

**City of Hills**

**Council Members**

Bruce Endris  
Steve Harris  
Merle Hill  
Thom Kirkpatrick  
Cathy Knebel

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**Mayor**

Tim Kemp  
**City Administrator**  
Cathy Fitzmaurice-Hill  
**Deputy Clerk**  
Donna Hicks

Hills City Council  
Regular Meeting

Hills Fire Department Meeting Room @ 7:00 PM  
May 9, 2016

**1. Consent Agenda:**

- a. Agenda
- b. Minutes - April 25, 2016.
- c. Scheduled List of Claims.
- d. Receipts from April 25, 2016 thru May 9, 2016.
- e. Treasurer's Report 7-15 through 4-16.

**2. Public Comments**

**3. Business:**

- a. Second Reading of an Ordinance amending the Hills Municipal Code by adding a new Chapter 23 thereto entitled "Community Center Board" establishing a new Administrative Agency for the City of Hills.
- b. Proposed Waiver of the Third Reading and Passage of an Ordinance amending the Hills Municipal Code by adding a new Chapter 23 thereto entitled "Community Center Board" establishing a new Administrative Agency for the City of Hills.
- c. Discussion re: Review of street signage and parking restrictions for Oak Crest Hills Estates.
- d. Set Public Hearing date for FY16 2nd Budget Amendment.
- e. Possible Closed Session pursuant to Iowa Code Section 21.5(1)(j) to discuss acquisition of wastewater easements.

**4. Reports:**

- a. Mayor
- b. Attorney
- c. City Administrator
- d. Maintenance
- e. Fire Department
- f. Sewer
- g. Water

**5. Adjournment**

Hills City Council Meeting  
April 25, 2016  
7:00 PM  
Hills Fire Station Meeting Room

The regular Hills City Council meeting was called to order by Mayor Tim Kemp at 7:00 p.m. on Monday, April 25, 2016 at the Hills Fire Station Meeting Room.

Council members present were: Bruce Endris, Merle Hill, Thom Kirkpatrick and Cathy Knebel. Absent: Steve Harris. Also present: Cathy Fitzmaurice-Hill, City Administrator, Erek Sittig, City Attorney, Ron Wolfe, City Maintenance and members of the public.

**Consent Agenda:** A Motion was made by Hill and seconded by Kirkpatrick to approve the consent agenda approving Agenda items, minutes from the Meeting of April 11, 2016, Scheduled list of claims and receipts from April 11, 2016 thru April 25, 2016. Ayes:4. Motion carried.

**Public Comment:** Josh Amelon was present to request the Council release its lien against the lots in Hills Commercial Park so that he could close on the purchase of Lot 11. City Attorney Sittig explained that the Escrow Agreement with Streb & Streb Partnership should take care of the lien so further action by the Council should not be needed to close. The Escrow Agreement has not been received by the City yet but has been approved and will be signed when received.

Mr. Hart of 131 Aspen Lane was present to request additional street signage in the subdivision. Mayor Kemp explained that most streets do not have stop or yield signs and the Council feels it is better left to rules of the road. Mr. Hart was concerned that parking on both sides of Sierra Park prevents two vehicles from passing on the street and requested parking only on one side. He also mentioned a boat currently parked on the road which appears to be stored. Mayor Kemp suggested he refer the boat to Johnson County. He also recommended the Council review the street parking issue for possible changes.

**Business:**

Mayor Kemp opened the Public Hearing for the FY16 Budget Amendment at 7:16 p.m. No comments were received from the public. The Public Hearing was closed at 7:17 p.m.

Resolution 2016-09 was presented amending the current budget for fiscal year ending June 30, 2016. The amendment was necessary due to higher expenses in the water fund than estimated. A motion was made by Knebel and seconded by Endris to approve Resolution 2016-09. A roll call vote was taken. Ayes – 4. Absent: Harris. Resolution 2016-09 passed.

The Crisis Intervention Training Presentation was tabled as Lt. Brian Adolph was not available.

The Mayor provided the First Reading of an Ordinance Amending the Hills Municipal Code by adding a New Chapter 23 thereto entitled "Community Center Board" establishing a new Administrative Agency for the City of Hills. The Ordinance creates a Board to oversee the maintenance and operation of the Community Center. A Motion was made by Kirkpatrick and seconded by Endris to approve the First Reading of Ordinance 2016-02. A roll call vote was taken. Ayes – 4. Absent: Harris. The First Reading of Ordinance 2016-02 was approved.

