Easement Agreements related to the City of Hills Wastewater Treatment Project between the City of Hills and Gregory Schott. An agreement has been reached with Mr. Schott to provide permanent and temporary easements to the City in exchange for payment of \$15,000.00. A Motion was made by Kirkpatrick and seconded by Endris to approve Resolution 2016-26. A roll call vote was taken. Ayes: 4. Absent: Harris. Resolution 2016-26 approved.

**Reports:**

Attorney: No additional report.

Fire Chief: No report.

Maintenance: Ron reported that the radar signs did not come with all necessary parts so are waiting on poles to be constructed before they are placed. The work on the Buser property has been completed to Ron's satisfaction. Ron also discussed on call help for snow removal.

Sewer: Bruce reported that we received the official DNR report of the lagoon which showed levels of Atrazine and Dimethenamine which would not be expected in the lagoon. No action will be taken by DNR however it recommended that the City discuss this event in more detail with Stutsman's to determine if additional review, training or oversight by the city is warranted.

Administrator: Cathy reported that the Township contract will expire in June and she will be working on a new contract to have out to the Trustees in January.

Mayor: Tim reported that he attended the Joint Cities Meeting where he listened to a presentation by Jeff Speck in regard to walkable cities. The presentation provided ideas on bike paths on streets which may be something to explore for Main Street. He also shared that the County is requesting all entities join to send a letter of support to the Army Corp of Engineers requesting they update the plan for the Coralville Lake/Iowa River.

A Motion was made by Hill and seconded by Knebel to adjourn the meeting at 7:46 p.m. Ayes: 4. Motion carried.

\_\_\_\_\_  
Tim Kemp, Mayor

Attest:

\_\_\_\_\_  
Cathy Fitzmaurice-Hill, City Administrator

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
HILLS BANK & TRUST GENERAL							
NOV16	1	11/14/16	11/14/16	1361 CATHY FITZMAURICE-HILL INS REIMBURSE	343.66 343.66	001 001-620-6183	1
				INVOICE TOTAL			
NOV1616	1	11/14/16	11/14/16	MILEAGE	128.90 128.90	001 001-650-6331	1
				INVOICE TOTAL			
				VENDOR TOTAL	472.56		
1433 CHELSEA SMALLEY							
NOV16	1	11/14/16	11/14/16	COM CENTER	300.00 300.00	001 001-460-6310	1
				INVOICE TOTAL			
				VENDOR TOTAL	300.00		
1013 CITY OF IOWA CITY							
NOV16	1	11/14/16	11/14/16	LIBRARY	966.92 966.92	001 001-410-6430	1
				INVOICE TOTAL			
				VENDOR TOTAL	966.92		
1263 FELD FIRE							
0302824	1	11/14/16	11/14/16	BUNKER GEAR	117.50 117.50	1115 001-150-6504	1
				INVOICE TOTAL			
				VENDOR TOTAL	117.50		
1385 FOREMOST PROMOTIONS							
352193	1	11/14/16	11/14/16	PROMOTIONS	343.76 343.76	1115 001-150-6515	1
				INVOICE TOTAL			
				VENDOR TOTAL	343.76		
1434 YADIRA GALLEGOS							
NOV16	1	11/14/16	11/14/16	COM CNTR DEPOSIT REFUND	200.00 200.00	001 001-460-6498	1
				INVOICE TOTAL			
				VENDOR TOTAL	200.00		
1046 GAZETTE COMMUNICATIONS							
103116	1	11/14/16	11/14/16	AFR PUBLICATION	172.26 172.26	001 001-650-6414	1
				INVOICE TOTAL			
110416	1	11/14/16	11/14/16	10-24 MIN/OCT REV/EXP	118.36 118.36	001 001-650-6414	1
				INVOICE TOTAL			
				VENDOR TOTAL	290.62		
1071 IMWCA							
62998	1	11/14/16	11/14/16	WORKERS COMP	592.00 592.00	001 001-650-6160	1
				INVOICE TOTAL			

