

City of Hills

Council Members

Bruce Endris
Steve Harris
Merle Hill
Thom Kirkpatrick
Cathy Knebel

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Mayor

Tim Kemp
City Administrator
Cathy Fitzmaurice-Hill
Deputy Clerk
Donna Hicks



Hills City Council
Regular Meeting
Hills Fire Department Meeting Room @ 7:00 PM
November 9, 2015

- **Consent Agenda:**
 - Minutes from meeting October 26, 2015
 - Bills and receipts from October 28 thru November 9, 2015
 - Old 218 Liquor License
- **Public Discussion**
- **New Business**
 - Proclamation by Mayor Kemp proclaiming November 2015 as Diabetes Awareness Month.
 - Resolution 2015-50 approving and authorizing the Mayor to sign Contractor's Pay Application No. 16 to the Contract with Dave Schmitt Construction Co Inc for Hills Municipal Water System - Division 1.
 - Resolution 2015-51 approving the Annual Financial Report for Fiscal Year July 1, 2014 to June 30, 2015.
 - Discussion and possible action on estimate from Electronic Engineering for light bar replacement on Hills Fire Engine #81.
- **Previous Business**
 - Discussion and possible action on Water Utility.
 - Discussion and possible action on Wastewater Treatment Plant.
- **Council Action List, Comments, Concerns, Reports**
 - Mayor
 - Attorney
 - City Administrator
 - Maintenance
 - Fire Department
 - Sewer
- **Adjournment**

Hills City Council Meeting
October 26, 2015
Hills Fire Station Meeting Room

The regular Hills City Council meeting was called to order by Mayor Tim Kemp at 7:00 PM on Monday, October 26, 2015 at the Hills Fire Station Meeting Room.

Council members present were: Bruce Endris, Steve Harris, Merle Hill, Cathy Knebel and Thom Kirkpatrick. Absent: None. Also present: Cathy Fitzmaurice-Hill, City Administrator, Jim Wolfe, Project Manager, Ron Wolfe, Public Works, Steve Troyer, Fox Engineering and Erek Sittig, City Attorney.

A motion was made by Knebel and seconded by Endris to approve the consent agenda approving minutes from October 12, 2015 and bills/receipts from October 12, 2015 thru October 26, 2015. Ayes: 5. Motion carried.

Public Discussion: Nancy and Randy Lackender, owners of Inspirations, were present to discuss the impact of the County Minimum Wage Ordinance. Nancy expressed her concern that the Ordinance was not well thought out and even though most businesses in Hills pay more than the anticipated increase she felt that current employees would expect a raise even though they were already at the minimum. She did not feel that her business could accommodate this without a negative impact. Randy shared that he felt this impacts the small employer such as themselves much more than a large employer. He also felt it would have a negative impact on future development of Hills stating that potential new business owners may look at other locations to avoid the financial impact of the minimum wage ordinance. They asked that the City of Hills pass an ordinance to keep the State Minimum Wage in effect.

Mayor Kemp thanked the Lackenders for their comments.

New Business:

Johnson County Sheriff Lonny Pulkrabek was present to discuss the police protection contract provided by his office. He indicated that the rate for Fiscal Year 2017 would not change. He shared that the Sheriff's Office has exceeded the required hours for this calendar year by 57.5 hours. Mayor Kemp asked about other towns' hours and the Sheriff agreed that all other towns exceed the hours as well. Mayor Kemp also requested information on the monthly reports provided that show hours for Hills to include calls received outside of City limits. Sheriff Pulkrabek assured the Council that this was a software issue and even though these are on the report they are not included in the calculation of hours.

Resolution 2015-48 was presented authorizing the Mayor to execute Work Change Directive No. 6 to the Contract with Dave Schmitt Construction Co Inc for Hills Municipal Water System – Division 1. The requested change is for the service line to Atrium Village. Steve Troyer was present and recommended that the Work Change Directive be approved with the change that there would be no directional drilling and the change would only be for time and materials on a 6" T and 6" valve, not to exceed \$4,000. A motion was made by Kirkpatrick and seconded by Hill to approve Resolution 2015-48 with the changes as recommended by Fox Engineering. A roll call vote was taken. Ayes-5. Resolution 2015-48 passed.

Resolution 2015-49 was presented authorizing the Mayor to execute Work Change Directive No. 7 to the Contract with Dave Schmitt Construction Co Inc for Hills Municipal Water System – Division 1. The Work Directive provides for a modification of the service line to the Fire Station to accommodate constructing fill stations within the station at an estimated cost of \$6,306. Fox Engineering has recommended that this change is necessary if the Council wants to proceed with the fill station work. A motion was made by Kirkpatrick and seconded by Endris to approve Resolution 2015-48. A roll call vote was taken. Ayes – 5. Resolution 2015-49 passed.

The Council discussed the proposal from Modern Piping, Inc. to provide the work at the Fire Station to complete the fill stations. The base bid is for \$26,000 plus an additional \$3,400 to complete the plumbing work to the station. A motion was made by Kirkpatrick and seconded by Knebel to accept the proposal of Modern Piping, Inc. Ayes: Hill, Kirkpatrick, Knebel. Abstain: Harris. Nay: Endris. Motion carried.

The Council set November 10, 2015 at 7:00 p.m. for a work session to review the draft Code of Ordinances. The meeting will be held at the City Office.

Previous Business:

Water Utility Update: Jim Wolfe informed the Council that 193 house connections to the water system have been completed. Three houses have only received curb stops and not service lines due to inability to access. No meters were installed at the Ball Park and a 4-plex was reduced to 2 meters. These items are less than the plans. Steve Troyer will request a deduct for these items from Dave Schmitt Construction.

Wastewater Treatment Plant Update: Fox Engineers walked the site, both to the North and South. The north route will increase the cost by about \$10,000. Fox is recommending the North route instead of the South route as the South may have an archeological issue, has a hill that may increase the cost and also may have issues with obtaining an easement. A motion was made by Kirkpatrick and seconded by Endris to proceed with the survey on the North side. Ayes: 5 Motion carried.

