

City of Hills

Council Members

Bruce Endris
Steve Harris
Merle Hill
Thom Kirkpatrick
Cathy Knebel

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Hills, Iowa 52235-0345
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www.hills-ia.org

Mayor

Tim Kemp
City Administrator
Cathy Fitzmaurice-Hill
Deputy Clerk
Donna Hicks

Hills City Council
Regular Meeting
Hills Fire Department Meeting Room @ 7:00 PM
July 27, 2015

- **Consent Agenda:**
 - Minutes from meeting July 13, 2015
 - Bills and receipts from July 13 thru July 27, 2015
- **Public Discussion**
- **New Business**
 - Second Reading of an Ordinance adopting the certain Building and Safety Codes for the City of Hills, Iowa.
 - Resolution 2015-32 setting fees for an annexation and/or re-zoning application.
 - Resolution 2015-33 setting fees for notice of appeal filed with the Board of Adjustment.
- **Previous Business**
 - Discussion and possible action on Water utility.
 - Discussion and possible action on Wastewater Treatment Plant Facility Plan.
- **Council Action List, Comments, Concerns, Reports**
 - Mayor
 - Attorney
 - City Administrator
 - Maintenance
 - Fire Department
 - Sewer
- **Adjournment**

Hills City Council
Meeting
July 13, 2015
7:00 PM

Hills Fire Station Meeting Room

The regular Hills City Council meeting was called to order by Mayor Tim Kemp at 7:00 PM on Monday, July 13, 2015 at the Hills Fire Station Meeting Room.

Council members present were: Bruce Endris, Cathy Knebel, Steve Harris, Merle Hill and Thom Kirkpatrick. Absent: None. Also present: Cathy Fitzmaurice-Hill, City Administrator, Ron Wolfe, Public Works, Jim Wolfe, Project Manager, Jason Van Nevel, Fire Chief, Erek Sittig, City Attorney, and Steve Troyer, Fox Engineering.

A motion was made by Knebel and seconded by Kirkpatrick to approve the consent agenda approving minutes from June 22, 2015, bills/receipts from June 22, 2015 thru July 13, 2015. Ayes: 5. Motion carried.

Public Discussion: None.

New Business:

Resolution 2015-28 was presented approving and authorizing the Mayor to sign Contractor's Application for Payment No. 10 to the contract with Maguire Iron Inc. for Hills Municipal Water System – Division 2. The request for payment in the amount of \$69,240.75 has been reviewed and recommended for approval by Steve Troyer of Fox Engineering. A motion was made by Kirkpatrick and seconded by Hill to approve Resolution 2015-28. Roll call was held. Ayes – 5. Resolution 2015-28 passed.

Resolution 2015-29 was presented approving and authorizing the Mayor to sign Contractor's Application for Payment No. 12 to the contract with Dave Schmitt Construction Co Inc. for Hills Municipal Water System – Division 1. The request for payment in the amount of \$295,837.03 has been reviewed and recommended for approval by Steve Troyer of Fox Engineering. A motion was made by Knebel and seconded by Harris to approve Resolution 2015-29. Roll call was held. Ayes-5. Resolution 2015-29 passed.

Resolution 2015-30 was presented authorizing the Mayor to execute Change Order No. 9 to the Contract with Dave Schmitt Construction Co Inc. for Hills Municipal Water System – Division 1. This change increases the contract price by \$2,720.55 to add condensate drains for the air conditioning system and dehumidifier. The change order proposed to install copper piping. The Council felt that this could be done using PVC pipe and eliminate the need for insulation. The Council also requested this be done at time and material cost. Steve Troyer agreed that this would meet the needs and would reduce the cost of the change order. He will request the Order be resubmitted with this change. Due to the need to complete this work prior to the next meeting the Council felt there was enough information available to them to complete the vote. A motion was made by Hill and seconded by Knebel to approve Resolution 2015-30 approving a Change order that includes PVC pipe, removes the insulation and provides for the work at time and materials cost. Roll call was held. Ayes – 5. Resolution 2015-30 passed.

Resolution 2015-31 was presented approving and authorizing the Mayor to sign the Engineering Services Agreement, Task Order No. 2066-14A-1, with Fox Engineering for the Hills Wastewater Treatment Plant Improvement Project. Steve Troyer explained the contract includes estimates for services for the entire project including preliminary design phase, final design phase, bidding phase, construction phase, commissioning and post construction phase, construction staking and RPR services. The services would be provided by Fox Engineering and Shive-Hattery. The total cost is \$414,450. A motion was made by Kirkpatrick and seconded by Endris to approve Resolution 2015-31. Roll call was held. Ayes -5. Resolution 2015-31 passed.