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
INV64358	1	11/14/16	11/14/16	AUDIT PREM ADJ	2,076.00	001 001-650-6160	1
				INVOICE TOTAL	2,076.00		
				VENDOR TOTAL	2,668.00		
NOV16	1	11/14/16	11/14/16	1101 JOHNSON COUNTY SHERIFF POLICE PROTECTION	2,278.92	001 001-110-6420	1
				INVOICE TOTAL	2,278.92		
				VENDOR TOTAL	2,278.92		
66654	1	11/14/16	11/14/16	1405 MED TECH RESOURCE INC EMS SUPPLIES	70.09	1115 001-150-6505	1
				INVOICE TOTAL	70.09		
66701	1	11/14/16	11/14/16	EMS SUPPLIES	8.96	1115 001-150-6505	1
				INVOICE TOTAL	8.96		
66715	1	11/14/16	11/14/16	EMS SUPPLIES	28.99	1115 001-150-6505	1
				INVOICE TOTAL	28.99		
				VENDOR TOTAL	108.04		
NOV16	1	11/14/16	11/14/16	1130 MID AMERICAN ENERGY 7799078018 1/2 FIRE STAT	10.53	1115 001-150-6371	1
	2			7799078018 1/2 FIRE STAT	10.54	001 001-650-6371	1
	3			7715078014 CLERK	17.69	001 001-650-6371	1
	6			8240078027 COM CENTER	16.01	001 001-650-6371	1
				INVOICE TOTAL	54.77		
				VENDOR TOTAL	54.77		
060573	1	11/14/16	11/14/16	1298 MODERN PIPING AIR COND REPAIR	804.02	001 001-650-6310	1
				INVOICE TOTAL	804.02		
				VENDOR TOTAL	804.02		
038258	1	11/14/16	11/14/16	1173 PAUL'S DISCOUNT NUTS/BOLTS	16.24	001 001-650-6507	1
				INVOICE TOTAL	16.24		
				VENDOR TOTAL	16.24		
NOV16	1	11/14/16	11/14/16	1193 SHARON TELEPHONE 1/2 FIRE STATION 224	37.83	1115 001-150-6373	1
	2			1/2 FIRE STATION 224	37.82	001 001-650-6373	1
	4			CLERK 513	140.24	001 001-650-6373	1
	5			MAINT BLDG 223	37.80	001 001-650-6373	1
	7			COM CENTER 200	36.71	001 001-650-6373	1
				INVOICE TOTAL	290.40		
				VENDOR TOTAL	290.40		