Attorney: Erek reported that he is working on the Hills Commercial Park Developers Agreement. He will begin action in regard to two nuisance properties on Main Street. He is waiting for word from Pumpnickel Development before proceeding with the agreement on that property.

Fire Chief: No report.

Maintenance: Ron reported that fences for the Streb well and the Treatment Plant were installed. The City received an estimated bid from LL Pelling for work on Main Street at \$205,000.

Sewer: No report.

Administrator: Cathy reported she attended a workshop on SRF Sponsored Project Funding. She explained that these funds can be used for water resource restoration. She will be working with Shive on possible projects that could be eligible.

Mayor: Tim reported on the Joint Cities meeting and discussion on the County Minimum Wage ordinance.

A Motion was made by Knebel and seconded by Harris to adjourn the meeting at 8:24 P.M . Ayes: 5 Motion carried.

Tim Kemp, Mayor

Cathy Fitzmaurice-Hill, Administrator

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK	SQ

HILLS BANK & TRUST GENERAL										
NOV15	1	11/09/15	11/09/15	1010 CASEY'S GENERAL STORE CORPORAT FUEL	262.47	001		001-650-6331	1	
				INVOICE TOTAL	262.47					
				VENDOR TOTAL	262.47					
NOV15	1	11/09/15	11/09/15	1361 CATHY FITZMAURICE-HILL INS REIMBURSEMENT	231.82	001		001-620-6183	1	
				INVOICE TOTAL	231.82					
NOV1515	1	11/09/15	11/09/15	MILEAGE WAVERLY	53.00	001		001-620-6230	1	
				INVOICE TOTAL	53.00					
				VENDOR TOTAL	284.82					
34304	1	11/09/15	11/09/15	1013 CITY OF IOWA CITY LIBRARY	804.83	001		001-410-6430	1	
				INVOICE TOTAL	804.83					
				VENDOR TOTAL	804.83					
14090	1	11/09/15	11/09/15	1396 D & N FENCE CO INC TREATMENT PLANT FENCE	4,800.00	001		001-650-6310	1	
				INVOICE TOTAL	4,800.00					
14091	1	11/09/15	11/09/15	STUTSMAN WELL FENCE	5,925.00	001		001-650-6310	1	
				INVOICE TOTAL	5,925.00					
				VENDOR TOTAL	10,725.00					
2015276	1	11/09/15	11/09/15	1025 DATA TECHNOLOGIES TAX FORMS	76.44	001		001-650-6506	1	
				INVOICE TOTAL	76.44					
				VENDOR TOTAL	76.44					
2606987	1	11/09/15	11/09/15	1046 GAZETTE COMMUNICATIONS 10-12 MIN/SEPT REV/EXP	117.01	001		001-650-6414	1	
				INVOICE TOTAL	117.01					
				VENDOR TOTAL	117.01					
167736	1	11/09/15	11/09/15	1389 HOLLAND LAW OFFICE PLC LEGAL SERVICES	851.00	001		001-640-6411	1	
				INVOICE TOTAL	851.00					
				VENDOR TOTAL	851.00					
59416	1	11/09/15	11/09/15	1071 IMWCA WORKERS COMP	665.00	001		001-650-6160	1	
				INVOICE TOTAL	665.00					

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
VENDOR TOTAL					665.00		
NOV15	1130 MTD AMERICAN ENERGY						
	1	11/09/15	11/09/15	7799078018 1/2 FIRE STAT	11.78	1115 001-150-6371	1
	2			7799078018 1/2 FIRE STAT	11.78	001 001-650-6371	1
	3			7715078014 CITY HALL	13.13	001 001-650-6371	1
INVOICE TOTAL					36.69		
VENDOR TOTAL					36.69		
329291	1349 IOWA OFFICE SUPPLY INC						
	1	11/09/15	11/09/15	COPIES	55.04	001 001-650-6414	1
INVOICE TOTAL					55.04		
VENDOR TOTAL					55.04		
18550	1172 OVERHEAD DOOR						
	1	11/09/15	11/09/15	REPAIR SHOP DOOR	137.50	001 001-650-6310	1
INVOICE TOTAL					137.50		
VENDOR TOTAL					137.50		
NOV15	1193 SHARON TELEPHONE						
	1	11/09/15	11/09/15	1/2 FIRE STATION 224	38.06	1115 001-150-6373	1
	2			1/2 FIRE STATION 224	38.05	001 001-650-6373	1
	4			MAINT BLDG 223	37.74	001 001-650-6373	1
	5			CLERK 513	139.96	001 001-650-6373	1
INVOICE TOTAL					253.81		
VENDOR TOTAL					253.81		
11510607	1195 SHIVE HATTERY						
	1	11/09/15	11/09/15	PUMPERNICKEL PLAT	147.70	001 001-699-6490	1
INVOICE TOTAL					147.70		
VENDOR TOTAL					147.70		
12123	1203 STUTSMAN INC						
	1	11/09/15	11/09/15	FUEL	44.02	1115 001-150-6331	1
INVOICE TOTAL					44.02		
12124	1203 STUTSMAN INC						
	1	11/09/15	11/09/15	FUEL	94.58	001 001-650-6331	1
INVOICE TOTAL					94.58		
VENDOR TOTAL					138.60		
NOV15	1211 TRUENORTH COMPANIES						
	1	11/09/15	11/09/15	AD&D INS	332.50	1115 001-150-6408	1
INVOICE TOTAL					332.50		
VENDOR TOTAL					332.50		
GENERAL					14,888.41		

