

City of Hills

Council Members

Steve Harris
Merle Hill
Cathy Knebel
Christine Peters
Teresa Volk

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Mayor

Tim Kemp

City Administrator

Cathy Fitzmaurice-Hill

Deputy Clerk

Hills City Council
Regular Meeting
Hills Fire Department Meeting Room @ 7:00 PM
January 14, 2019

1. Consent Agenda:

- a. Agenda
- b. Minutes: December 10 2018 Council Meeting, January 10, 2019 Joint Meeting with the ICCSD Board.
- c. Scheduled list of Claims
- d. Receipts from December 8, 2018 thru January 11, 2019
- e. Treasurer's Report
- f. Budget Report
- g. Approve the following appointments and designations:
 - Official Publication - Gazette
 - Mayor Designation of Mayor Pro Tem - Cathy Knebel
 - P&Z Commission - Matt Pantel, 3 year term
 - Board of Adjustment - Judy Cambridge, 2 year term, Scott Hebl, 3 year term
 - Board of Appeals - Roger Slaughter, 4 year term, Ron Knebel, 4 year term
 - Community Center Board - Leanne Sommers, 5 year term

2. Public Comments

3. Business:

- a. Consider Resolution 2019-01 Naming City Depositories for 2018.
- b. Set work session for FY19 Budget.
- c. Discussion and possible action re: Century Insurance proposal for city insurance coverage.
- d. Consider Resolution 2019-02 authorizing signatory for Hills Bank & Trust Accounts.

4. Reports:

- a. Mayor
- b. Attorney
- c. City Administrator
- d. Maintenance
- e. Fire Department
- f. Sewer
- g. Water

6. Council Comments

5. Adjournment

Hills City Council Meeting
December 10, 2018
7:00 PM
Hills Fire Station Meeting Room

The regular Hills City Council meeting was called to order by Mayor Tim Kemp at 7:00 p.m. on Monday, December 10, 2018 at the Hills Fire Station Meeting Room.

Present: Council members: Merle Hill, Cathy Knebel, Steve Harris and Teresa Volk. Absent: Christine Peters. Also present: Cathy Fitzmaurice-Hill, City Administrator, and Matt Pantel, Hills Fire Chief.

Consent Agenda: A Motion was made by Hill and seconded by Volk to approve the consent agenda approving agenda, minutes from November 26, 2018 Council Meeting, minutes from December 8, 2018 Council Work Session, scheduled list of claims, receipts from November 22, 2018 thru December 7, 2018, Treasurer's Report and Budget Report. Ayes:4. Motion carried.

Public Comment: None.

Business:

Mayor Kemp provided the First Reading of Ordinance 2018-06 rezoning 0.79 acres of property abutting Aspen Lane from R-1 Single Family Residential to R-4 Zero Lot Line Residential. A Motion was made by Knebel and seconded by Hill to approve the First Reading of Ordinance 2018-06. Roll Call: Ayes: Knebel, Hill, Volk, Harris. Absent: Peters. The First Reading of Ordinance 2018-06 is approved.

Wavier of the Second and Third Readings of Ordinance 2018-06 and final passage of the Ordinance was introduced. A Motion was made by Hill and seconded by Harris to waive the Second and Third Readings of Ordinance 2018-06 and move for final passage. Roll Call: Ayes: Hill, Harris, Knebel, Volk. Absent: Peters. Ordinance 2018-06 is approved. The Ordinance is effective upon publication.

The Council discussed cancelling the second council meeting in December as it falls on a Holiday. A Motion was made by Volk and seconded by Knebel to cancel the Regular Council Meeting set for December 24, 2018. Ayes: 4. Motion carried.

Resolution 2018-49 was presented in support of grant application to the Iowa Economic Development Authority for the Community Catalyst Building Remediation Program. A Motion was made by Hill and seconded by Knebel to approve Resolution 2018-49. Roll Call: Ayes: Hill, Knebel, Volk, Harris. Absent: Peters. Resolution 2018-49 is approved.

Resolution 2018-50 was presented of appointment and compensation schedule for City Attorney. The Resolution re-appoints Ereik Sittig as City Attorney at an hourly rate of \$175. A Motion was made by Knebel and seconded by Harris to approve Resolution 2018-50. Roll Call: Ayes: Knebel, Harris, Volk, Hill. Absent: Peters. Resolution 2018-50 is approved.

Discussion on the Century Insurance Proposal was tabled.

Reports:

Attorney: No report.