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
NOV1616	1	11/14/16	11/14/16	1216 U S POST OFFICE NEWSLETTER POSTAGE	72.16 72.16	001 001-650-6508	1
				INVOICE TOTAL	72.16		
				VENDOR TOTAL	72.16		
NOOV16	1	11/14/16	11/14/16	1219 VISA REPAIRS	236.94 236.94	1115 001-150-6332	1
				INVOICE TOTAL	236.94		
NOV16	1	11/14/16	11/14/16	BUDGET TRAINING	40.00 40.00	001 001-620-6230	1
				INVOICE TOTAL	40.00		
				VENDOR TOTAL	276.94		
				GENERAL	9,260.85		
				ROAD USE TAX			
NOV16	1	11/14/16	11/14/16	1010 CASEY'S GENERAL STORE CORPORAT FUEL	148.09 148.09	110 110-210-6331	1
				INVOICE TOTAL	148.09		
				VENDOR TOTAL	148.09		
29315	1	11/14/16	11/14/16	1026 DAVE SEYDEL AUTO & TRUCK OIL CHANGE	44.55 44.55	110 110-210-6332	1
				INVOICE TOTAL	44.55		
				VENDOR TOTAL	44.55		
P19516	1	11/14/16	11/14/16	1038 FARMERS SUPPLY SALES INC BATTERY	140.75 140.75	110 110-210-6332	1
				INVOICE TOTAL	140.75		
				VENDOR TOTAL	140.75		
IAIOW17131	1	11/14/16	11/14/16	1436 FASTENAL RADAR SIGNS	29.53 29.53	110 110-240-6509	1
				INVOICE TOTAL	29.53		
				VENDOR TOTAL	29.53		
942034	1	11/14/16	11/14/16	1090 IOWA PRISON INDUSTRIES STREET SIGNS	689.60 689.60	110 110-240-6509	1
				INVOICE TOTAL	689.60		
				VENDOR TOTAL	689.60		
NOV16	1	11/14/16	11/14/16	1203 STUTSMAN INC SIGN POLES	535.26 535.26	110 110-240-6509	1
				INVOICE TOTAL	535.26		
				VENDOR TOTAL	535.26		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				ROAD USE TAX	1,587.78		
				DEBT SERVICE			
NOV116	1	11/14/16	11/14/16	1061 HILLS BANK AND TRUST COMPANY INTEREST PAYMENT ON NOTE	3,573.00	200 200-710-6851	1
				INVOICE TOTAL	3,573.00		
				VENDOR TOTAL	3,573.00		
				DEBT SERVICE	3,573.00		
				WATER			
40779	1	11/14/16	11/14/16	1261 FOX ENGINEERING RECORD DRAWINGS	3,360.00	600 600-810-6490	1
				INVOICE TOTAL	3,360.00		
				VENDOR TOTAL	3,360.00		
0007063	1	11/14/16	11/14/16	1435 HARN RO SYSTEMS CHEMICALS	940.00	600 600-810-6501	1
				INVOICE TOTAL	940.00		
				VENDOR TOTAL	940.00		
NOV16	4	11/14/16	11/14/16	1130 MID AMERICAN ENERGY 1613096017 TREATMENT PLA	42.41	600 600-810-6371	1
	5			0882108014 WELL	10.39	600 600-810-6371	1
				INVOICE TOTAL	52.80		
				VENDOR TOTAL	52.80		
NOV16	6	11/14/16	11/14/16	1193 SHARON TELEPHONE TREATMENT PLANT 2439	135.69	600 600-810-6373	1
				INVOICE TOTAL	135.69		
				VENDOR TOTAL	135.69		
96457	1	11/14/16	11/14/16	1289 STATE HYGIENIC LABORATORY WATER TESTS	12.50	600 600-810-6380	1
				INVOICE TOTAL	12.50		
				VENDOR TOTAL	12.50		
NOV16	3	11/14/16	11/14/16	1216 U S POST OFFICE UTILITY POSTAGE	43.76	600 600-810-6508	1
				INVOICE TOTAL	43.76		
				VENDOR TOTAL	43.76		
				WATER	4,544.75		
				SEWER			