A motion was made by Knebel and seconded by Kirkpatrick to enter into closed session at 7:36 p.m. pursuant to Iowa Code Section 21.5(1)(j) to discuss acquisition of wastewater easements. A roll call vote was taken. Ayes-4. Absent: Harris. Motion carried.

A motion was made Hill and seconded by Endris to end the closed session at 7:43 p.m. A roll call vote was taken. Ayes -4. Absent: Harris. Motion carried.

**Reports:**

Attorney: No report

Fire Chief: No report.

Maintenance: Ron reported that Pelling was in town completing street work and should be finished within a few days.

Sewer: No report.

Administrator: Cathy reported that the Iowa City Women's Cycling organization will hold a Bike Criterium on May 18, 2016. The course will run two blocks from Aspen Lane to Sierra Park Drive to Oak Ridge Avenue to Knoll Ridge Drive. The race will start at 6:30 p.m. and finish by 8:30 p.m. There should be minimal disruption to residents during the race. All Hills residents are encouraged to attend.

Mayor: Tim reported on moving forward with possible signage for the School crossing. The City will continue to work with the School to accomplish this. He received information from Belugum Grove in regard to an event in June requesting sales of food by local organizations.

A Motion was made by Knebel and seconded by Endris to adjourn the meeting at 7:44 p.m. Ayes:4. Motion carried.

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Tim Kemp, Mayor

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Cathy Fitzmaurice-Hill, City Administrator

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
HILLS BANK & TRUST GENERAL							
MAY16	1	5/09/16	5/09/16	1010 CASEY'S GENERAL STORE CORPORAT FUEL	178.51	001 001-650-6331	1
				INVOICE TOTAL	178.51		
				VENDOR TOTAL	178.51		
MAY16	1	5/09/16	5/09/16	1361 CATHY FITZMAURICE-HILL INSURANCE REIMBURSEMENT	250.00	001 001-620-6183	1
				INVOICE TOTAL	250.00		
				VENDOR TOTAL	250.00		
37683	1	5/09/16	5/09/16	1013 CITY OF IOWA CITY LIBRARY CONTRACT	804.83	001 001-410-6430	1
				INVOICE TOTAL	804.83		
				VENDOR TOTAL	804.83		
69450	1	5/09/16	5/09/16	1280 DEERY BROTHERS IOWA CITY FIRE TRUCK REPAIRS	2,297.59	1115 001-150-6332	1
				INVOICE TOTAL	2,297.59		
				VENDOR TOTAL	2,297.59		
MAY16	1	5/09/16	5/09/16	1400 DONNA HICKS MILEAGE	12.30	001 001-650-6331	1
				INVOICE TOTAL	12.30		
				VENDOR TOTAL	12.30		
0294917	1	5/09/16	5/09/16	1263 FELD FIRE HYDRANT BALL, SPRINKLER	830.45	1115 001-150-6505	1
				INVOICE TOTAL	830.45		
				VENDOR TOTAL	830.45		
169672	1	5/09/16	5/09/16	1389 HOLLAND MICHAEL RAIBER SITTIG LEGAL	736.00	001 001-640-6411	1
				INVOICE TOTAL	736.00		
				VENDOR TOTAL	736.00		
MAY16	1	5/09/16	5/09/16	1068 I WIRELESS CELL PHONE	47.03	001 001-650-6373	1
				INVOICE TOTAL	47.03		
				VENDOR TOTAL	47.03		
MAY16	1	5/09/16	5/09/16	1101 JOHNSON COUNTY SHERIFF POLICE PROTECTION	2,278.92	001 001-110-6420	1
				INVOICE TOTAL	2,278.92		