Fire Chief: No Report

Maintenance: No report.

Sewer: Wastewater plant is performing very well. Matt cleaned and put the UV lamps into storage for the winter.

Water: Water plant is running well, heat tape is operational in the water tower.

Administrator: No report.

Mayor: No report.

Council Comments: None.

A Motion was made by Volk and seconded by Hill to adjourn the meeting at 7:11 p.m. Ayes:4. Motion carried.

Tim Kemp, Mayor

Cathy Fitzmaurice-Hill, City Administrator

Hills City Council
Joint Meeting
ICCSB Board
January 10, 2019
6:00 PM
Hills Elementary School

Mayor Kemp called the meeting to order at 6:00 PM. Council members present were: Merle Hill, Christine Peters, Teresa Volk and Cathy Knebel. Absent: Steve Harris. Also present: Stephen Murley, ICCSD Superintendent, Members of the ICCSD Board of Directors, Duane VanHemert, Facilities, Hills Elementary Teachers and Cathy Fitzmaurice-Hill, City Administrator.

The purpose of the meeting was to provide for a discussion about building needs at the Hills Elementary School. Mayor Kemp shared with the Board that the City of Hills is interested in a joint effort to build and gym and library addition to the school. Hemmingway thanked the City for the continued support of Hills Elementary by providing \$20,000 each year for various operations. Godwin explained that the Board is currently working on the next phase and will hold a retreat in February. Roetlin provided information on funding sources and felt the SAVE funds may be used for this project but would not be available until 2023. Otherwise it would need to be addressed with a Bond.

Partnerships with other communities were discussed including Lone Tree. The discussion included ideas on how a 28E Agreement between the District and the City could be addressed.

Members of the Board agreed that Hills should be included in future plans and further discussion will be held at the retreat planned for February. The Board will keep the City posted on any discussions and asked for future input from the City and School as ideas evolve.

The work session ended at 7:02 PM.

Tim Kemp, Mayor

Cathy Fitzmaurice-Hill, City Administrator

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
				HILLS BANK & TRUST GENERAL				
				1139 ALLIANT ENERGY/IPL				
DEC18	1	1/14/19	1/14/19	6329341000 1/2 FIRE STATION	106.73	1115	001-150-6371	1
	2			7476601000 STREET LIGHTS	1,037.15	001	001-230-6371	1
	3			6329341000 1/2 FIRE STATION	106.73	001	001-650-6371	1
	7			0100611000 SIREN	50.14	001	001-650-6371	1
	8			0854541000 MAINT BLDG	196.77	001	001-650-6371	1
	9			0071821000 SIGN	22.72	001	001-650-6371	1
	10			7980511000 BALL PARK	265.56	001	001-430-6371	1
	14			2788601000 COM CENTER	135.55	001	001-460-6371	1
	15			6900959298 SPLASH PAD	22.07	001	001-430-6371	1
					INVOICE TOTAL			1,943.42
					VENDOR TOTAL			1,943.42
				1010 CASEY'S GENERAL STORE CORPORAT HOWES LUB DIE				
JAN19	2	1/14/19	1/14/19		21.17	1115	001-150-6331	1
					INVOICE TOTAL			21.17
					VENDOR TOTAL			21.17
				1361 CATHY FITZMAURICE- HILL MED REIMBURSE FOR DEC				
JAN 19	1	1/14/19	1/14/19		551.06	001	001-620-6183	1
					INVOICE TOTAL			551.06
					VENDOR TOTAL			551.06
				1013 CITY OF IOWA CITY LIBRARY AGREEMENT				
64325	1	1/14/19	1/14/19		1,203.08	001	001-410-6430	1
					INVOICE TOTAL			1,203.08
					VENDOR TOTAL			1,203.08
				1025 DATA TECHNOLOGIES TAX FORMS				
49033	1	1/14/19	1/14/19		118.27	001	001-650-6506	1
					INVOICE TOTAL			118.27
					VENDOR TOTAL			118.27
				1450 EMERGENCY SAFETY SUPPLY LLC EMS SUPPLIES				
5205	1	1/14/19	1/14/19		567.67	1115	001-150-6505	1
					INVOICE TOTAL			567.67
					VENDOR TOTAL			567.67
				1046 GAZETTE COMMUNICATIONS MIN/REV/EXP				
121518	1	1/14/19	1/14/19		128.92	001	001-650-6414	1
					INVOICE TOTAL			128.92
				122818 1 1/14/19 1/14/19 PUBLIC HEARING NOTICE				
					16.88	001	001-650-6414	1
					INVOICE TOTAL			16.88

