

## **City of Hills**

### **Council Members**

Bruce Endris  
Steve Harris  
Merle Hill  
Thom Kirkpatrick  
Cathy Knebel

201 N 1<sup>st</sup> St P O Box 345  
Hills, Iowa 52235-0345  
Phone 319-679-3197  
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### **Mayor**

Tim Kemp

### **City Administrator**

Cathy Fitzmaurice-Hill

### **Deputy Clerk**

Donna Hicks

Hills City Council

Regular Meeting

Hills Fire Department Meeting Room @ 7:00 PM

August 14, 2017

### **1. Consent Agenda:**

- a. Agenda
- b. Minutes: July 24, 2017 Council Meeting
- c. Scheduled list of Claims
- d. Receipts from July 22, 2017 thru August 11, 2017
- e. Treasurer's Report
- f. Budget Report

### **2. Public Comments**

### **3. Business:**

- a. Public Hearing: Review plans, specifications, form of contract and estimated cost to the proposed Main Street Resurfacing Improvements Project.
- b. Consider Resolution 2017-21 approving the proposed plans, specifications, form of contract and estimated cost for the Main Street Resurfacing Improvements Project.
- c. Discussion with Mid American re: Gas Franchise Renewal.
- d. Discussion and possible action re: Main Street Resurfacing Improvements Project Bids.
- d. Consider Resolution 2017-22 accepting proposal, awarding contract, and approving contract for the City of Hills Main Street Resurfacing Improvements Project.
- e. Discussion and possible action re: Main Street Parking Limits.
- f. Set Public Hearing for FY18 Budget Amendment.

### **4. Reports:**

- a. Mayor
- b. Attorney
- c. City Administrator
- d. Maintenance
- e. Fire Department
- f. Sewer
- g. Water

### **5. Council Comments**

### **6. Adjournment**

Hills City Council Meeting  
July 24, 2017  
7:00 PM  
Hills Fire Station Meeting Room

The Hills City Council meeting was called to order by Mayor Pro Tem Knebel at 7:00 p.m. on Monday, July 24, 2017 at the Hills Fire Station Meeting Room.

Council members present were: Merle Hill, Bruce Endris and Cathy Knebel. Absent: Thom Kirkpatrick, Steve Harris and Tim Kemp. Also present: Cathy Fitzmaurice-Hill, City Administrator, Ron Wolfe, Public Works and Erik Sittig, City Attorney.

**Consent Agenda:** A Motion was made by Hill and seconded by Endris to approve the consent agenda including agenda items, minutes from the Council Meeting of July 10, 2017, scheduled list of claims, and receipts from July 8, 2017 thru July 21, 2017 Report. Ayes: 3. Motion carried.

**Public Comment:** None.

**Business:**

Resolution 2017-20 was presented authorizing the Mayor to sign Change Order No. 1 to the Contract with Woodruff Construction, LLC for Hills Wastewater Treatment Plant Improvement Project. The Change Order adds bituminous coating to the aluminum hatches that are in contact with concrete at an additional cost of \$316. The Change Order was requested by Fox Engineering. A Motion was made by Hill and seconded by Knebel to approve Resolution 2017-20. A roll call vote was taken: Ayes: Hill, Knebel, Endris – 3, Absent: Kirkpatrick, Harris. Resolution 2017-20 is approved.

**Reports:**

Attorney: No report.

Fire Chief: No report.

Maintenance: Action has been contacted to clean the wet well as there has been an issue with it plugging. Ron has attempted to contact Lynch to move forward on the storm drainage issues on Iowa and East with no luck. He has contacted Fisher Excavating for a proposal on the work.

Sewer: No report.

Water: No report.

Administrator: Cathy updated the Council on the request for re-zoning in OakCrest Hills Estate. P&Z met with Strebs but made no recommendation. Cathy suggested the Council consider a conditional zoning agreement on the property in addition to the R-3 zone request.

Notice for Bids for the Main Street project has been published. Bids will be open August 9, 2017 with the award expected at the August 14<sup>th</sup> Council Meeting. Estimates for the proposed work are \$203,950 for the main work and \$40,250 for the shoulder widening. Work will be completed by October 1, 2017.