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	2,278.92		
448679	1	5/09/16	5/09/16	1111 LINDER TIRE TIRE REPAIR	289.51	001 001-650-6332	1
				INVOICE TOTAL	289.51		
				VENDOR TOTAL	289.51		
037318	1	5/09/16	5/09/16	1173 PAUL'S DISCOUNT MULCH	119.60	001 001-430-6321	1
				INVOICE TOTAL	119.60		
				VENDOR TOTAL	119.60		
MAY16	1	5/09/16	5/09/16	1193 SHARON TELEPHONE 1/2 FIRE STATION 224	37.88	1115 001-150-6373	1
	2			1/2 FIRE STATION 224	37.87	001 001-650-6373	1
	4			MAINT BLDG 223	37.85	001 001-650-6373	1
	5			CLERK 513	137.57	001 001-650-6373	1
				INVOICE TOTAL	251.17		
				VENDOR TOTAL	251.17		
110498	1	5/09/16	5/09/16	1347 STAR LEASING L.L.C. COPIER LEASE	106.48	001 001-650-6504	1
				INVOICE TOTAL	106.48		
				VENDOR TOTAL	106.48		
MAY16	1	5/09/16	5/09/16	1376 STOREY KENWORTHY UTILITY BILLS	318.39	001 001-650-6506	1
				INVOICE TOTAL	318.39		
				VENDOR TOTAL	318.39		
MAY16	1	5/09/16	5/09/16	1005 TIM BURNS BROOMED BALL PARK LOT	100.00	001 001-430-6320	1
				INVOICE TOTAL	100.00		
				VENDOR TOTAL	100.00		
APR29	1	5/09/16	5/09/16	1216 U S POST OFFICE NEWSLETTER	72.16	001 001-650-6508	1
				INVOICE TOTAL	72.16		
				VENDOR TOTAL	72.16		
MAY16	1	5/09/16	5/09/16	1219 VISA BASKETBALL SYSTEMS	1,622.98	001 001-430-6320	1
				INVOICE TOTAL	1,622.98		
MAY1616	1	5/09/16	5/09/16	MIRROR FOR TRUCK	112.73	1115 001-150-6332	1
				INVOICE TOTAL	112.73		

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ	
				VENDOR TOTAL	1,735.71					
				GENERAL	10,428.65					
				ROAD USE TAX						
16826	1	5/09/16	5/09/16	1105 L L PELLING STREET WORK	42,939.40	110		110-210-6417	1	
				INVOICE TOTAL	42,939.40					
				VENDOR TOTAL	42,939.40					
				ROAD USE TAX	42,939.40					
				WATER						
MAY16	6	5/09/16	5/09/16	1193 SHARON TELEPHONE TREATMENT PLANT 2439	135.26	600		600-810-6373	1	
				INVOICE TOTAL	135.26					
				VENDOR TOTAL	135.26					
MAY16	1	5/09/16	5/09/16	1348 STEVE FLAKE WATER CONTRACT	3,200.00	600		600-810-6010	1	
				INVOICE TOTAL	3,200.00					
				VENDOR TOTAL	3,200.00					
MAY1515	3	5/09/16	5/09/16	1216 U S POST OFFICE UTILITY BILLS	38.74	600		600-810-6508	1	
				INVOICE TOTAL	38.74					
				VENDOR TOTAL	38.74					
				WATER	3,374.00					
				SEWER						
MAY16	1	5/09/16	5/09/16	1034 BRUCE ENDRIS SEWER CONTRACT	925.00	610		610-815-6010	1	
				INVOICE TOTAL	925.00					
				VENDOR TOTAL	925.00					
169673	1	5/09/16	5/09/16	1389 HOLLAND MICHAEL RAIBER SITTIG LEGAL	816.50	610		610-815-6411	1	
				INVOICE TOTAL	816.50					
				VENDOR TOTAL	816.50					
1202960	1	5/09/16	5/09/16	1287 KEYSTONE LABORATORIES SEWER TESTS	58.68	610		610-815-6380	1	
				INVOICE TOTAL	58.68					

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
03433	1	5/09/16	5/09/16	SEWER TESTS	61.38	610		610-815-6380	1
				INVOICE TOTAL	61.38				
				VENDOR TOTAL	120.06				
				1193 SHARON TELEPHONE					
AY16	3	5/09/16	5/09/16	LIFT STATION 2107	37.55	610		610-815-6373	1
				INVOICE TOTAL	37.55				
				VENDOR TOTAL	37.55				
				1216 U S POST OFFICE					
AY1515	1	5/09/16	5/09/16	UTILITY BILLS	38.73	610		610-815-6508	1
				INVOICE TOTAL	38.73				
				VENDOR TOTAL	38.73				
				SEWER	1,937.84				
				LANDFILL/GARBAGE					
				1014 CITY OF IOWA CITY LANDFIL					
AY16	1	5/09/16	5/09/16	FIRST MONDAY	274.98	670		670-840-6491	1
				INVOICE TOTAL	274.98				
				VENDOR TOTAL	274.98				
				1100 JOHNSON COUNTY REFUSE, INC					
AY16	1	5/09/16	5/09/16	GARBAGE COLLECTION	1,263.50	670		670-840-6492	1
				INVOICE TOTAL	1,263.50				
				VENDOR TOTAL	1,309.75				
				YEARLY TAGS	46.25	670		670-840-6535	1
				INVOICE TOTAL	46.25				
				VENDOR TOTAL	1,309.75				
				1216 U S POST OFFICE					
AY1515	2	5/09/16	5/09/16	UTILITY BILLS	38.73	670		670-840-6508	1
				INVOICE TOTAL	38.73				
				VENDOR TOTAL	38.73				
				LANDFILL/GARB	1,623.46				
				HILLS BANK & TRUST TOTAL	60,303.35				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	60,303.35				
				GRAND TOTALS	60,303.35				