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				VENDOR TOTAL	145.80			
108846	1	1/14/19	1/14/19	1545 HARRYS TROPHIES ANNUAL AWARDS	112.76	1115	001-150-6515	1
				INVOICE TOTAL	112.76			
				VENDOR TOTAL	112.76			
0875345-IN	1	1/14/19	1/14/19	1058 HEIMAN FIRE EQUIPMENT FIRE EQUIPMENT	314.85	1115	001-150-6504	1
				INVOICE TOTAL	314.85			
				VENDOR TOTAL	314.85			
179433	1	1/14/19	1/14/19	1389 HOLLAND MICHAEL RAIBER SITTIG LEGAL	367.50	001	001-640-6411	1
				INVOICE TOTAL	367.50			
179632	1	1/14/19	1/14/19	LEGAL	322.00	001	001-640-6411	1
				INVOICE TOTAL	322.00			
				VENDOR TOTAL	689.50			
INV71551	1	1/14/19	1/14/19	1071 IMWCA WORKERS COMP	1,154.00	001	001-650-6160	1
				INVOICE TOTAL	1,154.00			
				VENDOR TOTAL	1,154.00			
DEC18	1	1/14/19	1/14/19	1541 JAYNE MCGUIRE DEC CLEANING	130.00	001	001-460-6050	1
				INVOICE TOTAL	130.00			
NOV18	1	1/14/19	1/14/19	COM CENTER CLEANING	50.00	001	001-460-6050	1
				INVOICE TOTAL	50.00			
				VENDOR TOTAL	180.00			
JAN19	1	1/14/19	1/14/19	1099 JOHNSON COUNTY RECORDER RECORDING FEE	7.00	001	001-650-6405	1
				INVOICE TOTAL	7.00			
				VENDOR TOTAL	7.00			
JAN19	1	1/14/19	1/14/19	1101 JOHNSON COUNTY SHERIFF POLICE PROTECTION	2,496.87	001	001-110-6420	1
				INVOICE TOTAL	2,496.87			
				VENDOR TOTAL	2,496.87			
27329	1	1/14/19	1/14/19	1104 KIRKWOOD COMMUNITY COLLEGE TRAINING	7.00	1115	001-150-6230	1
				INVOICE TOTAL	7.00			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				VENDOR TOTAL	7.00			
12472379	1	1/14/19	1/14/19	1394 KUENSTER PLUMBING, HEATING COM CENTER FURNACE	131.25	001	001-460-6310	1
				INVOICE TOTAL	131.25			
				VENDOR TOTAL	131.25			
JAN19	1	1/14/19	1/14/19	1310 MATT PANTEL MED REIMBURSE FOR DEC	93.15	001	001-430-6183	1
				INVOICE TOTAL	93.15			
				VENDOR TOTAL	93.15			
12451	1	1/14/19	1/14/19	1122 MENARDS SHOP SUPPLIES	50.62	001	001-650-6507	1
	2			BATTERIES/SUPPLIES	80.08	1115	001-150-6504	1
				INVOICE TOTAL	130.70			
				VENDOR TOTAL	130.70			
JAN19	1	1/14/19	1/14/19	1130 MID AMERICAN ENERGY 7799078018 1/2 FIRE STATION	184.55	1115	001-150-6371	1
	2			7799078018 1/2 FIRE STATION	184.54	001	001-650-6371	1
	3			7715078014 CLERK	156.03	001	001-650-6371	1
	6			8240078027 COM CENTER	152.20	001	001-460-6371	1
				INVOICE TOTAL	677.32			
				VENDOR TOTAL	677.32			
JAN19	1	1/14/19	1/14/19	1193 SHARON TELEPHONE 224 1/2 FIRE STATION	37.00	1115	001-150-6373	1
	2			224 1/2 FIRE STATION	36.99	001	001-650-6373	1
	4			513 CLERK	158.64	001	001-650-6373	1
	6			200 COM CENTER	34.80	001	001-460-6373	1
				INVOICE TOTAL	267.43			
				VENDOR TOTAL	267.43			
JAN19	1	1/14/19	1/14/19	1498 MELANIE SIMPSON DEPOSIT REFUND	200.00	001	001-460-6498	1
				INVOICE TOTAL	200.00			
				VENDOR TOTAL	200.00			
DEC1818	1	1/14/19	1/14/19	1198 STAPLES PRINTER INK	79.69	001	001-650-6506	1
				INVOICE TOTAL	79.69			
				VENDOR TOTAL	79.69			
114111	1	1/14/19	1/14/19	1203 STUTSMAN INC FUEL	249.49	1115	001-150-6331	1
				INVOICE TOTAL	249.49			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
116174	1	1/14/19	1/14/19	FUEL	61.37	1115	001-150-6331	1
				INVOICE TOTAL	61.37			
				VENDOR TOTAL	310.86			
DEC1818	1	1/14/19	1/14/19	1490 VERIZON CELL PHONE	97.69	001	001-650-6373	1
				INVOICE TOTAL	97.69			
JAN19	1	1/14/19	1/14/19	CELL PHONE	82.69	001	001-650-6373	1
				INVOICE TOTAL	82.69			
				VENDOR TOTAL	180.38			
JAN19	1	1/14/19	1/14/19	1219 VISA POSTAGE NEWSLETTER	77.43	001	001-650-6508	1
				INVOICE TOTAL	77.43			
				VENDOR TOTAL	77.43			
				GENERAL	11,660.66			
				ROAD USE TAX				
JAN19	1	1/14/19	1/14/19	1010 CASEY'S GENERAL STORE CORPORAT FUEL	109.01	110	110-210-6331	1