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ

WATER								
PAY APP 15	1	11/09/15	11/09/15	1357 DAVE SCHMITT CONSTRUCTION PAY APP 15	228,787.47	600	600-810-6490	1
				INVOICE TOTAL	228,787.47			
				VENDOR TOTAL	228,787.47			
9637581	1	11/09/15	11/09/15	1001 HACH COMPANY WATER CHEMICAL	26.45	600	600-810-6501	1
				INVOICE TOTAL	26.45			
9643957	1	11/09/15	11/09/15	1001 HACH COMPANY WATER CHEMICALS	291.36	600	600-810-6501	1
				INVOICE TOTAL	291.36			
				VENDOR TOTAL	317.81			
3795615	1	11/09/15	11/09/15	1388 HAWKINS, INC WATER CHEMICALS	102.22	600	600-810-6501	1
				INVOICE TOTAL	102.22			
				VENDOR TOTAL	102.22			
NOV15	1	11/09/15	11/09/15	1124 JIM WOLFE OCT HOURS	3,213.00	600	600-810-6490	1
				INVOICE TOTAL	3,213.00			
				VENDOR TOTAL	3,213.00			
NOV15	4	11/09/15	11/09/15	1130 MID AMERICAN ENERGY 1613096017 TREATMENT PLA	50.68	600	600-810-6371	1
	5			0882108014 WELL	10.00	600	600-810-6371	1
				INVOICE TOTAL	60.68			
				VENDOR TOTAL	60.68			
NOV15	6	11/09/15	11/09/15	1193 SHARON TELEPHONE TREATMENT PLANT 2439	135.03	600	600-810-6373	1
				INVOICE TOTAL	135.03			
				VENDOR TOTAL	135.03			
67082	1	11/09/15	11/09/15	1289 STATE HYGIENIC LABORATORY WATER TESTS	12.50	600	600-810-6380	1
				INVOICE TOTAL	12.50			
				VENDOR TOTAL	12.50			
NOV15	1	11/09/15	11/09/15	1348 STEVE FLAKE OCTOBER HOURS	3,125.00	600	600-810-6010	1
				INVOICE TOTAL	3,125.00			
				VENDOR TOTAL	3,125.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				WATER	235,753.71			
				SEWER				
0873	1	11/09/15	11/09/15	1133 ACTION SEWER & SEPTIC JET SEWER	241.25	610	610-815-6399	1
				INVOICE TOTAL	241.25			
				VENDOR TOTAL	241.25			
0V15	1	11/09/15	11/09/15	1034 BRUCE ENDRIS OCTOBER SEWER WAGES	800.00	610	610-815-6010	1
				INVOICE TOTAL	800.00			
				VENDOR TOTAL	800.00			
.67737	1	11/09/15	11/09/15	1389 HOLLAND LAW OFFICE PLC LEGAL WASTEWATER	333.50	610	610-815-6411	1
				INVOICE TOTAL	333.50			
				VENDOR TOTAL	333.50			
.Y08892	1	11/09/15	11/09/15	1287 KEYSTONE LABORATORIES SEWER TESTS	78.38	610	610-815-6380	1
				INVOICE TOTAL	78.38			
.Y09248	1	11/09/15	11/09/15	SEWER TESTS	41.68	610	610-815-6380	1
				INVOICE TOTAL	41.68			
				VENDOR TOTAL	120.06			
0V15	3	11/09/15	11/09/15	1193 SHARON TELEPHONE LIFT STATION 2107	37.44	610	610-815-6373	1
				INVOICE TOTAL	37.44			
				VENDOR TOTAL	37.44			
0V15	1	11/09/15	11/09/15	1216 U S POST OFFICE UTILITY BILLING	65.63	610	610-815-6508	1
				INVOICE TOTAL	65.63			
				VENDOR TOTAL	65.63			
				SEWER	1,597.88			
				LANDFILL/GARBAGE				
0V15	1	11/09/15	11/09/15	1014 CITY OF IOWA CITY LANDFIL FIRST MONDAY	259.83	670	670-840-6491	1
				INVOICE TOTAL	259.83			
				VENDOR TOTAL	259.83			
				1100 JOHNSON COUNTY REFUSE, INC				

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
NOV15	1	11/09/15	11/09/15	1100 JOHNSON COUNTY REFUSE, INC GARBAGE COLLECTION	1,263.50	670		670-840-6492	1
				INVOICE TOTAL	1,263.50				
NOV1515	1	11/09/15	11/09/15	GARBAGE TAGS	145.00	670		670-840-6535	1
				INVOICE TOTAL	145.00				
				VENDOR TOTAL	1,408.50				
NOV15	2	11/09/15	11/09/15	1216 U S POST OFFICE UTILITY BILLING	65.62	670		670-840-6508	1
				INVOICE TOTAL	65.62				
				VENDOR TOTAL	65.62				
				LANDFILL/GARB	1,733.95				
				HILLS BANK & TRUST TOTAL	253,973.95				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	253,973.95				
				GRAND TOTALS	253,973.95				

ACCOUNT NUMBER	ACCOUNT NAME	DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	AMOUNT
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600-810-4500	CHARGES/FEES FOR SERVICES				
		11/06/15	UB2817	WA CASH POSTING	27.56-
		11/06/15	UB2819	SA CASH POSTING	80.00
		11/06/15	UB2819	WA CASH POSTING	441.75
		11/06/15	UB2819	WA CASH POSTING	2.00
		11/06/15	UB2819	WA CASH POSTING	1.50-
	ACCOUNT TOTAL				1,956.29
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600-810-4530	PENALTIES				
		10/26/15	UB2800	WA CASH POSTING	25.00
		10/30/15	UB2808	WA CASH POSTING	25.00
		11/02/15	UB2813	WA DEPOSITS APPLIED	10.00
		11/06/15	UB2817	WA CASH POSTING	5.00
		11/06/15	UB2819	WA CASH POSTING	15.00
	ACCOUNT TOTAL				80.00
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600-810-4550	MISC CHARGE FOR SERVICES				
		11/02/15	UB2813	WA DEPOSITS APPLIED	40.00
	ACCOUNT TOTAL				40.00
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600-810-4560	SALES TAXES COLLECTED				
		10/26/15	UB2800	WA CASH POSTING	15.55
		10/30/15	UB2808	WA CASH POSTING	8.40
		11/06/15	UB2817	WA CASH POSTING	3.11
		11/06/15	UB2817	WA CASH POSTING	49.88
		11/06/15	UB2819	WA CASH POSTING	31.40
	ACCOUNT TOTAL				108.34
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600-810-4820	PROCEEDS FROM DEBT/LOAN				
		11/06/15	GL1395	IOWA FINANCE AUTHORITY SRF DISBURSEMEN ELECTRONIC	175,169.23
	ACCOUNT TOTAL				175,169.23
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610-815-4500	CHARGES/FEES				
		10/26/15	UB2800	SW CASH POSTING	274.75
		10/26/15	UB2800	SW CASH POSTING	40.00
		10/30/15	UB2808	SW CASH POSTING	199.50
		10/30/15	UB2808	SW CASH POSTING	30.00
		10/30/15	UB2810	SW CASH POSTING	35.00-
		11/02/15	UB2813	SW DEPOSITS APPLIED	82.74
		11/02/15	UB2813	SW DEPOSITS APPLIED	10.00
		11/06/15	UB2817	SW CASH POSTING	571.67
		11/06/15	UB2817	SW CASH POSTING	1,014.24
		11/06/15	UB2817	SW CASH POSTING	25.00
		11/06/15	UB2819	SW CASH POSTING	876.25
		11/06/15	UB2819	SW CASH POSTING	50.00