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
NOV16	1	11/14/16	11/14/16	1034 BRUCE ENDRIS SEWER CONTRACT WAGES	800.00 800.00	610 610-815-6010	1
				INVOICE TOTAL	800.00		
				VENDOR TOTAL	800.00		
0871034	1	11/14/16	11/14/16	1032 ELECTRIC PUMP SEWER	638.45 638.45	610 610-815-6350	1
				INVOICE TOTAL	638.45		
				VENDOR TOTAL	638.45		
171905	1	11/14/16	11/14/16	1389 HOLLAND MICHAEL RAIBER SITTIG LEGAL-EASEMENTS	414.00 414.00	610 610-815-6411	1
				INVOICE TOTAL	414.00		
				VENDOR TOTAL	414.00		
1z09158	1	11/14/16	11/14/16	1287 KEYSTONE LABORATORIES SEWER TESTS	61.38 61.38	610 610-815-6380	1
				INVOICE TOTAL	61.38		
1z09632	1	11/14/16	11/14/16	SEWER TESTS	58.68 58.68	610 610-815-6380	1
				INVOICE TOTAL	58.68		
1z09699	1	11/14/16	11/14/16	SEWER TESTS	61.38 61.38	610 610-815-6380	1
				INVOICE TOTAL	61.38		
				VENDOR TOTAL	181.44		
NOV16	3	11/14/16	11/14/16	1193 SHARON TELEPHONE LIFT STATION 2107	37.50 37.50	610 610-815-6373	1
				INVOICE TOTAL	37.50		
				VENDOR TOTAL	37.50		
NOV16	1	11/14/16	11/14/16	1216 U S POST OFFICE UTILITY POSTAGE	43.74 43.74	610 610-815-6508	1
				INVOICE TOTAL	43.74		
				VENDOR TOTAL	43.74		
				SEWER	2,115.13		
				LANDFILL/GARBAGE			
NOV16	1	11/14/16	11/14/16	1014 CITY OF IOWA CITY LANDFIL FIRST MONDAY	210.43 210.43	670 670-840-6491	1
				INVOICE TOTAL	210.43		
				VENDOR TOTAL	210.43		
91121	1	11/14/16	11/14/16	1100 JOHNSON COUNTY REFUSE, INC GARBAGE COLLECTION	1,263.50	670 670-840-6492	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	1,263.50		
				VENDOR TOTAL	1,263.50		
NOV16	2	11/14/16	11/14/16	1216 U S POST OFFICE UTILITY POSTAGE	43.74	670 670-840-6508	1
				INVOICE TOTAL	43.74		
				VENDOR TOTAL	43.74		
				LANDFILL/GARB	1,517.67		
				HILLS BANK & TRUST TOTAL	22,599.18		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	22,599.18		
				GRAND TOTALS	22,599.18		

**G/L REVENUE HISTORY REPORT**  
 FROM 10/22/2016 TO 11/11/2016

ACCOUNT NUMBER	ACCOUNT NAME	RECEIPT NO	REF/DESCRIPTION	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID			
001-460-4310	RENT- COM CENTER			
11/08/16	GL1586 MORENO		RENT-COM CNT	175.00
	ACCOUNT TOTAL			175.00
001-460-4730	DEPOSITS			
11/08/16	GL1586 MORENO		DEPOSIT-COM CNT	200.00
	ACCOUNT TOTAL			200.00
001-950-4120	BUILDING/CONSTRUCT PERMIT			
11/08/16	GL1586 ESCO GROUP		BUILDING PERMIT	180.00
11/08/16	GL1586 ADVANCED ELECTRIC		BUILDING PERMIT	125.00
	ACCOUNT TOTAL			305.00
001-950-4160	FRANCHISE FEES			
10/28/16	GL1582 MEDIACOM		FRANCHISE FEE	1,387.74
10/28/16	GL1582 SHARON TELEPHONE		FRANCHISE FEE	710.50
	ACCOUNT TOTAL			2,098.24
001-950-4300	INTEREST			
10/28/16	GL1582 HILLS BANK		CD INT - GEN	40.33
10/31/16	GL1584 HILLS BANK		CHECKING INT	154.59
	ACCOUNT TOTAL			194.92
110-210-4300	INTEREST			
10/28/16	GL1582 HILLS BANK		CD INT - ROADS 10131266	26.46
	ACCOUNT TOTAL			26.46
121-950-4090	LOCAL OPTION TAX			
11/01/16	GL1585 TREASURER, STATE OF IOWA		LOCAL OPTION TX	19,688.41
	ACCOUNT TOTAL			19,688.41
600-810-4500	CHARGES/FEES FOR SERVICES			
10/24/16	UB3621 SA CASH POSTING			40.00
10/24/16	UB3621 WA CASH POSTING			278.07
10/31/16	UB3628 SA CASH POSTING			115.96
10/31/16	UB3628 WA CASH POSTING			446.17
11/01/16	UB3635 SA CASH POSTING			20.00
11/01/16	UB3635 WA CASH POSTING			176.54
11/01/16	UB3635 WA CASH POSTING			40.00
11/04/16	UB3643 SA CASH POSTING			10.00
11/04/16	UB3643 SA CASH POSTING			270.65
11/04/16	UB3643 WA CASH POSTING			44.44
11/04/16	UB3643 WA CASH POSTING			1,245.75
11/04/16	UB3643 WA CASH POSTING			3.20
11/07/16	UB3647 SA CASH POSTING			323.23
11/07/16	UB3647 WA CASH POSTING			1,441.56