				INVOICE TOTAL	109.01			
				VENDOR TOTAL	109.01			
JAN19	2	1/14/19	1/14/19	1310 MATT PANTEL MED REIMBURSE FOR DEC	93.16	110	110-210-6183	1
				INVOICE TOTAL	93.16			
				VENDOR TOTAL	93.16			
E048-104044	1	1/14/19	1/14/19	1202 SEYDEL AUTO SERVICE TRUCK UPKEEP	143.26	110	110-210-6331	1
				INVOICE TOTAL	143.26			
				VENDOR TOTAL	143.26			
114112	1	1/14/19	1/14/19	1203 STUTSMAN INC FUEL	175.72	110	110-210-6331	1
				INVOICE TOTAL	175.72			
116175	1	1/14/19	1/14/19	FUEL	25.48	110	110-210-6331	1
				INVOICE TOTAL	25.48			
				VENDOR TOTAL	201.20			
				ROAD USE TAX	546.63			
				WATER				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
DEC18	5	1/14/19	1/14/19	1139 ALLIANT ENERGY/IPL 0111390000 WELL	156.15	600	600-810-6371	1
	11			6651001000 WELL	359.62	600	600-810-6371	1
	13			6311341000 TREATMENT PLANT	976.45	600	600-810-6371	1
				INVOICE TOTAL	1,492.22			
				VENDOR TOTAL	1,492.22			
4411620	1	1/14/19	1/14/19	1388 HAWKINS, INC WATER CHEMICALS	627.94	600	600-810-6501	1
				INVOICE TOTAL	627.94			
				VENDOR TOTAL	627.94			
JAN19	4	1/14/19	1/14/19	1130 MID AMERICAN ENERGY 1613096017 TREATMENT PLANT	163.71	600	600-810-6371	1
	5			0882108014 WELL	13.45	600	600-810-6371	1
				INVOICE TOTAL	177.16			
				VENDOR TOTAL	177.16			
JAN19	5	1/14/19	1/14/19	1193 SHARON TELEPHONE 2439 TREATMENT PLANT	72.75	600	600-810-6373	1
				INVOICE TOTAL	72.75			
				VENDOR TOTAL	72.75			
152055	1	1/14/19	1/14/19	1289 STATE HYGIENIC LABORATORY WATER TESTS	33.00	600	600-810-6380	1
				INVOICE TOTAL	33.00			
154122	1	1/14/19	1/14/19	WATER TESTS	13.00	600	600-810-6380	1
				INVOICE TOTAL	13.00			
				VENDOR TOTAL	46.00			
JAN19	1	1/14/19	1/14/19	1348 S & P WATER SOLUTIONS DEC CONTRACT WAGES	1,600.00	600	600-810-6010	1
				INVOICE TOTAL	1,600.00			
				VENDOR TOTAL	1,600.00			
JAN19	3	1/14/19	1/14/19	1216 U S POST OFFICE UTILITY POSTAGE	44.57	600	600-810-6508	1
				INVOICE TOTAL	44.57			
JAN1919	3	1/14/19	1/14/19	UTILITY POSTAGE FROM 12/1/18, CHECK RETURNED DUE TO MISSING 2 SIGNATURES	54.57	600	600-810-6508	1
				INVOICE TOTAL	54.57			
				VENDOR TOTAL	99.14			
				WATER	4,115.21			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
SEWER								
DEC18	4	1/14/19	1/14/19	1139 ALLIANT ENERGY/IPL 2997301000 4TH LIFT STATION	650.22	610	610-815-6371	1
	6			1674001000 OAK LIFT STATION	57.41	610	610-815-6371	1
	12			5745759828 HILLS COM LIFT	81.16	610	610-815-6371	1
	16			8240558574 LAGOON	1,389.13	610	610-815-6371	1
				INVOICE TOTAL	2,177.92			
				VENDOR TOTAL	2,177.92			
1B10137	1	1/14/19	1/14/19	1287 KEYSTONE LABORATORIES SEWER TESTS	406.47	610	610-815-6380	1
				INVOICE TOTAL	406.47			
				VENDOR TOTAL	406.47			
62987	1	1/14/19	1/14/19	1171 OMNI-SITE.NET ANNUAL FEE	552.00	610	610-815-6320	1
				INVOICE TOTAL	552.00			
				VENDOR TOTAL	552.00			
JAN19	3	1/14/19	1/14/19	1193 SHARON TELEPHONE 2107 LIFT STATION	35.29	610	610-815-6373	1
				INVOICE TOTAL	35.29			
				VENDOR TOTAL	35.29			
JAN19	2	1/14/19	1/14/19	1348 S & P WATER SOLUTIONS DEC CONTRACT WAGES	650.00	610	610-815-6010	1
				INVOICE TOTAL	650.00			
				VENDOR TOTAL	650.00			
JAN19	1	1/14/19	1/14/19	1216 U S POST OFFICE UTILITY POSTAGE	44.57	610	610-815-6508	1
				INVOICE TOTAL	44.57			
JAN1919	1	1/14/19	1/14/19	UTILITY POSTAGE FROM 12/1/18, INVOICE TOTAL	54.56	610	610-815-6508	1
				INVOICE TOTAL	54.56			
				VENDOR TOTAL	99.13			
PAY APP 16	1	1/14/19	1/14/19	1475 WOODRUFF CONSTRUCTION, LLC FINAL PAY WASTEWATER	10,520.00	610	610-815-6490	1
				INVOICE TOTAL	10,520.00			
				VENDOR TOTAL	10,520.00			
				SEWER	14,440.81			