ACCOUNT NUMBER	ACCOUNT NAME	DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	AMOUNT
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600-810-4500	CHARGES/FEEES FOR SERVICES				
	11/06/15	UB2817	WA CASH POSTING		27.56-
	11/06/15	UB2819	SA CASH POSTING		80.00
	11/06/15	UB2819	WA CASH POSTING		441.75
	11/06/15	UB2819	WA CASH POSTING		2.00
	11/06/15	UB2819	WA CASH POSTING		1.50-
	ACCOUNT TOTAL				1,956.29
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600-810-4530	PENALTIES				
	10/26/15	UB2800	WA CASH POSTING		25.00
	10/30/15	UB2808	WA CASH POSTING		25.00
	11/02/15	UB2813	WA DEPOSITS APPLIED		10.00
	11/06/15	UB2817	WA CASH POSTING		5.00
	11/06/15	UB2819	WA CASH POSTING		15.00
	ACCOUNT TOTAL				80.00
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500-810-4550	MISC CHARGE FOR SERVICES				
	11/02/15	UB2813	WA DEPOSITS APPLIED		40.00
	ACCOUNT TOTAL				40.00
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500-810-4560	SALES TAXES COLLECTED				
	10/26/15	UB2800	WA CASH POSTING		15.55
	10/30/15	UB2808	WA CASH POSTING		8.40
	11/06/15	UB2817	WA CASH POSTING		3.11
	11/06/15	UB2817	WA CASH POSTING		49.88
	11/06/15	UB2819	WA CASH POSTING		31.40
	ACCOUNT TOTAL				108.34
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500-810-4820	PROCEEDS FROM DEBT/LOAN				
	11/06/15	GL1395	IOWA FINANCE AUTHORITY	SRF DISBURSEMEN ELECTRONIC	175,169.23
	ACCOUNT TOTAL				175,169.23
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510-815-4500	CHARGES/FEEES				
	10/26/15	UB2800	SW CASH POSTING		274.75
	10/26/15	UB2800	SW CASH POSTING		40.00
	10/30/15	UB2808	SW CASH POSTING		199.50
	10/30/15	UB2808	SW CASH POSTING		30.00
	10/30/15	UB2810	SW CASH POSTING		35.00-
	11/02/15	UB2813	SW DEPOSITS APPLIED		82.74
	11/02/15	UB2813	SW DEPOSITS APPLIED		10.00
	11/06/15	UB2817	SW CASH POSTING		571.67
	11/06/15	UB2817	SW CASH POSTING		1,014.24
	11/06/15	UB2817	SW CASH POSTING		25.00
	11/06/15	UB2819	SW CASH POSTING		876.25
	11/06/15	UB2819	SW CASH POSTING		50.00

ACCOUNT NUMBER	ACCOUNT NAME	DATE	JOURNAL	RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	AMOUNT
610-815-4500	CHARGES/FEES					
	ACCOUNT TOTAL					3,139.15
610-815-4560	SALES TAX COLLECTED					
11/06/15	UB2817	SW CASH POSTING				40.02
	ACCOUNT TOTAL					40.02
670-840-4300	INTEREST					
11/06/15	GL1396	HILLS BANK AND TRUST			CS INT - GARB	5.67
	ACCOUNT TOTAL					5.67
670-840-4501	GARBAGE FEES					
10/26/15	UB2800	GB CASH POSTING				16.70
10/26/15	UB2800	GB CASH POSTING				25.00
10/26/15	UB2800	GB CASH POSTING				5.00
10/30/15	UB2808	GB CASH POSTING				4.75
10/30/15	UB2808	GB CASH POSTING				5.00
10/30/15	UB2810	GB CASH POSTING				4.75
11/06/15	UB2817	GB CASH POSTING				95.00
11/06/15	UB2817	GB CASH POSTING				15.00
11/06/15	UB2817	GB CASH POSTING				59.50
11/06/15	UB2819	GB CASH POSTING				104.50
11/06/15	UB2819	GB CASH POSTING				35.00
	ACCOUNT TOTAL					360.70
670-840-4502	GARBAGE BAGES					
10/30/15	GL1389	RESIDENT			GARBAGE BAGS 5 TAGS	6.25
10/30/15	GL1389	CHAPMAN			GARBAGE BAGS 10 TAGS	12.50
11/06/15	GL1396	RESIDENT			GARBAGE BAGS	5.00
	ACCOUNT TOTAL					23.75
	REPORT TOTAL					189,115.01

PROCLAMATION

DIABETES AWARENESS MONTH NOVEMBER 2015

WHEREAS, diabetes affects 29.1 million people -- 9.3% of the population in the United States, and is a serious disease for which there is no known cure and which is the seventh leading cause of death by disease in the United States; and