**G/L REVENUE HISTORY REPORT**  
 FROM 10/22/2016 TO 11/11/2016

ACCOUNT NUMBER	ACCOUNT NAME	DATE	JOURNAL	RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	AMOUNT
600-810-4500	CHARGES/FEES FOR SERVICES					
		11/07/16	UB3647	WA CASH POSTING		20.75
		11/07/16	UB3647	WA CASH POSTING		.50-
	ACCOUNT TOTAL					4,475.82
600-810-4550	MISC CHARGE FOR SERVICES					
		11/04/16	UB3643	WA CASH POSTING		80.00
	ACCOUNT TOTAL					80.00
600-810-4560	SALES TAXES COLLECTED					
		10/24/16	UB3621	WA CASH POSTING		19.47
		10/31/16	UB3628	WA CASH POSTING		37.67
		11/01/16	UB3635	WA CASH POSTING		3.11
		11/04/16	UB3643	WA CASH POSTING		3.11
		11/04/16	UB3643	WA CASH POSTING		90.07
		11/07/16	UB3647	WA CASH POSTING		101.66
	ACCOUNT TOTAL					255.09
600-810-4730	DEPOSITS					
		11/04/16	UB3641	WA CASH POSTING		200.00
		11/04/16	UB3643	WA CASH POSTING		125.00
		11/07/16	UB3645	WA CASH POSTING		100.00
	ACCOUNT TOTAL					425.00
610-815-4500	CHARGES/FEES					
		10/24/16	UB3621	SW CASH POSTING		256.80
		10/24/16	UB3621	SW CASH POSTING		60.00
		10/31/16	UB3628	SW CASH POSTING		455.10
		10/31/16	UB3628	SW CASH POSTING		80.00
		11/01/16	UB3635	SW CASH POSTING		90.00
		11/04/16	UB3643	SW CASH POSTING		1,192.50
		11/04/16	UB3643	SW CASH POSTING		60.00
		11/07/16	UB3647	SW CASH POSTING		1,439.35
	ACCOUNT TOTAL					3,633.75
670-840-4501	GARBAGE FEES					
		10/24/16	UB3621	GB CASH POSTING		9.50
		10/24/16	UB3621	GB CASH POSTING		60.00
		10/31/16	UB3628	GB CASH POSTING		38.00
		10/31/16	UB3628	GB CASH POSTING		209.70
		11/01/16	UB3635	GB CASH POSTING		9.50
		11/01/16	UB3635	GB CASH POSTING		20.00
		11/04/16	UB3643	GB CASH POSTING		109.25
		11/04/16	UB3643	GB CASH POSTING		30.30
		11/07/16	UB3647	GB CASH POSTING		137.75
		11/07/16	UB3647	GB CASH POSTING		104.35

**G/L REVENUE HISTORY REPORT**  
 FROM 10/22/2016 TO 11/11/2016

ACCOUNT NUMBER	ACCOUNT NAME	RECEIPT NO REF/DESCRIPTION	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID		
670-840-4501	GARBAGE FEES		
	ACCOUNT TOTAL		728.35
670-840-4502	GARBAGE BAGES		
10/28/16	GL1582 ZEMAN	GARBAGE TAGS	10.00
11/04/16	UB3643 UNIQUE MC GL DIST PMT: GBTAG		37.50
11/08/16	GL1586 RESIDENT	GARBAGE TAGS	3.75
11/08/16	GL1586 RESIDENT	GARBAGE TAGS	6.25
11/08/16	GL1586 MELLECKER	GARBAGE TAGS	25.00
11/08/16	GL1586 RESIDENT	GARBAGE TAGS	6.25
11/08/16	GL1586 RESIDENT	GARBAGE TAGS	12.50
11/08/16	GL1586 RESIDENT	GARBAGE TAGS	5.00
	ACCOUNT TOTAL		106.25
670-840-4503	LANDFILL		
11/08/16	GL1586 MAIER	LANDFILL	121.13
	ACCOUNT TOTAL		121.13
	REPORT TOTAL		32,513.42