A concept design for the SRF Project will be submitted this week. It will include the permeable pavers on Main Street, new sidewalk on north side, tree islands and new light poles. Construction of the project is anticipated for next spring.

Mayor: No report.

**Council Comments:**

None.

A Motion was made by Hill and seconded by Endris to adjourn the meeting at 7:29 p.m. Ayes: 3. Motion carried.

\_\_\_\_\_  
Cathy Knebel, Mayor Pro Tem

Attest: \_\_\_\_\_  
Cathy Fitzmaurice-Hill, City Administrator

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
HILLS BANK & TRUST GENERAL							
AUG17	1	8/14/17	8/14/17	1452 KYLE ACHESON BOOKING/CLEANING JULY	300.00	001 001-460-6050	1
				INVOICE TOTAL	300.00		
AUG1717	1	8/14/17	8/14/17	2 HOURS ADDITIONAL CLEAN	50.00	001 001-460-6050	1
				INVOICE TOTAL	50.00		
				VENDOR TOTAL	350.00		
AUG17	1	8/14/17	8/14/17	1361 CATHY FITZMAURICE- HILL MILEAGE	52.00	001 001-620-6230	1
				INVOICE TOTAL	52.00		
AUG1717	1	8/14/17	8/14/17	MED REIMBURSEMENT	350.77	001 001-620-6183	1
				INVOICE TOTAL	350.77		
				VENDOR TOTAL	402.77		
51253	1	8/14/17	8/14/17	1013 CITY OF IOWA CITY LIBRARY AGREEMENT	1,279.74	001 001-410-6430	1
				INVOICE TOTAL	1,279.74		
				VENDOR TOTAL	1,279.74		
AUG17	1	8/14/17	8/14/17	1400 DONNA HICKS MILEAGE	17.35	001 001-650-6331	1
				INVOICE TOTAL	17.35		
				VENDOR TOTAL	17.35		
1607	1	8/14/17	8/14/17	1450 EMERGENCY SAFETY SUPPLY LLC EMS SUPPLIES	70.39	1115 001-150-6505	1
				INVOICE TOTAL	70.39		
				VENDOR TOTAL	70.39		
AUG17	1	8/14/17	8/14/17	1479 CODIE EVANS DEP REUND LESS RENT \$175	25.00	001 001-460-6498	1
				INVOICE TOTAL	25.00		
				VENDOR TOTAL	25.00		
AUG17	1	8/14/17	8/14/17	1480 PEGGY FISHER DEPOSIT REFUND	200.00	001 001-460-6498	1
				INVOICE TOTAL	200.00		
				VENDOR TOTAL	200.00		
401204	1	8/14/17	8/14/17	1385 FOREMOST PROMOTIONS PROMOTIONS	947.43	1115 001-150-6515	1
				INVOICE TOTAL	947.43		

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	947.43		
7292017	1	8/14/17	8/14/17	1046 GAZETTE COMMUNICATIONS MINUTES	44.95	001 001-650-6414	1
				INVOICE TOTAL	44.95		
8032017	1	8/14/17	8/14/17	PUBLIC HEARING NOTICE	13.98	001 001-650-6414	1
				INVOICE TOTAL	13.98		
				VENDOR TOTAL	58.93		
174327	1	8/14/17	8/14/17	1389 HOLLAND MICHAEL RAIBER SITTIG LEGAL	504.00	001 001-640-6411	1
				INVOICE TOTAL	504.00		
				VENDOR TOTAL	504.00		
AUG17	1	8/14/17	8/14/17	1068 I WIRELESS CELL PHONE	42.30	001 001-650-6373	1
				INVOICE TOTAL	42.30		
				VENDOR TOTAL	42.30		
65649	1	8/14/17	8/14/17	1071 IMWCA WORKERS COMP	1,231.00	001 001-650-6160	1
				INVOICE TOTAL	1,231.00		
				VENDOR TOTAL	1,231.00		
AUG17	1	8/14/17	8/14/17	1086 IOWA LEAGUE OF CITIES GRANTFINDER	50.00	001 001-650-6210	1
				INVOICE TOTAL	50.00		
				VENDOR TOTAL	50.00		
AUG17	1	8/14/17	8/14/17	1101 JOHNSON COUNTY SHERIFF POLICE PROTECTION	2,390.08	001 001-110-6420	1
				INVOICE TOTAL	2,390.08		
				VENDOR TOTAL	2,390.08		
1149863	1	8/14/17	8/14/17	1453 MUNICIPAL EMERGENCY SERVICES MASK FIT TEST	70.00	1115 001-150-6504	1
				INVOICE TOTAL	70.00		
				VENDOR TOTAL	70.00		
AUG17	1	8/14/17	8/14/17	1173 PAUL'S DISCOUNT OPERATING SUPPLIES	38.92	001 001-650-6507	1
				INVOICE TOTAL	38.92		
				VENDOR TOTAL	38.92		
				1193 SHARON TELEPHONE			