WHEREAS, approximately one quarter of the Americans who have diabetes, 8.1 million (27.8%) of people, do not know they have the disease and may experience damage to the heart, eyes, kidneys, and limbs without producing any symptoms; and

WHEREAS, another 86 million, or 1 in 3 American adults, has pre-diabetes, a condition which puts them at greater risk for developing Type 2 diabetes, and if current trends continue, 1 in 3 American adults will have diabetes by 2050; and

WHEREAS, Type 1 diabetes (T1D) is an autoimmune disease in which a person's pancreas stops producing insulin, a hormone that enables people to get energy from food. It occurs when the body's immune system attacks and destroys the insulin-producing cells in the pancreas, called beta cells. While its causes are not yet entirely understood, scientists believe that both genetic factors and environmental triggers are involved. Its onset has nothing to do with diet or lifestyle. There is no prevention for T1D, and – at present – no cure; and

WHEREAS, T1D strikes both children and adults at any age. It comes on suddenly, causes dependence on injected or pumped insulin for life, and carries the constant threat of devastating complications; and

WHEREAS, 1.25M Americans are living with T1D including about 200,000 youth (less than 20 years old) and over a million adults (20 years old and older); 40,000 people are diagnosed each year in the U.S.; 5 million people in the U.S. are expected to have T1D by 2050, including nearly 600,000 youth; between 2001 and 2009 there was a 21% increase in the prevalence of T1D in people under age 20; \$14B T1D-associated annual healthcare costs in the U.S; and

WHEREAS, diabetes has many faces, affecting everyone, young and old alike - Caucasians, African Americans, Latinos, Native Americans, Asian Americans and Pacific Islanders, with minority populations in the United States having an increased risk for developing the disease; and

WHEREAS, an increase in community awareness of risk factors and symptoms related to diabetes can improve the likelihood that people with diabetes will get the attention they need before suffering the devastating complications of the disease;

NOW, THEREFORE, I _____, do hereby proclaim November, 2015, as DIABETES AWARENESS MONTH in the City of _____, and encourage all citizens to help fight this disease and its deadly complications, including heart and kidney disease, stroke, blindness, and amputation, by increasing awareness of the risk factors for diabetes, and by providing support to those suffering from diabetes.

RESOLUTION NO. 2015-50

RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN CONTRACTOR'S APPLICATION FOR PAYMENT NO. 16 TO THE CONTRACT WITH DAVE SCHMITT CONSTRUCTION CO INC FOR HILLS MUNICIPAL WATER SYSTEM - DIVISION 1

WHEREAS, the voters of the City of Hills approved the establishment of a new water utility in November 2012, and

WHEREAS, the City Council of the City of Hills has chosen to establish and move forward with the construction of said water system, and

WHEREAS, the City Council of the City of Hills awarded the bid for Hills Municipal Water System - Division 1 to Dave Schmitt Construction Co Inc., and

WHEREAS, Dave Schmitt Construction Co Inc. has submitted an Application for Payment to the City of Hills in the amount \$271,755.43.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILLS, IOWA, that the City Council approves and authorizes the Mayor to sign the Contractor's Application for Payment No.16 to the contract with Dave Schmitt Construction Co Inc. for Hills Municipal Water System - Division 1, in the amount of \$271,755.43.

Motion made by _____, seconded by _____

to approve Resolution No. 2015-50

YES:

NO:

ABSTAIN:

ABSENT:

Resolution No. 2015-50 Passed and Approved on November 9, 2015.

Tim Kemp
Mayor

ATTEST:

Cathy Fitzmaurice-Hill
City Administrator/Clerk



TRANSMITTAL

Aspen Business Park | 414 South 17th Street, Suite 107 | Ames, Iowa 50010

DATE: November 2, 2015

TO: Cathy Fitzmaurice-Hill
Hills City Administrator
201 N. 1st Street
P O Box 345
Hills, Iowa 52235-0345

RE: Hills Municipal Water System
3395-11A.600

DELIVERY: UPS

ITEMS: 1. Four (4) copies of Dave Schmitt Construction Pay Application No. 16

COMMENTS:

Enclosed are four (4) copies of Dave Schmitt Construction pay estimate No. 16 for the Hills Municipal Water System project.

We have reviewed this pay application along with the construction progress, and recommend that it be paid in the amount of \$271,755.43.

Please review this and let me know if you have any questions. If not, this should be placed on the next council meeting agenda for approval. Once approved, please sign all copies. Send one copy to the Contractor along with payment and return one copy to us. The other copies are for your files and for the funding agency.

If you have any questions, please let me know. Thank you.

Steven J. Troyer, P.E.

COPY TO:

Contractor's Application for Payment No. 16

Lump Sum Contract

Project: Hills Municipal Water System - Division 1 From (Contractor): Dave Schmitt Construction Application Date: 10/30/2015
 To (Owner): City of Hills, Iowa Owner's Project No.: 3395-11A Period From: 9/26/2015
 Via (Engineer): FOX Engineering Engineer's Proj. No.: 3395-11A Period To: 10/30/2015

Approved Change Order Summary:			
No.	Date Approved	Additions	Deductions
1	9/8/2014		-\$61,025.00
2	8/21/2014	\$26,146.00	
3	9/22/2014	\$9,440.00	
4	9/22/2014		-\$3,928.00
5	9/22/2014	\$3,171.00	
6	10/13/2014	\$2,860.98	
7	12/10/2014	\$11,099.00	
8	6/17/2015	\$893.45	
9	8/10/2015	\$12,075.66	
10	9/14/2015	\$718.20	
11	9/14/2015	\$3,650.00	
12	9/14/2015	\$1,695.38	
13	10/12/2015	\$3,336.33	
TOTALS		\$75,086.00	-\$64,953.00
		NET CHANGE BY CHANGE ORDERS	
			\$10,133.00