Mayor Kemp provided the First Reading of an Ordinance adopting the certain Building and Safety Codes for the City of Hills, Iowa. This ordinance clarifies the codes applicable to all building within the City of Hills by adopting the State Building Code and State Fire Rules. This will complete the Recodification process. A motion was made by Harris and seconded by Knebel to approve the First Reading. Roll call was held. Ayes-5. First Reading approved.

Previous Business:

Steve Troyer explained the SDI testing for the treatment plant has been too high which led to flushing the well. This has lowered the results and allows them to determine how much flushing will be needed to obtain desired levels. Start up of the treatment plant is set for July 20th. Jim Wolfe updated the council that house connections have started again. A total of 62 houses have been completed to date.

Steve Troyer reported that he has had discussions with DNR in regard to eliminating the third lagoon for the wastewater treatment plant. There were some concerns with this method but he is still pursuing this as an option.

Attorney: No report

Fire Chief: Jason reported on the success of the July 4th Celebration. He also reported that the Department received a donation of equipment used to assist with CPR valued at \$14,000. The Department will need to purchase a power cord for this equipment at a cost of about \$300. Mayor Kemp thanked the Fire Department for the great fireworks display.

Maintenance: No report.

Sewer: Bruce provided an estimate for an electric pump to be used on the lift generators that would allow soft starts. This would eliminate the need for 2 generators. He felt this was necessary due to one generator that keeps shutting off. He also reported there is a grease issue at the lift station. The Council approved using an additive at a cost of \$250 to attempt to solve the issue.

Administrator: Cathy reported that new legislation requires all elected officials to have contact info on the website. She further reported that she is working with Cathy Knebel to set up a press event for the opening of the water treatment plant.

Mayor: Tim reported that the City had received an annexation request from Jim and Sue Stockman.

A Motion was made by Hill and seconded by Knebel to adjourn the meeting at 8:22 PM . Ayes: 5 Motion carried.

Tim Kemp, Mayor

Cathy Fitzmaurice-Hill, Administrator

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
HILLS BANK & TRUST GENERAL							
JUL15	1	7/27/15	7/27/15	1139 ALLIANT UTILITIES 4916015906002 1/2 FIRE S	99.85	001 001-150-6371	1
	2			4916014001001 STREET LIG	871.07	001 001-230-6371	1
	3			4916015906002 1/2 FIRE S	99.84	001 001-650-6371	1
	8			4916015907001 SIREN	28.99	001 001-650-6371	1
	9			4916015865001 MAINT BLDG	135.74	001 001-650-6371	1
	10			4916015019501 SIGN LIGHT	19.18	001 001-650-6371	1
	11			4916014882201 BALL PARK	291.26	001 001-650-6371	1
				INVOICE TOTAL	1,545.93		
				VENDOR TOTAL	1,545.93		
39518	1	7/27/15	7/27/15	1025 DATA TECHNOLOGIES UTILITY CONVERSION	90.00	001 001-650-6419	1
				INVOICE TOTAL	90.00		
				VENDOR TOTAL	90.00		
226	1	7/27/15	7/27/15	1384 DOUG MICHEL ELECTRIC INC COMM CNTR EXIT SIGN	256.00	001 001-460-6310	1
				INVOICE TOTAL	256.00		
				VENDOR TOTAL	256.00		
305027	1	7/27/15	7/27/15	1385 FOREMOST PROMOTIONS FIRE SAFETY PROMOTIONS	562.26	001 001-150-6515	1
				INVOICE TOTAL	562.26		
				VENDOR TOTAL	562.26		
2590002	1	7/27/15	7/27/15	1046 GAZETTE COMMUNICATIONS 6-22 MIN, REV/EXP JUNE	94.28	001 001-650-6414	1
				INVOICE TOTAL	94.28		
2590826	1	7/27/15	7/27/15	MINUTES 7-13	84.13	001 001-650-6414	1
				INVOICE TOTAL	84.13		
				VENDOR TOTAL	178.41		
JUL1515	1	7/27/15	7/27/15	1068 I WIRELESS CELL PHONE	67.96	001 001-650-6373	1
				INVOICE TOTAL	67.96		
				VENDOR TOTAL	67.96		
JUL15	1	7/27/15	7/27/15	1097 JOHNSON COUNTY EMERGENCY MANG FY 2016 HAZ-MAT FEE	351.50	001 001-130-6413	1
				INVOICE TOTAL	351.50		
				VENDOR TOTAL	351.50		