ACCOUNT NUMBER	ACCOUNT NAME	DATE	JOURNAL	RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	AMOUNT
001-950-4120	BUILDING/CONSTRUCT PERMIT					
		4/29/16	GL1486	GROUT ELECTRIC	BUILDING PERMIT	150.00
		5/06/16	GL1490	LOUIE LUERS	BUILDING PERMIT	500.00
		5/06/16	GL1490	CLINE CONST	BUILDING PERMIT	112.50
	ACCOUNT TOTAL					762.50
001-950-4160	FRANCHISE FEES					
		4/29/16	GL1486	MEDIACOM	FRANCHISE FEE	1,411.93
	ACCOUNT TOTAL					1,411.93
001-950-4300	INTEREST					
		5/01/16	GL1488	HILLS BANK AND TRUST	CHECKING INT	130.45
	ACCOUNT TOTAL					130.45
110-210-4300	INTEREST					
		4/29/16	GL1486	HILLS BANK AND TRUST	CD INT - ROADS	56.10
	ACCOUNT TOTAL					56.10
121-950-4090	LOCAL OPTION TAX					
		5/03/16	GL1489	STATE OF IOWA	LOCAL OPTION TX	5,007.92
	ACCOUNT TOTAL					5,007.92
600-810-4500	CHARGES/FEES FOR SERVICES					
		4/25/16	UB3214	SA CASH POSTING		122.45
		4/25/16	UB3214	WA CASH POSTING		684.50
		4/25/16	UB3214	WA CASH POSTING		6.07
		4/27/16	UB3218	SA CASH POSTING		49.12
		4/27/16	UB3218	WA CASH POSTING		183.76
		4/29/16	UB3227	SA CASH POSTING		150.00
		4/29/16	UB3227	WA CASH POSTING		660.91
		4/29/16	UB3227	WA CASH POSTING		87.50
		5/02/16	UB3232	SA CASH POSTING		30.00
		5/02/16	UB3232	WA CASH POSTING		147.91
		5/06/16	UB3237	SA CASH POSTING		10.00
		5/06/16	UB3237	SA CASH POSTING		337.15
		5/06/16	UB3237	WA CASH POSTING		434.44
		5/06/16	UB3237	WA CASH POSTING		1,516.83
		5/06/16	UB3237	WA CASH POSTING		36.15
	ACCOUNT TOTAL					4,456.79
600-810-4530	PENALTIES					
		4/25/16	UB3214	WA CASH POSTING		30.00
		4/27/16	UB3218	WA CASH POSTING		5.00
		4/29/16	UB3227	WA CASH POSTING		25.00
		5/02/16	UB3232	WA CASH POSTING		5.00
		5/06/16	UB3237	WA CASH POSTING		5.00