1. ORIGINAL CONTRACT PRICE..... \$ 4,352,237.00
2. Net change by Change Orders..... \$ 10,133.00
3. Current Contract Price (Line 1 + 2)..... \$ 4,362,370.00
4. TOTAL COMPLETED AND STORED TO DATE
 (Column F on Progress Estimate)..... \$ 4,289,772.64
5. RETAINAGE:
 - a. 5% X \$4,263,620.64 Work Completed..... \$ 213,181.03
 - b. 5% X \$26,152.00 Stored Material..... \$ 1,307.60
 - c. Less Total Retainage Released Early..... \$
 - d. Total Retainage (Line 5a + Line 5b - Line 5c)..... \$ 214,488.63
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5d)..... \$ 4,075,284.01
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 3,803,528.58
8. AMOUNT DUE THIS APPLICATION..... \$ 271,755.43
9. BALANCE TO FINISH, PLUS RETAINAGE
 (Column G on Progress Estimate + Line 5 above)..... \$ 287,085.99

Payment of \$ _____ (Line 8 or other - attach explanation of the other amount)


is recommended by: _____ (Engineer) _____ (Date)

Payment of \$ _____ (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 10-2-15

Progress Estimate

For (contract): Hillis Municipal Water System - Division 1
 Contractor: Dave Schmitt Construction

Contractor's Application

Owner's Proj. No.: Engineer's Proj. No.: 3395-11A
 Application Number: 36
 Application Date: 10/30/2015

Item No.	Description	B		C		D	E	F		G
		Scheduled Value	From Previous Application (C+B)	This Period	Materials Previously Awarded (not in C or D)			Total Completed (C + D + E)	% (F / G)	
	Water Distribution System									
	Mobilization	\$292,690.00	\$220,119.52	\$66,000.00				\$266,119.52	97.8%	\$6,570.48
	Traffic Control	\$25,000.00	\$25,000.00					\$25,000.00	100.0%	
	Stalling, Replication, & Creation Control	\$36,000.00	\$36,000.00					\$36,000.00	94.6%	\$1,931.00
	Sealcoat Roadway - removed/replace	\$82,928.00	\$52,231.01	\$29,499.33				\$82,732.34	96.7%	\$216.66
	6" PVC Treatment	\$81,200.00	\$79,045.84	\$4,156.16				\$83,200.00	100.0%	
	4" RCC Sidewalk	\$9,337.75	\$7,429.27	\$1,898.48				\$9,337.75	100.0%	
	6" CONCRETE SLURFACE	\$24,750.00	\$24,750.00					\$24,750.00	100.0%	
	4" PVC Water Main	\$45,475.00	\$45,475.00					\$45,475.00	100.0%	
	6" PVC Water Main	\$489,582.00	\$489,582.00					\$489,582.00	100.0%	
	Water Main Fittings	\$304,172.00	\$304,172.00					\$304,172.00	100.0%	
	4" Gate Valves	\$95,000.00	\$95,000.00					\$95,000.00	100.0%	
	6" Gate Valves	\$1,550.00	\$1,550.00					\$1,550.00	100.0%	
	8" Gate Valves	\$35,000.00	\$35,000.00					\$35,000.00	100.0%	
	Sanitary Sewer	\$6,672.00	\$6,672.00					\$6,672.00	100.0%	
	Sanitary Sewer MH	\$5,020.00	\$5,020.00					\$5,020.00	100.0%	
	Well Modifications	\$36,100.00	\$36,100.00					\$36,100.00	100.0%	
	30" Jack and Bore (Under Railroad)	\$66,150.00	\$66,150.00					\$66,150.00	100.0%	
	18" Jack and Bore (Under Railroad)	\$27,610.00	\$27,610.00					\$27,610.00	100.0%	
	Fire Hydrant Assemblies	\$181,010.00	\$181,010.00					\$181,010.00	100.0%	
	Fire Hydrant (Only)	\$57,265.00	\$57,265.00					\$57,265.00	100.0%	
	Service lines from watermain to curbside	\$282,953.25	\$282,953.25		\$75,151.00			\$358,104.25	99.6%	\$1,439.65
	Service lines from curbside to house	\$232,000.00	\$177,600.00	\$44,898.00				\$222,498.00	96.9%	\$2,502.00
	Plumbing work (inside house)	\$37,950.00	\$17,806.00	\$12,524.00				\$30,330.00	80.0%	\$7,590.00
	Water Meters and Meter Install	\$277,050.00	\$92,803.76	\$106,676.00				\$199,480.00	81.3%	\$51,739.24
	Water Treatment Plant									
	Mobilization	\$49,820.00	\$49,820.00					\$49,820.00	100.0%	
	General Conditions	\$137,654.00	\$137,654.00					\$137,654.00	100.0%	
	Electric Labor	\$50,700.00	\$50,700.00					\$50,700.00	100.0%	
	Electric Material	\$46,011.00	\$46,011.00					\$46,011.00	100.0%	
	Generator	\$45,801.00	\$45,801.00					\$45,801.00	100.0%	
	Controls Integration	\$136,014.00	\$136,014.00					\$136,014.00	100.0%	
	Cur-in-Place Concrete	\$69,000.00	\$69,000.00					\$69,000.00	100.0%	
	Precast Concrete	\$32,000.00	\$32,000.00					\$32,000.00	100.0%	
	Masonry	\$108,000.00	\$108,000.00					\$108,000.00	100.0%	
	Miscellaneous Steel	\$6,000.00	\$6,000.00					\$6,000.00	100.0%	
	Rough Carpentry	\$35,000.00	\$35,000.00					\$35,000.00	100.0%	
	Roofing & Sheet Metal Flashing	\$20,000.00	\$20,000.00					\$20,000.00	100.0%	
	Joint Sealants	\$11,000.00	\$11,000.00					\$11,000.00	100.0%	
	Doors, Frames, & Hardware	\$28,000.00	\$28,000.00					\$28,000.00	100.0%	
	Aluminum Windows	\$29,000.00	\$29,000.00					\$29,000.00	100.0%	
	Painting	\$7,000.00	\$7,000.00					\$7,000.00	100.0%	
	Specialties	\$26,000.00	\$26,000.00					\$26,000.00	100.0%	
	Laboratory Cabinets	\$9,000.00	\$9,000.00					\$9,000.00	100.0%	
	Plumbing & HVAC	\$29,000.00	\$29,000.00					\$29,000.00	100.0%	
	Process Piping & Valves	\$9,000.00	\$9,000.00					\$9,000.00	100.0%	
	Chemical Pumps	\$5,000.00	\$5,000.00					\$5,000.00	100.0%	
	Chemical Feed & Control Tanks	\$187,000.00	\$187,000.00					\$187,000.00	100.0%	
	I/O System	\$25,000.00	\$25,000.00					\$25,000.00	100.0%	
	Footings/Building Grn & subbase									
	Accessories/Change Orders									
	CO#1: Linnet Gravel Backfill	\$61,025.00	\$61,025.00					\$61,025.00	100.0%	
	CO#2: 1/2" H2O Rolls	\$26,146.00	\$26,146.00					\$26,146.00	100.0%	
	CO#3: Add tracer to water service lines	\$9,410.00	\$9,410.00					\$9,410.00	100.0%	
	CO#4: Treatment plant window & overhead door	\$2,928.00	\$2,928.00	\$1,000.00				\$3,928.00	100.0%	
	CO#5: Add 6" valve & 3" Shutman service	\$3,171.00	\$3,171.00					\$3,171.00	100.0%	
	CO #05 RC Skid Modifications	\$2,860.00	\$2,860.00					\$2,860.00	100.0%	
	CO#07 Main Street Crossings & Lassic Street Seal	\$11,099.00	\$11,099.00					\$11,099.00	100.0%	
	CO#08 EF-1 Controls	\$493.45	\$493.45					\$493.45	100.0%	
	CO#09 Main Street Crossings and Green, Fill Duct	\$12,075.66	\$12,075.66					\$12,075.66	100.0%	
	CO#10 Condensate Drains for Mechanical Equip.	\$718.20	\$718.20					\$718.20	100.0%	
	CO#11 Directional Duct @ Shutman	\$3,650.00	\$3,650.00					\$3,650.00	100.0%	
	CO#12 Fire Wall for Treatment Plant	\$1,095.38	\$1,095.38					\$1,095.38	100.0%	
	CO#13 Street Wall and Water tower Light	\$3,264.33	\$3,264.33					\$3,264.33	100.0%	
	TOTAL	\$4,383,376.00	\$3,823,744.29	\$239,906.35	\$26,182.00			\$4,289,772.64	81.0%	\$668.33
										\$72,997.36