LANDFILL/GARBAGE

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
JAN19	1	1/14/19	1/14/19	1014 CITY OF IOWA CITY LANDFIL LANDFILL CHARGE/HULETT	922.59	670 670-840-6491	1
				INVOICE TOTAL	922.59		
				VENDOR TOTAL	922.59		
114082	1	1/14/19	1/14/19	1100 JOHNSON COUNTY REFUSE, INC GARBAGE COLLECTION	1,263.50	670 670-840-6492	1
				INVOICE TOTAL	1,263.50		
				VENDOR TOTAL	1,263.50		
JAN19	2	1/14/19	1/14/19	1216 U S POST OFFICE UTILITY POSTAGE	44.56	670 670-840-6508	1
				INVOICE TOTAL	44.56		
JAN1919	2	1/14/19	1/14/19	UTILITY POSTAGE FROM 12/1/18, CHECK RETURNED DUE TO MISSING 2 SIGNATURES	54.57	670 670-840-6508	1
				INVOICE TOTAL	54.57		
				VENDOR TOTAL	99.13		
				LANDFILL/GARB	2,285.22		
				HILLS BANK & TRUST TOTAL	33,048.53		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	33,048.53		
				GRAND TOTALS	33,048.53		

REVENUE REPORT DECEMBER 8, 2018 THRU JANUARY 11, 2019

TOWNSHIP CONTRIBUTION	12125.00	
COM CENTER RENT	366.00	
COM CENTER DEPOSIT	300.00	
GENERAL INTEREST	4492.67	
DONATIONS F.D	250.00	
PROPERTY TAX	45085.65	
BUILDING PERMITS	1300.00	
FRANCHISE FEE	785.90	
REIMBURSEMENT	7.00	
		64,712.22
ROAD USE TAX	7979.75	
		7,979.75
LOCAL OPTION TAX	20779.29	
		20,779.29
WATER FEES	24,780.11	
WATER DEPOSIT	200.00	
WATER EXCISE TAX	1,230.88	
		26,210.99
SEWER SALES TAX	137.32	
SEWER FEES	20,582.85	
SEWER INTEREST	559.32	
PROCEEDS FROM LOAN	97,537.31	
		118,816.80
GARBAGE FEES	2,818.41	
GARBAGE INTEREST	201.25	
		3,019.66
TOTAL REVENUE		241,518.71