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
22728	1	7/27/15	7/27/15	1386 KUCERA INTERNATIONAL INC AERIAL LIDAR SURVEY	552.00	001 001-650-6419	1
				INVOICE TOTAL	552.00		
				VENDOR TOTAL	552.00		
2319	1	7/27/15	7/27/15	1122 MENARDS BULBS	49.98	001 001-650-6310	1
				INVOICE TOTAL	49.98		
				VENDOR TOTAL	49.98		
320958	1	7/27/15	7/27/15	1349 IOWA OFFICE SUPPLY INC COPIES	39.57	001 001-650-6414	1
				INVOICE TOTAL	39.57		
				VENDOR TOTAL	39.57		
193798	1	7/27/15	7/27/15	1203 STUTSMAN INC FUEL	335.96	001 001-150-6331	1
				INVOICE TOTAL	335.96		
193800	1	7/27/15	7/27/15	FUEL	129.19	001 001-650-6331	1
				INVOICE TOTAL	129.19		
				VENDOR TOTAL	465.15		
				GENERAL	4,158.76		
				ROAD USE TAX			
19778	1	7/27/15	7/27/15	1133 ACTION SEWER & SEPTIC WASH ST	195.00	110 110-865-6765	1
				INVOICE TOTAL	195.00		
				VENDOR TOTAL	195.00		
				ROAD USE TAX	195.00		
				LOCAL OPTION SALES TAX			
19115	1	7/27/15	7/27/15	1294 JOHNSON COUNTY TREASURER FINAL OAKCREST HILL RD C	35,221.21	121 121-210-6417	1
				INVOICE TOTAL	35,221.21		
				VENDOR TOTAL	35,221.21		
				LOCAL OPTION	35,221.21		
				WATER			
19115	5	7/27/15	7/27/15	1139 ALLIANT UTILITIES 4916016300502 PUMP HOUSE	110.16	600 600-810-6371	1
	12			4916016532501 WELL	97.40	600 600-810-6371	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				INVOICE TOTAL	207.56				
				VENDOR TOTAL	207.56				
JUL15	1	7/27/15	7/27/15	1357 DAVE SCHMITT CONSTRUCTION PAY AP. 12	295,837.03	600		600-810-6490	1
				INVOICE TOTAL	295,837.03				
				VENDOR TOTAL	295,837.03				
3214699	1	7/27/15	7/27/15	1342 DORSEY & WHITNEY LLP LEGAL FEES WATER REV NOT	3,500.00	600		600-810-6411	1
				INVOICE TOTAL	3,500.00				
				VENDOR TOTAL	3,500.00				
JUL15	1	7/27/15	7/27/15	1354 MAGUIRE IRON PAY AP. NO. 10	69,240.75	600		600-810-6490	1
				INVOICE TOTAL	69,240.75				
				VENDOR TOTAL	69,240.75				
JUL15	1	7/27/15	7/27/15	1334 SCHIMBERG COMPANY VALVES FOR SDI TESTS AT	224.69	600		600-810-6490	1
				INVOICE TOTAL	224.69				
				VENDOR TOTAL	224.69				
				WATER	369,010.03				
				SEWER					
JUL15	4	7/27/15	7/27/15	1139 ALLIANT UTILITIES 4916015217001 4TH LIFT S	237.43	610		610-815-6371	1
	6			4916014431501 LAGOON	944.57	610		610-815-6371	1
	7			4916016300702 OAK LIFT S	56.47	610		610-815-6371	1
				INVOICE TOTAL	1,238.47				
				VENDOR TOTAL	1,238.47				
1Y05518	1	7/27/15	7/27/15	1287 KEYSTONE LABORATORIES SEWER TESTS	41.68	610		610-815-6380	1
				INVOICE TOTAL	41.68				
1Y05777	1	7/27/15	7/27/15	SEWER TESTS	78.38	610		610-815-6380	1
				INVOICE TOTAL	78.38				
				VENDOR TOTAL	120.06				
696413	1	7/27/15	7/27/15	1217 USA BLUE BOOK DEGREASER FOR LIFT STATI	290.52	610		610-815-6350	1
				INVOICE TOTAL	290.52				
				VENDOR TOTAL	290.52				