Stored Material Summary

Contractor's Application

Contractor: Hills Municipal Water System - Division 1		Owner's Proj. No.: 3395-11A		Application Number: 16						
Contractor: Dave Schmitt Construction		Engineer's Proj. No.: 3395-11A		Application Date: 10/30/2015						
A Invoice No.	B Shop Drawing No.	C Materials Description		D Stored Previously		E Stored this Month		F Incorporated in Work		G Materials Remaining in Storage (\$) (D + E - F)
		Date (Mo./Year)	Amount (\$)	Date (Mo./Year)	Amount (\$)	Date (Mo./Year)	Amount (\$)	Date (Mo./Year)	Amount (\$)	
3147213		Plumb Supply- Water Meters		10/2015	\$ 80,000.00		\$ -	9/2015	\$53,848.00	\$26,152.00
Totals					\$80,000.00				\$53,848.00	\$26,152.00

RESOLUTION 2015-51

**RESOLUTION APPROVING THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR JULY 1, 2014 TO
JUNE 30, 2015**

WHEREAS, the City of Hills, Iowa, a municipal corporation, pursuant to the laws of the State of Iowa, is required to file an Annual Financial Report showing actual Revenues and Expenditures for the completed fiscal year; and

WHEREAS, on the Office of The Auditor of the State has reported the 2014 Annual Financial Report did not accurately report the beginning and ending balances for fiscal year 2014; and

WHEREAS, the City Administrator has corrected the beginning and ending balances for fiscal year 2015 to reflect the actual balances as reported in the accounting software; and

WHEREAS, the City Council of Hills, Iowa has reviewed the attached Annual Financial Report and approves this report as accurately reflecting the actual beginning and ending balances for fiscal year 2015.

NOW THEREFORE, BE IT RESOLVED that the City Council of Hills, Iowa hereby approves the Annual Financial Report for Fiscal Year July 1, 2014 to June 30, 2015 and directs the Clerk to file same with State of Iowa.

Motion made by _____, seconded by _____ to approve Resolution No. 2015-51.

YES:

NO:

ABSTAIN:

ABSENT:

Resolution No. 2015-510 passed and approved on November 9, 2015.

Tim Kemp
Mayor

ATTEST:

Cathy Fitzmaurice-Hill
City Administrator/Clerk

STATE OF IOWA

2015
FINANCIAL REPORT
FISCAL YEAR ENDED
JUNE 30, 2015

HILLS

CITY OF _____ HILLS, IOWA

DUE: December 1, 2015

16205200200000

CITY OF HILLS

201 NORTH FIRST ST P O BOX 345

HILLS, IOWA 52235-0345

(Please correct any error in name, address, and ZIP Code)

WHEN COMPLETED, PLEASE RETURN TO
Mary Mosiman, CPA
Auditor of State
State Capitol Building
Des Moines, IA 50319-0004