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
AUG17				1193 SHARON TELEPHONE			
	1	8/14/17	8/14/17	224 1/2 FIRE STATION	37.79	1115 001-150-6373	1
	2			224 1/2 FIRE STATION	37.80	001 001-650-6373	1
	4			513 CLERK	150.43	001 001-650-6373	1
	6			200 COM CENTER	34.11	001 001-460-6373	1
				INVOICE TOTAL	260.13		
				VENDOR TOTAL	260.13		
61996				1203 STUTSMAN INC			
	1	8/14/17	8/14/17	GRASS SEED	15.13	001 001-430-6321	1
				INVOICE TOTAL	15.13		
62121							
	1	8/14/17	8/14/17	FLY SPRAY	16.84	001 001-650-6310	1
				INVOICE TOTAL	16.84		
				VENDOR TOTAL	31.97		
AUG17				1478 DYLAN TAYLOR			
	1	8/14/17	8/14/17	REIMBURSE FOR CAR WINDOW	233.10	001 001-430-6320	1
				INVOICE TOTAL	233.10		
				VENDOR TOTAL	233.10		
AUG17				1219 VISA			
	1	8/14/17	8/14/17	I-DRIVE	199.50	001 001-650-6419	1
	2			NEWSLETTER	72.57	001 001-650-6508	1
				INVOICE TOTAL	272.07		
				VENDOR TOTAL	272.07		
				GENERAL	8,475.18		
				ROAD USE TAX			
89297				1133 ACTION SEWER & SEPTIC			
	1	8/14/17	8/14/17	IOWA STORM DRAIN JET	482.75	110 110-865-6765	1
				INVOICE TOTAL	482.75		
				VENDOR TOTAL	482.75		
AUG17				1010 CASEY'S GENERAL STORE CORPORAT			
	1	8/14/17	8/14/17	FUEL	152.69	110 110-210-6331	1
				INVOICE TOTAL	152.69		
				VENDOR TOTAL	152.69		
AUG17				1076 RON WOLFE			
	1	8/14/17	8/14/17	MED REIMBURSEMENT	269.35	110 110-210-6183	1
				INVOICE TOTAL	269.35		
				VENDOR TOTAL	269.35		
				1203 STUTSMAN INC			

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
1203 STUTSMAN INC								
62364	1	8/14/17	8/14/17	FUEL	183.79	110	110-210-6331	1
				INVOICE TOTAL	183.79			
1193 SHARON TELEPHONE								
62365	1	8/14/17	8/14/17	FUEL	104.88	110	110-210-6331	1
				INVOICE TOTAL	104.88			
				VENDOR TOTAL	288.67			
				ROAD USE TAX	1,193.46			
WATER								
1193 SHARON TELEPHONE								
AUG17	5	8/14/17	8/14/17	2439 TREATMENT PLANT	74.25	600	600-810-6373	1
				INVOICE TOTAL	74.25			
				VENDOR TOTAL	74.25			
1289 STATE HYGIENIC LABORATORY								
114975	1	8/14/17	8/14/17	WATER TESTS	288.00	600	600-810-6380	1
				INVOICE TOTAL	288.00			
				VENDOR TOTAL	288.00			
1348 S & P WATER SOLUTIONS								
AUG17	2	8/14/17	8/14/17	JULY CONTRACT WAGES	2,150.00	600	600-810-6010	1
				INVOICE TOTAL	2,150.00			
				VENDOR TOTAL	2,150.00			
1216 U S POST OFFICE								
AUG17	3	8/14/17	8/14/17	UTILITY POSTAGE	43.08	600	600-810-6508	1
				INVOICE TOTAL	43.08			
				VENDOR TOTAL	43.08			
				WATER	2,555.33			
SEWER								
1133 ACTION SEWER & SEPTIC								
89158	1	8/14/17	8/14/17	CLEAN WET WELL	676.50	610	610-815-6320	1
				INVOICE TOTAL	676.50			
				VENDOR TOTAL	676.50			
1261 FOX ENGINEERING								
41760	1	8/14/17	8/14/17	WASTEWATER PROJECT	19,332.06	610	610-815-6490	1
				INVOICE TOTAL	19,332.06			
				VENDOR TOTAL	19,332.06			
1477 SALLY KNIPFER								