TREASURER'S REPORT                      FOR THE MONTH OF OCTOBER 2016

FUND	BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE	INVESTMENTS END OF MONTH	TOTAL FUND BALANCE
General	453238.2	118871.87	36743.26	535366.81	435000	970366.81
Fire	89795.7	0	3879.61	85916.09	16000	101916.09
Road Use	-296572.7	7024.03	10095.23	-299643.9	305000	5356.1
Debt Service	0	0	0	0	0	0
LOST	141468.51	19688.39	0	161156.9	68751.7	229908.6
WATER	49058.06	59001.46	31009.31	77050.21		77050.21
SEWER	410126.09	17747.77	14414.28	413459.58	132919.46	546379.04
GARBAGE ***	18044.7	2082.46	2014.19	18112.97	70000	88112.97
<b>Total Treasurer's Balance</b>	<b>865158.56</b>	<b>224415.98</b>	<b>98155.88</b>	<b>991418.66</b>	<b>1027671.16</b>	<b>2019089.82</b>
<b>Total Outstanding (All funds)</b>				<b>114984.97</b>		
<b>Total Clerk's Balance</b>				<b>1106403.63</b>		

CITY OF HILLS  
 BUDGET REPORT  
 CALENDAR 11/2016, FISCAL 5/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	27,354.00	2,278.92	11,394.60	41.66	15,959.40
	EMERGENCY MANAGEMENT TOTAL	352.00	.00	351.50	99.86	.50
	FIRE TOTAL	87,450.00	854.60	18,908.87	21.62	68,541.13
	BUILDING INSPECTIONS TOTAL	9,350.00	.00	1,836.14	19.64	7,513.86
	<b>PUBLIC SAFETY TOTAL</b>	<b>124,506.00</b>	<b>3,133.52</b>	<b>32,491.11</b>	<b>26.10</b>	<b>92,014.89</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	56,868.00	1,394.63	16,777.05	29.50	40,090.95
	STREET LIGHTING TOTAL	11,500.00	.00	3,527.99	30.68	7,972.01
	TRAFFIC CONTROL & SAFETY TOTAL	1,000.00	1,254.39	7,716.01	771.60	6,716.01
	SNOW REMOVAL TOTAL	6,000.00	.00	.00	.00	6,000.00
	STREET CLEANING TOTAL	.00	.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	.00	.00	.00
	STORM WATER TOTAL	15,000.00	.00	5,688.45	37.92	9,311.55
	<b>PUBLIC WORKS TOTAL</b>	<b>90,368.00</b>	<b>2,649.02</b>	<b>33,709.50</b>	<b>37.30</b>	<b>56,658.50</b>
	LIBRARY TOTAL	10,000.00	966.92	4,834.60	48.35	5,165.40
	PARKS TOTAL	51,118.00	1,061.22	16,560.79	32.40	34,557.21
	COMMUNITY CTR/ZOO/MARINA TOTA	40,000.00	500.00	1,386.73	3.47	38,613.27
	OTHER CULTURE/RECREATION TOTA	15,000.00	.00	4,259.13	28.39	10,740.87
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>116,118.00</b>	<b>2,528.14</b>	<b>27,041.25</b>	<b>23.29</b>	<b>89,076.75</b>
	OTHER COMM & ECO DEV TOTAL	25,000.00	.00	.00	.00	25,000.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>25,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>25,000.00</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	6,500.00	.00	753.56	11.59	5,746.44
	CLERK/TREASURER/ADM TOTAL	61,495.00	2,488.95	21,288.58	34.62	40,206.42
	ELECTIONS TOTAL	.00	.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	20,000.00	.00	2,093.00	10.47	17,907.00
	CITY HALL/GENERAL BLDGS TOTAL	114,000.00	4,276.75	39,335.15	34.50	74,664.85
	OTHER GENERAL GOVERNMENT TOTA	15,000.00	.00	1,009.80	6.73	13,990.20
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>216,995.00</b>	<b>6,765.70</b>	<b>64,480.09</b>	<b>29.72</b>	<b>152,514.91</b>
	DEBT SERVICES TOTAL	49,840.00	3,573.00	3,573.00	7.17	46,267.00
	<b>DEBT SERVICE TOTAL</b>	<b>49,840.00</b>	<b>3,573.00</b>	<b>3,573.00</b>	<b>7.17</b>	<b>46,267.00</b>
	WATER TOTAL	237,305.00	4,620.53	63,321.02	26.68	173,983.98
	SEWER/SEWAGE DISPOSAL TOTAL	3,070,600.00	2,365.17	38,908.10	1.27	3,031,691.90
	LANDFILL/GARBAGE TOTAL	30,855.00	1,517.67	17,325.71	56.15	13,529.29
	TRANSFERS IN/OUT TOTAL	49,840.00	.00	.00	.00	49,840.00