ACCOUNT NUMBER	ACCOUNT NAME	DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	AMOUNT
500-810-4530	PENALTIES				
	ACCOUNT TOTAL				70.00
500-810-4560	SALES TAXES COLLECTED				
4/25/16	UB3214	WA CASH POSTING			47.90
4/27/16	UB3218	WA CASH POSTING			12.44
4/29/16	UB3227	WA CASH POSTING			44.69
5/02/16	UB3232	WA CASH POSTING			12.44
5/06/16	UB3237	WA CASH POSTING			30.41
5/06/16	UB3237	WA CASH POSTING			110.43
	ACCOUNT TOTAL				258.31
510-815-4500	CHARGES/FEES				
4/25/16	UB3214	SW CASH POSTING			610.33
4/25/16	UB3214	SW CASH POSTING			85.00
4/27/16	UB3218	SW CASH POSTING			162.83
4/27/16	UB3218	SW CASH POSTING			25.00
4/29/16	UB3227	SW CASH POSTING			493.85
4/29/16	UB3227	SW CASH POSTING			45.00
5/02/16	UB3232	SW CASH POSTING			105.00
5/02/16	UB3232	SW CASH POSTING			5.00
5/06/16	UB3237	SW CASH POSTING			521.67
5/06/16	UB3237	SW CASH POSTING			1,156.17
5/06/16	UB3237	SW CASH POSTING			45.00
	ACCOUNT TOTAL				3,254.85
510-815-4560	SALES TAX COLLECTED				
5/06/16	UB3237	SW CASH POSTING			36.52
	ACCOUNT TOTAL				36.52
670-840-4501	GARBAGE FEES				
4/25/16	UB3214	GB CASH POSTING			66.50
4/25/16	UB3214	GB CASH POSTING			225.00
4/27/16	UB3218	GB CASH POSTING			19.00
4/27/16	UB3218	GB CASH POSTING			45.00
4/29/16	UB3227	GB CASH POSTING			66.50
4/29/16	UB3227	GB CASH POSTING			180.00
5/02/16	UB3232	GB CASH POSTING			14.25
5/02/16	UB3232	GB CASH POSTING			65.00
5/06/16	UB3237	GB CASH POSTING			133.16
5/06/16	UB3237	GB CASH POSTING			20.00
	ACCOUNT TOTAL				834.41
670-840-4502	GARBAGE BAGES				
4/29/16	GL1486	RESIDENT		GARBAGE TAGS	20.00
4/29/16	GL1486	RESIDENT		GARBAGE TAGS	20.00
4/29/16	GL1486	RESIDENT		GARBAGE TAGS	5.00
4/29/16	GL1486	RESIDENT		GARBAGE TAGS	18.75
4/29/16	GL1486	RESIDENT		GARBAGE TAGS	25.00

ACCOUNT NUMBER	ACCOUNT NAME	DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	AMOUNT
670-840-4502	GARBAGE BAGES				
		4/29/16	GL1486 RESIDENT	GARBAGE TAGS	12.50
		4/29/16	GL1486 RESIDENT	GARBAGE TAGS	1.25
		4/29/16	GL1486 RESIDENT	GARBAGE TAGS	12.50
		5/06/16	GL1490 RESIDENT	GARBAGE TAGS	12.50
		5/06/16	UB3237 UNIQUE MC GL DIST PMT: GBTAG		7.50
	ACCOUNT TOTAL				135.00
				REPORT TOTAL	16,414.78

TREASURER'S REPORT      FOR THE MONTH OF JULY 2015

FUND	BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE	INVESTMENTS END OF MONTH	TOTAL FUND BALANCE
General	438398.1	2046.11	22801.09	417643.12	435000	852643.12
Fire	80067.62			80067.62	16000	96067.62
Road Use	-322554.9	7295.83	2480.85	-317739.92	305000	-12739.92
Debt Service	-17799.58			-17799.58		-17799.58
LOST	818.2			818.2	103172.81	103991.01
WATER	172346.99	426641.87	16543.29	582445.57		582445.57
SEWER	264778.19	13519.01	3202.73	275094.47	131772.74	406867.21
GARBAGE	13418.86	5679.44	2275.2	16823.1	70000	86823.1
<b>Total Treasurer's Balance</b>	<b>629473.48</b>	<b>455182.26</b>	<b>47303.16</b>	<b>1037352.58</b>	<b>1060945.55</b>	<b>2098298.13</b>
<b>Total Outstanding (All funds)</b>				<b>4638.57</b>		
<b>Total Clerk's Balance</b>				<b>1032714.01</b>		

TREASURER'S REPORT      FOR THE MONTH OF AUGUST 2015

FUND	BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE	INVESTMENTS END OF MONTH	TOTAL FUND BALANCE
General	417643.12	4380.94	23250.2	398773.86	435000	833773.86
Fire	80067.62			80067.62	16000	96067.62
Road Use	-317739.92	10372.8	2179.68	-309546.8	305000	-4546.8
Debt Service	-17799.58			-17799.58		-17799.58
LOST	818.2	5749.27	35221.21	-28653.74	103172.81	74519.07
WATER	582445.57	3709.13	391354.79	194799.91		194799.91
SEWER	275094.47	13418.51	4791.85	283721.13	131772.74	415493.87
GARBAGE	16823.1	5789.55	5203.83	17408.82	70000	87408.82
<b>Total Treasurer's Balance</b>	<b>1037352.58</b>	<b>43420.2</b>	<b>462001.56</b>	<b>618771.22</b>	<b>1060945.55</b>	<b>1679716.77</b>
<b>Total Outstanding (All funds)</b>				<b>4762.16</b>		
<b>Total Clerk's Balance</b>				<b>614009.06</b>		