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
AUG17	1	8/14/17	8/14/17	1477 SALLY KNIPFER SEWER REIMBURSEMENT	1,011.99 1,011.99	610 610-815-6320	1
				INVOICE TOTAL	1,011.99		
				VENDOR TOTAL	1,011.99		
AUG17	3	8/14/17	8/14/17	1193 SHARON TELEPHONE 2107 LIFT STATION	35.02 35.02	610 610-815-6373	1
				INVOICE TOTAL	35.02		
				VENDOR TOTAL	35.02		
AUG17	1	8/14/17	8/14/17	1348 S & P WATER SOLUTIONS JULY CONTRACT WAGES	875.00 875.00	610 610-815-6010	1
				INVOICE TOTAL	875.00		
				VENDOR TOTAL	875.00		
AUG17	1	8/14/17	8/14/17	1216 U S POST OFFICE UTILITY POSTAGE	43.06 43.06	610 610-815-6508	1
				INVOICE TOTAL	43.06		
				VENDOR TOTAL	43.06		
				SEWER	21,973.63		
				LANDFILL/GARBAGE			
AUG17	1	8/14/17	8/14/17	1014 CITY OF IOWA CITY LANDFIL FIRST MONDAY	133.53 133.53	670 670-840-6491	1
				INVOICE TOTAL	133.53		
				VENDOR TOTAL	133.53		
8860	1	8/14/17	8/14/17	1100 JOHNSON COUNTY REFUSE, INC GARBAGE TAGS	600.00 600.00	670 670-840-6535	1
				INVOICE TOTAL	600.00		
98754	1	8/14/17	8/14/17	GARBAGE COLLECTION	1,263.50 1,263.50	670 670-840-6492	1
				INVOICE TOTAL	1,263.50		
AUG17	1	8/14/17	8/14/17	YEARLY TAGS	2,925.00 2,925.00	670 670-840-6535	1
				INVOICE TOTAL	2,925.00		
				VENDOR TOTAL	4,788.50		
AUG17	2	8/14/17	8/14/17	1216 U S POST OFFICE UTILITY POSTAGE	43.06 43.06	670 670-840-6508	1
				INVOICE TOTAL	43.06		
				VENDOR TOTAL	43.06		
				LANDFILL/GARB	4,965.09		

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				HILLS BANK & TRUST TOTAL	39,162.69		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	39,162.69		
				GRAND TOTALS	39,162.69		



REVENUE REPORT JULY 22, 2017 THRU AUGUST 11, 2017

PROPERTY TAX	191.62	
DONATIONS	50	
SHELTER RENT	25	
COM CENTER RENT	475	
COM CENTER DEPOSITS	300	
GENERAL INTEREST	230.23	
		1,271.85
ROAD USE INTEREST	142.85	
		142.85
LOCAL OPTION TAX	20033.48	
		20,033.48
WATER FEES	5,649.36	
WATER SALES TAX	318.37	
WATER DEPOSIT	760.00	
		6,727.73
SEWER FEES	4,595.60	
SEWER TAX	21.00	
		4,616.60
GARBAGE FEES	737.98	
GARBAGE BAGS	417.69	
GARBAGE INTEREST	26.47	
		1,182.14
TOTAL REVENUE		33,974.65