CITY OF HILLS  
 BUDGET REPORT  
 CALENDAR 11/2016, FISCAL 5/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ENTERPRISE FUNDS TOTAL	3,388,600.00	8,503.37	119,554.83	3.53	3,269,045.17
	TRANSFERS IN/OUT TOTAL	60,000.00	.00	.00	.00	60,000.00
	TRANSFER OUT TOTAL	60,000.00	.00	.00	.00	60,000.00
	TOTAL EXPENSES	4,071,427.00	27,152.75	280,849.78	6.90	3,790,577.22

**RESOLUTION NO. 2016-27**  
**RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN CITY**  
**RECORDS OF THE CITY OF HILLS, IOWA**

**WHEREAS**, the City of Hills has adopted the Records Retention Manual for Iowa Cities as a guide to determine the length of time records need to be retained for audit, legal, administrative and historical use; and

**WHEREAS**, the City Clerk has reviewed all records and determined that the records listed in Exhibit A, attached hereto, are no longer required to be retained pursuant to the Records Retention Manual for Iowa Cities; and

**WHEREAS**, the City Clerk requests authorization to destroy all records listed in Exhibit A, attached hereto.

**BE IT HEREBY RESOLVED** that the City Council of the City of Hills, Iowa, hereby authorizes the City Clerk to destroy all records listed in Exhibit A, attached hereto, as said records are no longer required to be retained under the Records Retention Manual for Iowa Cities and no longer have any audit, legal, administrative or historical use.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Resolution 2016-27.

YES:

NO:

ABSTAIN:

ABSENT:

**RESOLUTION 2016-27 PASSED AND APPROVED** this 14th day of November, 2016.

\_\_\_\_\_  
Tim Kemp, Mayor

ATTEST:

\_\_\_\_\_  
Cathy Fitzmaurice-Hill, City Administrator

**EXHIBIT A**

**RECORDS OF THE CITY OF HILLS, IOWA SET FOR DESTRUCTION**

	<b>FROM</b>	<b>THRU</b>	<b>RETENTION PERIOD</b>
LIQUOR LICENSES/PERMITS	2006	2009	5 YEARS
ASSORTED COMMUNICATION	2003	2010	5 YEARS
ACCOUNTS PAYABLE	2007	2010	5 YEARS
UTILITY BILLING REPORT	2007	2010	5 YEARS
SERVICE CONTRACTS	2005	2006	5 YEARS
COUNCIL PACKETS	2004	2010	5 YEARS