HKMESSGE
10.30.14

Fri Jul 24, 2015 9:51 AM

*** CITY OF HILLS IA ***
SCHEDULED CLAIMS LIST

OPER: CFH

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INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
JUL1515	1	7/27/15	7/27/15	1218 VAN METER INDUSTRIAL INC FUSE FOR LIFT STATION	14.54	610 610-815-6399	1
				INVOICE TOTAL	14.54		
				VENDOR TOTAL	14.54		
				SEWER	1,663.59		
				HILLS BANK & TRUST TOTAL	410,248.59		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	410,248.59		
				GRAND TOTALS	410,248.59		

ACCOUNT NUMBER	ACCOUNT NAME	RECEIPT NO REF/DESCRIPTION	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID		
001-950-4120	BUILDING/CONTRUCT PERMIT		
7/16/15	GL1338 ESCO GROUP	BUILDING PERMIT	112.50
	ACCOUNT TOTAL		112.50
110-210-4430	ROAD USE TAX		
7/21/15	GL1341 TREASURER, STATE OF IOWA	ROAD USE TAX	7,228.51
	ACCOUNT TOTAL		7,228.51
600-810-4500	CHARGES/FEES FOR SERVICES		
7/13/15	UB2566 WA CASH POSTING		35.00
7/13/15	UB2566 WA CASH POSTING		140.00
7/13/15	UB2566 WA CASH POSTING		14.00
7/13/15	UB2566 WA CASH POSTING		2.25-
7/15/15	UB2580 WA CASH POSTING		175.00
7/15/15	UB2580 WA CASH POSTING		85.31
7/15/15	UB2580 WA CASH POSTING		42.00-
7/16/15	UB2583 WA CASH POSTING		140.00
7/16/15	UB2583 WA CASH POSTING		.25
7/17/15	UB2587 WA CASH POSTING		490.00
7/20/15	UB2589 WA CASH POSTING		427.00
7/20/15	UB2589 WA CASH POSTING		10.00
7/20/15	UB2589 WA CASH POSTING		39.75-
7/20/15	UB2591 WA CASH POSTING		385.00
7/20/15	UB2591 WA CASH POSTING		134.75
7/20/15	UB2591 WA CASH POSTING		133.00-
7/21/15	UB2597 WA CASH POSTING		255.00
7/21/15	UB2597 WA CASH POSTING		.01
7/21/15	UB2598 WA PENALTY CALC		41.32-
7/21/15	UB2598 WA PENALTY CALC		1,487.13-
7/21/15	UB2598 WA PENALTY CALC		1,328.38
	ACCOUNT TOTAL		1,874.25
600-810-4530	PENALTIES		
7/20/15	UB2589 WA CASH POSTING		5.00
7/21/15	UB2597 WA CASH POSTING		5.00
	ACCOUNT TOTAL		10.00
600-810-4550	MISC CHARGE FOR SERVICES		
7/17/15	UB2587 WA CASH POSTING		40.00
7/21/15	UB2598 WA PENALTY CALC		5.32
	ACCOUNT TOTAL		45.32
600-810-4560	SALES TAXES COLLECTED		
7/13/15	UB2566 WA CASH POSTING		2.45
	ACCOUNT TOTAL		2.45
600-810-4820	PROCEEDS FROM DEBT/LOAN		
7/24/15	GL1345 IOWA FINANCE AUTHORITY	SRF DISBURSEMEN	421,491.01