TREASURER'S REPORT		FOR THE MONTH OF JULY 2017				
FUND	BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE	CD'S END OF MONTH	TOTAL FUND BALANCE
General	601,652.70	7,766.22	22,593.87	586,825.05	435,000	1,021,825.05
Fire	30,210.62	0	529.77	29,680.85	94465.57	124,146.42
Road Use	-281,358.46	9,250.76	2,909.40	-275,017.10	305,000	29,982.90
Debt Service	0	0	0	0		0
LOST	331,653.32	20,033.48	0	351,686.80	69,267.21	420,954.01
WATER	53,431.35	26,451.77	9,678.08	70,205.04		70,205.04
SEWER	411,367.67	18,339.15	42,901.54	386,805.28	133,756.91	520,562.19
GARBAGE	23,568.40	5,538.98	4,336.72	24,770.66	70,000	94,770.66
Total Treasurer's Balance	1,170,525.60	87,380.36	82,949.38	1,174,956.58	1,107,489.69	2,282,446.27

# BUDGET REPORT

## CALENDAR 8/2017, FISCAL 2/2018

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	28,681.00	2,390.08	4,780.16	16.67	23,900.84
	EMERGENCY MANAGEMENT TOTAL	352.00	.00	351.50	99.86	.50
	FIRE TOTAL	89,200.00	1,125.61	1,890.36	2.12	87,309.64
	BUILDING INSPECTIONS TOTAL	7,200.00	.00	367.23	5.10	6,832.77
	PUBLIC SAFETY TOTAL	125,433.00	3,515.69	7,389.25	5.89	118,043.75
	ROADS, BRIDGES, SIDEWALKS TOTA	200,500.00	2,230.50	5,221.40	2.60	195,278.60
	STREET LIGHTING TOTAL	12,000.00	.00	1,037.20	8.64	10,962.80
	TRAFFIC CONTROL & SAFETY TOTAL	1,000.00	.00	.00	.00	1,000.00
	SNOW REMOVAL TOTAL	4,000.00	.00	.00	.00	4,000.00
	STREET CLEANING TOTAL	.00	.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	.00	.00	.00
	STORM WATER TOTAL	5,000.00	482.75	482.75	9.66	4,517.25
	PUBLIC WORKS TOTAL	222,500.00	2,713.25	6,741.35	3.03	215,758.65
	WATER,AIR,MOSQUITO CONTRO TOTA	150,000.00	.00	.00	.00	150,000.00
	HEALTH & SOCIAL SERVICES TOTA	150,000.00	.00	.00	.00	150,000.00
	LIBRARY TOTAL	13,480.00	1,279.74	2,246.66	16.67	11,233.34
	PARKS TOTAL	52,000.00	1,964.94	5,605.19	10.78	46,394.81
	COMMUNITY CTR/ZOO/MARINA TOTA	53,050.00	609.11	1,460.04	2.75	51,589.96
	OTHER CULTURE/RECREATION TOTA	15,000.00	.00	950.00	6.33	14,050.00
	CULTURE & RECREATION TOTAL	133,530.00	3,853.79	10,261.89	7.69	123,268.11
	OTHER COMM & ECO DEV TOTAL	.00	.00	.00	.00	.00
	COMMUNITY & ECONOMIC DEV TOTA	.00	.00	.00	.00	.00
	MAYOR/COUNCIL/CITY MGR TOTAL	7,550.00	.00	188.39	2.50	7,361.61
	CLERK/TREASURER/ADM TOTAL	70,600.00	2,528.30	6,954.18	9.85	63,645.82
	ELECTIONS TOTAL	3,000.00	.00	.00	.00	3,000.00
	LEGAL SERVICES/ATTORNEY TOTAL	10,000.00	504.00	924.00	9.24	9,076.00
	CITY HALL/GENERAL BLDGS TOTAL	93,030.00	1,915.64	4,771.73	5.13	88,258.27
	OTHER GENERAL GOVERNMENT TOTA	20,000.00	.00	3,212.00	16.06	16,788.00
	GENERAL GOVERNMENT TOTAL	204,180.00	4,947.94	16,050.30	7.86	188,129.70
	DEBT SERVICES TOTAL	53,160.00	.00	.00	.00	53,160.00
	DEBT SERVICE TOTAL	53,160.00	.00	.00	.00	53,160.00