TREASURER'S REPORT FOR THE MONTH OF SEPTEMBER 2015

FUND	BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE	INVESTMENTS END OF MONTH	TOTAL FUND BALANCE
General	398773.86	16431.1	24246.08	390958.88	435000	825958.88
Fire	80067.62			80067.62	16000	96067.62
Road Use	-309546.8	8681.09	2746.85	-303612.56	305000	1387.44
Debt Service	-17799.58			-17799.58		-17799.58
LOST	-28653.74			-28653.74	103315.84	74662.1
WATER	194799.91	356705.63	371093.66	180411.61		180411.61
SEWER	283721.13	14192.02	14889.68	283023.47	131915.77	414939.24
GARBAGE	17408.82	2205.58	5567.26	14047.14	70000	84047.14
<b>Total Treasurer's Balance</b>	<b>618771.22</b>	<b>398215.15</b>	<b>418543.53</b>	<b>598442.84</b>	<b>1061231.61</b>	<b>1659674.45</b>
<b>Total Outstanding (All funds)</b>				<b>22133.95</b>		
<b>Total Clerk's Balance</b>				<b>576308.89</b>		

TREASURER'S REPORT FOR THE MONTH OF OCTOBER 2015

FUND	BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE	INVESTMENTS END OF MONTH	TOTAL FUND BALANCE
General	390958.88	125084.52	41897.13	474146.27	435000	909146.27
Fire	80067.62			80067.62	16000	96067.62
Road Use	-303612.56	6663.26	1984.68	-298933.98	305000	6066.02
Debt Service	-17799.58			-17799.58		-17799.58
LOST	-28653.74	111498.54		-17155.2	103315.84	86160.64
WATER	180411.61	240176.11	301799.39	118788.33		118788.33
SEWER	283023.47	13593.06	9856.89	286759.64	131931.27	418690.91
GARBAGE	14047.14	1797.6	1617.08	14227.66	70000	84227.66
<b>Total Treasurer's Balance</b>	<b>598422.84</b>	<b>398813.09</b>	<b>357155.17</b>	<b>640100.76</b>	<b>1061247.11</b>	<b>1701347.87</b>
<b>Total Outstanding (All funds)</b>				<b>5049.79</b>		
<b>Total Clerk's Balance</b>				<b>635050.97</b>		

TREASURER'S REPORT      FOR THE MONTH OF NOVEMBER 2015

FUND	BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE	INVESTMENTS END OF MONTH	TOTAL FUND BALANCE
General	474146.27	46181.84	26127.85	494200.26	435000	929200.26
Fire	80067.62	7150	602.03	86615.59	16000	102615.59
Road Use	-298933.98	7951.04	1984.68	-292967.62	305000	12032.38
Debt Service	-17799.58		3979.4	-21778.98		-21778.98
LOST	-17155.2			-17155.2	103315.84	86160.64
WATER	118788.33	186660.8	247282.02	58167.11		58167.11
SEWER	286759.64	17714.34	21926.96	279547.02	131931.27	411478.29
GARBAGE	14227.66	1852.62	1733.95	14346.33	70000	84346.33
<b>Total Treasurer's Balance</b>	<b>640100.76</b>	<b>264510.64</b>	<b>303636.89</b>	<b>600974.51</b>	<b>1061247.11</b>	<b>1662221.62</b>
<b>Total Outstanding (All funds)</b>				<b>24073.03</b>		
<b>Total Clerk's Balance</b>				<b>576901.48</b>		

TREASURER'S REPORT FOR THE MONTH OF DECEMBER 2015

FUND	BEGINNING		DISBURSED	ENDING		INVESTMENTS	TOTAL
	BALANCE	DEPOSITS		BALANCE	END OF MONTH		
General	494200.26	11213.94	32228.66	473185.54	435000	908185.54	
Fire	86615.59	12150	3509.03	95256.56	16000	111256.56	
Road Use	-292967.62	7629.15	2576.59	-287915.06	305000	17084.94	
Debt Service	-21778.98		58410.98	-80189.96		-80189.96	
LOST	-17155.2	40738.24		23583.04	68236.3	91819.34	
WATER	58167.11	314374.08	374957.86	-2416.67		-2416.67	
SEWER	279547.02	15005.07	30127.76	264424.33	132072.94	396497.27	
GARBAGE	14346.33	1894.85	2097.13	14144.05	70000	84144.05	
<b>Total Treasurer's Balance</b>	<b>600974.51</b>	<b>403005.33</b>	<b>503908.01</b>	<b>500071.83</b>	<b>1026309.24</b>	<b>1526381.07</b>	
<b>Total Outstanding (All funds)</b>				<b>11552.82</b>			
<b>Total Clerk's Balance</b>				<b>488519.01</b>			