ACCOUNT NUMBER	ACCOUNT NAME	DATE	JOURNAL	RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	AMOUNT
600-810-4820	PROCEEDS FROM DEBT/LOAN					
	ACCOUNT TOTAL					421,491.01
610-815-4500	CHARGES/FEES					
7/13/15	UB2566 SW CASH POSTING					80.00
7/13/15	UB2566 SW CASH POSTING					599.50
7/13/15	UB2566 SW CASH POSTING					5.00
7/15/15	UB2580 SW CASH POSTING					459.16
7/15/15	UB2580 SW CASH POSTING					5.00
7/16/15	UB2583 SW CASH POSTING					550.00
7/16/15	UB2583 SW CASH POSTING					30.00
7/17/15	UB2587 SW CASH POSTING					120.00
7/17/15	UB2587 SW CASH POSTING					2,700.00
7/20/15	UB2589 SW CASH POSTING					280.00
7/20/15	UB2589 SW CASH POSTING					849.75
7/20/15	UB2589 SW CASH POSTING					40.00
7/20/15	UB2591 SW CASH POSTING					90.00
7/20/15	UB2591 SW CASH POSTING					679.25
7/21/15	UB2597 SW CASH POSTING					80.00
7/21/15	UB2597 SW CASH POSTING					586.67
7/21/15	UB2597 SW CASH POSTING					15.00
7/21/15	UB2598 SW PENALTY CALC					36.00
7/21/15	UB2598 SW PENALTY CALC					5.00
7/21/15	UB2598 SW PENALTY CALC					100.00
7/21/15	UB2598 SW PENALTY CALC					25.00
	ACCOUNT TOTAL					7,335.33
610-815-4560	SALES TAX COLLECTED					
7/13/15	UB2566 SW CASH POSTING					5.60
7/17/15	UB2587 SW CASH POSTING					8.40
7/20/15	UB2589 SW CASH POSTING					19.60
7/21/15	UB2597 SW CASH POSTING					5.60
	ACCOUNT TOTAL					39.20
670-840-4501	GARBAGE FEES					
7/13/15	UB2566 GB CASH POSTING					76.00
7/13/15	UB2566 GB CASH POSTING					5.00
7/13/15	UB2566 GB CASH POSTING					62.50
7/15/15	UB2580 GB CASH POSTING					72.99
7/15/15	UB2580 GB CASH POSTING					5.00
7/16/15	UB2583 GB CASH POSTING					90.25
7/16/15	UB2583 GB CASH POSTING					30.00
7/16/15	UB2583 GB CASH POSTING					136.25
7/17/15	UB2587 GB CASH POSTING					389.50
7/17/15	UB2587 GB CASH POSTING					597.50
7/20/15	UB2589 GB CASH POSTING					115.74
7/20/15	UB2589 GB CASH POSTING					35.00
7/20/15	UB2589 GB CASH POSTING					260.00
7/20/15	UB2591 GB CASH POSTING					99.00
7/20/15	UB2591 GB CASH POSTING					5.00
7/20/15	UB2591 GB CASH POSTING					285.00

ACCOUNT NUMBER	ACCOUNT NAME	DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	AMOUNT
670-840-4501	GARBAGE FEES				
		7/21/15	UB2597	GB CASH POSTING	67.52
		7/21/15	UB2597	GB CASH POSTING	10.00
		7/21/15	UB2598	GB PENALTY CALC	19.00
		7/21/15	UB2598	GB PENALTY CALC	4.75
		7/21/15	UB2598	GB PENALTY CALC	5.00
	ACCOUNT TOTAL				2,371.00
670-840-4502	GARBAGE BAGES				
		7/16/15	GL1338	DAVE CLARK GARBAGE BAGS	130.00
		7/16/15	GL1338	LANCE THOMAS GARBAGE BAGS	130.00
		7/16/15	GL1338	WENDY BERRY GARBAGE BAGS	12.50
		7/16/15	GL1338	JAKE BABCOCK GARBAGE BAGS	65.00
		7/16/15	GL1338	KRISTIN BIRCH GARBAGE BAGS	130.00
		7/23/15	GL1343	KELLI ROGERSON GARBAGE BAGS	130.00
		7/23/15	GL1343	LEONARD MURPHY GARBAGE BAGS	10.00
		7/23/15	GL1343	JAYNE MCGUIRE GARBAGE BAGS	5.00
		7/23/15	GL1343	KRISTEN BEAN GARBAGE BAGS	65.00
		7/23/15	GL1343	KAREN KARR GARBAGE BAGS	65.00
		7/23/15	GL1343	SHAINA CRETSINGER GARBAGE BAGS	65.00
		7/23/15	GL1343	MARY HEITZMAN GARBAGE BAGS	20.00
		7/23/15	GL1343	MICHELLE TERAN GARBAGE BAGS	12.50
	ACCOUNT TOTAL				840.00
				REPORT TOTAL	441,349.57

ORDINANCE NO. 2015-03

AN ORDINANCE ADOPTING THE CERTAIN BUILDING AND SAFETY CODES
FOR THE CITY OF HILLS, IOWA

Be it enacted by the City Council of the City of Hills, Iowa:

SECTION 1. Chapter 10 of the Hills Code of Ordinances is hereby deleted and replaced with the following:

“10.1 ADOPTION OF STATE BUILDING CODE. Pursuant to Iowa Code Section 103A.12 (2013), the State Building Code for the State of Iowa, as amended from time to time, is hereby adopted as applicable to all buildings or structures in the City of Hills, Iowa, unless specifically exempted by any ordinance of the City of Hills or any statute of the State of Iowa.