**BUDGET REPORT**  
**CALENDAR 8/2017, FISCAL 2/2018**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	WATER TOTAL	233,961.00	2,994.08	11,385.58	4.87	222,575.42
	SEWER/SEWAGE DISPOSAL TOTAL	3,060,150.00	22,188.24	65,048.78	2.13	2,995,101.22
	LANDFILL/GARBAGE TOTAL	36,450.00	4,965.09	9,297.06	25.51	27,152.94
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	3,330,561.00	30,147.41	85,731.42	2.57	3,244,829.58
	TRANSFERS IN/OUT TOTAL	53,160.00	.00	.00	.00	53,160.00
	TRANSFER OUT TOTAL	53,160.00	.00	.00	.00	53,160.00
	TOTAL EXPENSES	4,272,524.00	45,178.08	126,174.21	2.95	4,146,349.79

**RESOLUTION NO. 2017-21**

**RESOLUTION APPROVING THE PROPOSED PLANS, SPECIFICATIONS,  
FORM OF CONTRACT AND ESTIMATED TOTAL COST FOR THE HILLS  
MAIN STREET RESURFACING IMPROVEMENTS PROJECT**

**WHEREAS**, the City of Hills desires to construct improvements to the City's Main Street, including milling, resurfacing, widening shoulders and related other improvements; and

**WHEREAS**, the City Council has determined that construction of the Main Street Resurfacing Improvements Project is a valid public purpose under State and Federal law; and

**WHEREAS**, after notice, a public hearing was held by the City Council on August 14, 2017 on the proposed plans, specifications, form of contract and estimated cost of the Main Street Resurfacing Improvement Project; and

**WHEREAS**, hearing no objections, the City Council has determined that the plans, specifications, form of contract and estimated cost of the Main Street Resurfacing Improvement Project should be approved.

**BE IT THEREFORE RESOLVED**, that the Plans, Specifications, Form of Contract and Estimated costs of the Main Street Resurfacing Improvement Project are hereby approved.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Resolution 2017-21.

YES:

NO:

ABSTAIN:

ABSENT:

**RESOLUTION 2017-21 PASSED AND APPROVED** this 14th day of August 2017.

\_\_\_\_\_  
Tim Kemp, Mayor

ATTEST:

\_\_\_\_\_  
Cathy Fitzmaurice-Hill, City Administrator

SHIVE-HATTERY, INC.  
 2839 Northgate Drive  
 Iowa City, Iowa 52245-9568  
 (319) 354-3040 FAX (319) 354-6921

TABULATION OF BIDS

Client: City of Hills  
 Project Name: Main Street Resurfacing Improvements - Hills, Iowa  
 S-H Project #: 1171060-20

Bid Date: August 9, 2017, 11:00 A.M.  
 Location: Hills City Office, 201 N. 1st Street  
 Page No.: 1

NAME AND ADDRESS OF BIDDER				L.L. Pelling Company 1425 W. Penn Street North Liberty, IA 52317		Engineer's Cost Opinion					
5% Bid Security				Yes							
Bidder Status Form				Yes							
Authorization to Transact Business Worksheet				Yes							
Non-Collusion Affidavit				Yes							
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	
1	Pavement Scarification	11,600 SY	\$2.40	\$27,840.00	\$3.10	\$35,960.00		\$0.00		\$0.00	
2	HMA Leveling Course, 1/2"	330 TON	\$81.00	\$26,730.00	\$95.00	\$31,350.00		\$0.00		\$0.00	
3	HMA Surface Course, 1-1/2"	970 TON	\$78.50	\$76,145.00	\$95.00	\$92,150.00		\$0.00		\$0.00	
4	Traffic Control	1 LS	\$2,200.00	\$2,200.00	\$6,500.00	\$6,500.00		\$0.00		\$0.00	
5	Manhole/Utility Adjustments	1 LS	\$6,265.00	\$6,265.00	\$9,300.00	\$9,300.00		\$0.00		\$0.00	
6	Flaggers	22 DAY	\$351.00	\$7,722.00	\$410.00	\$9,020.00		\$0.00		\$0.00	
7	Pavement Markings, Durable	175 STA	\$28.75	\$5,031.25	\$75.00	\$13,125.00		\$0.00		\$0.00	
8	Mobilization	1 LS	\$7,000.00	\$7,000.00	\$6,500.00	\$6,500.00		\$0.00		\$0.00	
TOTAL UNIT PRICE BASE BID					\$158,933.25		\$203,905.00		\$0.00		\$0.00
ALTERNATE BID NO. 1 - SHOULDER WIDENING											
1	Excavation, CL 13	175 CY	\$36.30	\$6,352.50	\$40.00	\$7,000.00		\$0.00		\$0.00	
2	HMA Shoulder Widening, 5"	250 TON	\$118.65	\$29,662.50	\$95.00	\$23,750.00		\$0.00		\$0.00	
3	HMA Leveling Course, 1/2"	25 TON	\$81.00	\$2,025.00	\$95.00	\$2,375.00		\$0.00		\$0.00	
4	HMA Surface Course, 1-1/2"	75 TON	\$78.50	\$5,887.50	\$95.00	\$7,125.00		\$0.00		\$0.00	
TOTAL UNIT PRICE ALTERNATE BID NO. 1					\$43,927.50		\$40,250.00		\$0.00		\$0.00