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

Item description	Governmental (a)	Proprietary (b)	Total actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes levied on property	351,488		351,488	340,152
Less: Uncollected property taxes-levy year	0		0	
Net current property taxes	351,488		351,488	340,152
Delinquent property taxes	0		0	
TIF revenues	0		0	
Other city taxes	0	0	0	2,973
Licenses and permits	17,987	0	17,987	4,555
Use of money and property	9,101	2,288	11,389	12,150
Intergovernmental	122,000	0	122,000	182,458
Charges for fees and service	0	190,090	190,090	3,933,500
Special assessments	0	0	0	
Miscellaneous	100,249	0	100,249	22,500
Other financing sources	0	3,876,707	3,876,707	
Total revenues and other sources	600,825	4,069,085	4,669,910	4,498,288
Expenditures and Other Financing Uses				
Public safety	102,527	0	102,527	102,016
Public works	112,886	0	112,886	160,357
Health and social services	0	0	0	
Culture and recreation	69,415	0	69,415	88,282
Community and economic development	0	0	0	
General government	157,615	0	157,615	186,600
Debt service	17,800	0	17,800	
Capital projects	0	0	0	
Total governmental activities expenditures	460,243	0	460,243	537,255
Business type activities	0	3,782,768	3,782,768	3,890,850
Total ALL expenditures	460,243	3,782,768	4,243,011	4,428,105
Other financing uses, including transfers out	0	0	0	60,000
Total ALL expenditures/And other financing uses	460,243	3,782,768	4,243,011	4,488,105
Excess revenues and other sources over (Under) Expenditures/And other financing uses	140,582	286,317	426,899	10,183
Beginning fund balance July 1, 2014	897,520	365,984	1,263,504	
Ending fund balance June 30, 2015	1,038,102	652,301	1,690,403	10,183

Note - These balances do not include \$ _____ held in non-budgeted Internal service funds; \$ _____ held in Pension Trust Funds; \$ _____ held in Private Purpose Trust funds and \$ _____ held in agency funds which were not budgeted and are not available for city operations.

Indebtedness at June 30, 2015	Amount - Omit cents	Indebtedness at June 30, 2015	Amount - Omit cents
General obligation debt	\$ 1,999,000	Other long-term debt	\$ 320,000
Revenue debt	\$ 4,151,000	Short-term debt	\$ 0
TIF Revenue debt	\$ 0	General obligation debt limit	\$ 3,164,540

CERTIFICATION

THE FOREGOING REPORT IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

Signature of city clerk		Date Published/Posted	Mark (x) one <input type="checkbox"/> Date Published <input type="checkbox"/> Date Posted
Printed name of city clerk	Telephone →	Area Code	Number Extension
Signature of Mayor or other City official (Name and Title)		Date signed	

PLEASE PUBLISH THIS PAGE ONLY

Electronic Engineering

Connections you can count on.

Hills Fire Dept.
Chief Jason VanNieve
Hills, Iowa

November 5, 2015
Todd Gutknecht/Leigh Gaddis

319.540-0001

Tgutknecht@connectingyou.com

System Design: Engine 81 Light Bar/Quadra flare/SLR Beacon and optional spot/flood LED lampheads
All PRODUCTS are Federal Signal

1 60 inch Custom Navigator Lightbar
3- Red LED Quadra Flares
3-Blue LED Quadra Flares
2- Front LED spotlights
1-Red Rear Rotating SLR Beacon
1-Amber Rear Rotating SLR Beacon

Options:

2-Big Flood Light Commander, 20K lumens, 120VAC spot/flood LED Headlamps \$1648.00 each with 1 hour addl. Labor per Headlamp

Scope of Work for Phase 1 Installation of: Light bar, Quadra Flares, LED spotlights and rotating SLR Beacons. If desired, we will also install 2 of the Big Flood Light Commander Lights \$1648.00 Each plus 1 hr labor at \$75 per hour for each of these lights/

Support and Warranty

2 year product warranty from manufacturer. 30 day warranty on workmanship.

Project Investment: \$7559.72 with optional floodlights \$11005.72

Remarks/Terms: Unless otherwise noted client is responsible for any site construction needs related to the project, Electrical work, Conduit, Special equipment such as a man lift, boom truck, and any permits. Any unforeseen items will be discussed when applicable. Quote valid for 30 days.

25% Restocking Fee for all returns, 50% down upon signing quotation, 50% upon delivery.

Electronic Engineering Co

1900 6th Street SW

Cedar Rapids IA 52404

(319) 364-1900

(800) 762-0795

Fax: (319) 363-8637

Accepted by (Print) _____

Signature: _____ Date: _____



MOTOROLA

Authorized Two-Way
Radio Dealer

Electronic Engineering

1900 6th Street SW
Cedar Rapids, Iowa 52404
319-364-1900 / 800-762-0795

Cost & Equipment Requirements

Prepared For: Hills Fire Department Engine 81 upgrade
Attn. Jason Van Neivel
Hills, Iowa

Your Account Representative

Name: Todd Gutknecht
Cell: 319-540-0001
Fax: 319-363-8637
Office: 319-364-1900

Quantity	Description	Unit Price	Extended Price
1	Navigator 60" Lightbar	\$2,808.33	\$2,808.33
3	Red LED quadra Flares	\$246.00	\$738.00
3	Blue LED quadra Flares	\$246.00	\$738.00
2	Front LED spotlights	\$212.00	\$424.00
1	Red Rear rotating SLR beacon	\$449.62	\$449.62
1	Amber Rear Rotating SLR Beacon	\$449.62	\$449.62
	OPTIONS		
2	OPTIONAL Big Flood Light Commander, 20 K lumens, 120 VAC spot/flood LED Headlamp \$1648 each		
Equipment Total			\$5,607.57

Installation & Maintenance

18.5	labor hours	\$75.00	\$1,387.50
2	optional labor Hours if Big Flood Lights are added	\$75.00	

Remarks/Terms: Unless otherwise noted client is responsible for: Any site construction needs related to the project, Electrical work, Conduit, Special equipment such as a man lift, boom truck, and any permits. Any unforeseen items will be discussed when applicable.

Extended Total		\$6,995.07
Sales/Use Tax	7.00%	\$ 489.65
Shipping Handling		\$ 75.00
Total		\$7,559.72

Pricing valid for 30 days.

Delivery: Receipt of goods should arrive from factory in approximately
2 weeks from receipt of order, we will schedule at that time.

25% Restock Fee for all returns
50% Down upon signing quotation
50% upon delivery

Quotation Prepared By:	Accepted By:
Name: <u>Todd Gutknecht</u>	Name: _____
Date: <u>11/5/2015</u>	Date: _____