10.2 ADOPTION OF STATE FIRE RULES. The State Fire Safety Rules as adopted by the State Fire Marshal pursuant to Iowa Code Section 100.1 (2013), as amended from time to time, are hereby adopted as applicable to all buildings or structures in the City of Hills, Iowa, unless specifically exempted by any ordinance of the City of Hills or by any statute of the State of Iowa.

10.3 EXCEPTIONS. This ordinance does not apply to any building or structure that may be lawfully constructed or altered without a building permit.”

SECTION 2. Any provision of the Hills Code of Ordinances that is in conflict with this ordinance is hereby repealed.

SECTION 3. If any provision in this ordinance or in any of the regulations adopted by it is deemed to be unconstitutional or otherwise illegal, the enforceability of the remaining provisions of this ordinance and the regulations adopted by it shall not be affected.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect upon publication pursuant to law and upon the filing of a certified copy of the ordinance in the office of the State Building Code Commissioner pursuant to Iowa Code 103A.12, whichever occurs later.

First reading on the 13th day of July, 2015.

Second reading on the _____ day of _____, 2015.

Third and final passage on the _____ day of _____, 2015.

TIM KEMP, MAYOR

ATTEST:

CATHY FITZMAURICE-HILL, CITY CLERK

I certify that the forgoing was published in accordance with the laws and ordinances of the State of Iowa and the City of Hills the ____ day of _____, 2015.

CATHY FITZMAURICE-HILL, CITY CLERK

Drafted and approved as to form by City Attorney

EREK P. SITTING, CITY ATTORNEY

RESOLUTION 2015-32

RESOLUTION SETTING FEES FOR AN ANNEXATION AND/OR RE-ZONING APPLICATION

WHEREAS, the City of Hills, Iowa, from time to time, receives an application requesting voluntary annexation of real estate into the city limits and or an application for a change in zoning of real estate located with the City of Hills; and

WHEREAS, Section 57.03(4) of the Code of the City of Hills provides for review of all zoning change and annexation applications by the Planning and Zoning Commission; and

WHEREAS, Section 57.03(7) of the Code of the City of Hills allows a fee to be set by the City Council for review of any application for re-zoning or annexation by the Planning and Zoning Commission; and

WHEREAS, the City Council of the City of Hills, Iowa, believes a reasonable administrative fee for review of a re-zoning change or annexation application by the Planning and Zoning Commission to be \$75.00.

NOW THEREFORE, BE IT RESOLVED that the City Council of Hills, Iowa hereby approves an administrative fee of \$75.00 for all applications for annexation and applications for a change in zoning submitted to the City of Hills, Iowa. Said administrative fee shall be effective on all applications received after the date of this Resolution.

Motion made by _____, seconded by _____ to approve Resolution No. 2015-32.

YES:

NO:

ABSTAIN:

ABSENT:

Resolution No. 2015-32 Passed and Approved on July 27, 2015.

Tim Kemp, Mayor

ATTEST:

Cathy Fitzmaurice-Hill
City Administrator

RESOLUTION 2015-33

RESOLUTION SETTING FEES FOR NOTICE OF APPEAL FILED WITH THE BOARD OF ADJUSTMENT

WHEREAS, the City of Hills, Iowa, by Ordinance, created a Board of Adjustment to hear certain appeals submitted by parties affected by a decision from the Mayor and City Council, City Administrator/Clerk, or employee of the City of Hills; and

WHEREAS, Section 56.04 of the Code of the City of Hills allows a fee to be set by the City Council for any Notice of Appeal filed with the Board of Adjustment; and

WHEREAS, the City Council of the City of Hills, Iowa, believes a reasonable administrative fee for review of a Notice of Appeal by the Board of Adjustment to be \$75.00.

NOW THEREFORE, BE IT RESOLVED that the City Council of Hills, Iowa hereby approves an administrative fee of \$75.00 to be filed with any Notice of Appeal submitted to the City of Hills, Iowa for hearing by the Board of Adjustment. Said administrative fee shall be effective on all applications received after the date of this Resolution.

Motion made by _____, seconded by _____ to approve Resolution No. 2015-33.

YES:

NO:

ABSTAIN:

ABSENT:

Resolution No. 2015-33 Passed and Approved on July 27, 2015.

Tim Kemp, Mayor

ATTEST:

Cathy Fitzmaurice-Hill
City Administrator