August 10, 2017

City of Hills  
ATTN: Ms. Cathy Fitzmaurice-Hill  
201 N. 1<sup>st</sup> Street  
Hills, Iowa 52235

RE: Main Street Resurfacing Improvements – Hills, Iowa

Dear Ms. Fitzmaurice-Hill:

On August 9, 2017 at 11:00 am in the Hills City Office one bid was received and opened for the above-referenced project.

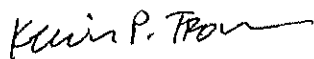
The bid was received from L.L. Pelling Company, of North Liberty, Iowa in the amount of \$158,933.25 Base Bid, and \$43,927.50 for Bid Alternate No. 1. The engineer's cost opinion was \$203,905.00 Base Bid, and \$40,250.00 for Bid Alternate 1.

Subject to submitting acceptable bonds, insurance and the Agreement, we recommend award of base bid and Alternate No. 1 to L.L. Pelling Company based upon their lowest, responsible, responsive bid. Upon City Council approval of this award we will proceed with issuing the Notice of Award and begin administration of the construction contract.

Please contact our office if you have questions.

Sincerely,

SHIVE-HATTERY, INC.



Kevin P. Trom, PE

KPT/bad

Enc.: Bid Tabulation

Copy: Clint Matthews, S-H



**RESOLUTION NO. 2017-22**  
**RESOLUTION ACCEPTING PROPOSAL, AWARDING CONTRACT, AND**  
**APPROVING CONTRACT FOR THE CITY OF HILLS MAIN STREET**  
**RESURFACING IMPROVEMENTS PROJECT**

WHEREAS, on August 14, 2017, the City Council held a public hearing on and adopted a resolution approving the proposed plans, specifications, form of contract, and estimated total cost for the Main Street Resurfacing Improvements Project; and

WHEREAS, bids were solicited for the project pursuant to the requirements of the Code of Iowa, with an advertised bid opening date of August 9, 2017; and

WHEREAS, the following bids were received, opened, and announced on August 9, 2017,

LL Pelling Company	\$158,933.25 Unit Price Base Bid
	\$43,927.50 Alternate No. 1

AND WHEREAS, the City Engineer, or designee, has reviewed the bids provided and has determined that LL Pelling Company submitted the lowest bid, that LL Pelling Company's bid is complete and was submitted according to the plans and specifications and Iowa law; and

WHEREAS, the City Engineer, or designee, recommends that the project be awarded to LL Pelling Company as the lowest responsive, responsible bidder.

IT IS, THEREFORE, RESOLVED THAT:

1. LL Pelling Company is the lowest responsive, responsible bidder for the project and its bid is complete and submitted according to the requirements of the plans and specifications and Iowa law.
2. The contract for the project, in the form previously approved by the City Council, is hereby awarded to LL Pelling Company according to its bid and approved.
3. The Mayor and City Administrator are hereby directed to sign and execute a contract with LL Pelling Company for the project.
4. The City Administrator is hereby directed to return to the unsuccessful bidders the bid securities they submitted.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to \_\_\_\_\_  
Resolution 2017-22.



YES:

NO:

ABSTAIN:

ABSENT:

Resolution 2017-22 approved on August 14, 2017.

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Tim Kemp  
Mayor

ATTEST:

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Cathy Fitzmaurice-Hill  
City Administrator/Clerk