**TREASURER'S REPORT                      FOR THE MONTH OF JANUARY 2016**

<b>FUND</b>	<b>BEGINNING BALANCE</b>	<b>DEPOSITS</b>	<b>DISBURSED</b>	<b>ENDING BALANCE</b>	<b>INVESTMENTS END OF MONTH</b>	<b>TOTAL FUND BALANCE</b>
General	473185.54	8714.42	16184.79	465715.17	435000	900715.17
Fire	95256.56	5100	1335.44	99021.12	16000	115021.12
Road Use	-287915.06	6390.3	3528.37	-285053.13	305000	19946.87
Debt Service	-80189.96			-80189.96		-80189.96
LOST	23583.04	5922.55		29505.59	68236.3	97741.89
WATER	-2416.67	268564.89	58697.93	207450.29		207450.29
SEWER	267424.33	13718.13	42856.78	235285.68	132088.31	367373.99
GARBAGE	14144.05	1626.02	1457.15	14312.92	70000	84312.92
<b>Total Treasurer's Balance</b>	<b>500071.83</b>	<b>310036.31</b>	<b>124060.46</b>	<b>686047.68</b>	<b>1026324.61</b>	<b>1712372.29</b>
<b>Total Outstanding (All funds)</b>				<b>10601.83</b>		
<b>Total Clerk's Balance</b>				<b>675445.85</b>		

TREASURER'S REPORT      FOR THE MONTH OF FEBRUARY 2016

FUND	BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE	INVESTMENTS END OF MONTH	TOTAL FUND BALANCE
General	465715.17	2144.76	16428.94	451430.99	435000	886430.99
Fire	99021.12		9211.7	89809.42	16000	105809.42
Road Use	-285053.13	7360.75	1984.68	-279677.06	305000	25322.94
Debt Service	-80189.96			-80189.96		-80189.96
LOST	29505.59	5922.56		35428.15	68236.3	103664.45
WATER	207450.29	22891.92	207246.45	23095.76		23095.76
SEWER	235285.68	13810.78	47267.05	201829.41	132088.31	333917.72
GARBAGE	14312.92	1805.9	2522.13	13596.69	70000	83596.69
<b>Total Treasurer's Balance</b>	<b>686047.68</b>	<b>53936.67</b>	<b>284660.95</b>	<b>455323.4</b>	<b>1026324.61</b>	<b>1481648.01</b>
<b>Total Outstanding (All funds)</b>				<b>5260.3</b>		
<b>Total Clerk's Balance</b>				<b>450063.1</b>		

**TREASURER'S REPORT                      FOR THE MONTH OF MARCH 2016**

<b>FUND</b>	<b>BEGINNING BALANCE</b>	<b>DEPOSITS</b>	<b>DISBURSED</b>	<b>ENDING BALANCE</b>	<b>INVESTMENTS END OF MONTH</b>	<b>TOTAL FUND BALANCE</b>
General	451430.99	11569.93	39896.89	423104.03	435000	858104.03
Fire	89809.42		1342.73	88466.69	16000	104466.69
Road Use	-279677.06	7835.55	3147.35	-274988.86	305000	30011.14
Debt Service	-80189.96			-80189.96		-80189.96
LOST	35428.15	5007.9		40436.05	68406.42	108842.47
WATER	23095.76	25291.72	7085.09	41302.39		41302.39
SEWER	201829.41	15742.06	103637.45	113934.02	132346.24	246280.26
GARBAGE	13596.69	2295.84	1359.17	14533.36	70000	84533.36
<b>Total Treasurer's Balance</b>	<b>455323.4</b>	<b>67743</b>	<b>156468.68</b>	<b>366597.72</b>	<b>1026752.66</b>	<b>1393350.38</b>
<b>Total Outstanding (All funds)</b>				<b>14404.8</b>		
<b>Total Clerk's Balance</b>				<b>352192.92</b>		

TREASURER'S REPORT FOR THE MONTH OF APRIL 2016

FUND	BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE	INVESTMENTS END OF MONTH	TOTAL FUND BALANCE
General	423104.03	221254.64	26244.75	618113.92	435000	1053113.92
Fire	88466.69	1109.71		87356.98	16000	103356.98
Road Use	-274988.86	5226.07	1984.68	-271747.47	305000	33252.53
Debt Service	-80189.96			-80189.96		-80189.96
LOST	40436.05	5007.9		45443.95	68406.42	113850.37
WATER	41302.39	22822.68	9283.62	54841.45		54841.45
SEWER	113934.02	259939.16	9435.94	364437.24	132361.63	496798.87
GARBAGE	14533.96	2167	1447	15253.36	70000	85253.36
<b>Total Treasurer's Balance</b>	<b>366597.72</b>	<b>516417.45</b>	<b>49505.7</b>	<b>833509.47</b>	<b>1026768.05</b>	<b>1860277.52</b>
<b>Total Outstanding (All funds)</b>				<b>452508.1</b>		
<b>Total Clerk's Balance</b>				<b>1286017.57</b>		

ORDINANCE NO. 2016-02

AN ORDINANCE AMENDING THE HILLS MUNICIPAL CODE BY ADDING  
A NEW CHAPTER 23 THERETO ENTITLED "COMMUNITY CENTER BOARD"  
ESTABLISHING A NEW ADMINISTRATIVE AGENCY FOR THE CITY OF HILLS

Be it enacted by the City Council of the City of Hills, Iowa:

SECTION 1. There is hereby adopted the following Chapter 23 entitled "Community Center Board":

23.01 HILLS COMMUNITY CENTER. The public community center for the City is known as the Hills Community Center. It is referred to in this chapter as the "community center". The City is the owner of the community center property.

23.02 BOARD CREATED. The Hills Community Center Board is hereby created to oversee the maintenance and management of the Hills Community Center. The Board shall consist of five (5) members, which may include both residents and nonresidents. Members shall not hold any elective office in the City government. Members shall be appointed by the Mayor with the approval of the Council. (Code of Iowa, Sec. 392.1)

23.03 TERM OF OFFICE. All members shall serve staggered five (5) year terms. To implement staggered terms, two members of the initial Board shall serve for two years, two members of the initial Board shall serve for three years and one member of the initial Board shall serve for five years. (Code of Iowa, Sec. 392.1)

23.04 VACANCIES. If a vacancy exists on the Board, caused by resignation or otherwise, a successor for the residue of the term shall be appointed in the same manner as the original appointee. (Code of Iowa, Sec. 392.1)

23.05 COMPENSATION. All members of the Board shall serve without compensation, except for their actual expenses, which shall be subject to the approval of the Council. (Code of Iowa, Sec. 392.1)

23.06 POWERS AND DUTIES.

1. Selection of Officers. The Board shall choose annually at its first regular meeting one of its members to act as Chairperson and another as Vice Chairperson, who shall perform all the duties of the Chairperson during the Chairperson's absence or disability. (Code of Iowa, Sec. 392.1)

2. Adopt Rules and Regulations. The Board shall adopt such rules and regulations governing its organization and procedure as it may deem necessary. (Code of Iowa, Sec. 392.1)

3. Community Center. The Board shall oversee the use, maintenance, and management of the community center. It shall have the power to make rules and regulations governing the use of the community center. (Code of Iowa, Sec. 392.1)

4. Fiscal Responsibility. The Board shall have full, complete, and exclusive authority to expend, for and on behalf of the City, all sums of money appropriated to it and to use and expend all gifts, donations or payments that are received by the City for the Community Center. (Code of Iowa, Sec. 392.1)

5. Limitation on Entering Contracts. The Board shall have no power to enter into contracts that bind the City beyond the amount of its original or amended appropriations as approved by the Council for the present fiscal year. (Code of Iowa, Sec. 392.1)

6. Annual Report. The Board shall each year make a report to the Mayor and Council of its proceedings, with a full statement of its receipts and disbursements and the progress of its work during the preceding fiscal year. (Code of Iowa, Sec. 392.1)

7. Budget. The Board shall provide a budget appropriations request to the Mayor and Council each year, no later than February 1, for the next fiscal year budget.

Passed by the City Council of the City of Hills, Iowa, the \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

\_\_\_\_\_  
Tim Kemp, Mayor

ATTEST:

\_\_\_\_\_  
Cathy Fitzmaurice-Hill, City Clerk

First Reading: 4-25-16

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

**CLERK'S CERTIFICATE**

I hereby certify that the foregoing Ordinance No. 2016-02 was published as required by law on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

SIGNED \_\_\_\_\_  
Cathy Fitzmaurice-Hill, City Clerk

## WATER REPORT

I will be exercising all water main valves in the month of May.

Hydrant flushing is complete and went very well.

I have been working with Harn on an issue with train #1, high permeate pressure. New pressure relief disks are on the way, I will install and make adjustments.

Thank you,  
Steve Flake