TREASURER'S REPORT

FOR THE MONTH OF DECEMBER 2018

FUND	BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE	CD'S END OF MONTH	TOTAL FUND BALANCE
General	788,027.74	15,191.40	17,735.26	785,483.88	435,000	1,220,483.88
Fire	47,392.52	10,750	521.30	57,621.22	95920.05	153,541.27
Road Use	-245,173.10	7,979.75	4279.05	-241,472.40	305,000	63,527.60
Debt Service	0	0	7,200	-7,200		-7,200
LOST	275,808.68	20,779.29	0.00	296,587.97		296,587.97
WATER	204,666.05	25,068.58	22,528.00	207,206.63		207,206.63
SEWER	591,824.84	116,083.93	11,809.55	696,099.22	135,987.39	832,086.61
GARBAGE	29,055.86	2,033.94	1,492.25	29,597.55	70,000	99,597.55
Total Treasurer's Balance	1,691,602.59	197,886.89	65,565.41	1,823,924.07	1,041,907.44	2,865,831.51

BUDGET REPORT
CALENDAR 1/2019, FISCAL 7/2019

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	30,014.00	2,496.87	17,478.09	58.23	12,535.91
	EMERGENCY MANAGEMENT TOTAL	352.00	.00	351.50	99.86	.50
	FIRE TOTAL	88,400.00	1,742.67	23,415.84	26.49	64,984.16
	BUILDING INSPECTIONS TOTAL	7,200.00	.00	1,986.14	27.59	5,213.86
	PUBLIC SAFETY TOTAL	125,966.00	4,239.54	43,231.57	34.32	82,734.43
	ROADS, BRIDGES, SIDEWALKS TOTA	64,125.00	1,429.47	17,390.93	27.12	46,734.07
	STREET LIGHTING TOTAL	15,000.00	1,037.15	6,216.74	41.44	8,783.26
	TRAFFIC CONTROL & SAFETY TOTAL	500.00	.00	.00	.00	500.00
	SNOW REMOVAL TOTAL	104,000.00	.00	1,235.37	1.19	102,764.63
	STREET CLEANING TOTAL	.00	.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	.00	.00	.00
	STORM WATER TOTAL	10,000.00	.00	1,257.75	12.58	8,742.25
	PUBLIC WORKS TOTAL	193,625.00	2,466.62	26,100.79	13.48	167,524.21
	WATER,AIR,MOSQUITO CONTRO TOTA	200,000.00	.00	100,077.80	50.04	99,922.20
	HEALTH & SOCIAL SERVICES TOTA	200,000.00	.00	100,077.80	50.04	99,922.20
	LIBRARY TOTAL	14,500.00	1,203.08	8,421.56	58.08	6,078.44
	PARKS TOTAL	39,625.00	1,263.56	19,231.18	48.53	20,393.82
	RECREATION TOTAL	100,000.00	.00	35,554.20	35.55	64,445.80
	COMMUNITY CTR/ZOO/MARINA TOTA	44,900.00	833.80	6,409.05	14.27	38,490.95
	OTHER CULTURE/RECREATION TOTA	15,000.00	.00	8,355.54	55.70	6,644.46
	CULTURE & RECREATION TOTAL	214,025.00	3,300.44	77,971.53	36.43	136,053.47
	OTHER COMM & ECO DEV TOTAL	.00	.00	.00	.00	.00
	COMMUNITY & ECONOMIC DEV TOTA	.00	.00	.00	.00	.00
	MAYOR/COUNCIL/CITY MGR TOTAL	8,850.00	.00	3,692.38	41.72	5,157.62
	CLERK/TREASURER/ADM TOTAL	68,050.00	2,527.88	31,714.10	46.60	36,335.90
	ELECTIONS TOTAL	.00	.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	10,000.00	689.50	5,387.72	53.88	4,612.28
	CITY HALL/GENERAL BLDGS TOTAL	90,280.00	2,732.79	47,279.81	52.37	43,000.19
	OTHER GENERAL GOVERNMENT TOTA	15,000.00	.00	4,434.70	29.56	10,565.30
	GENERAL GOVERNMENT TOTAL	192,180.00	5,950.17	92,508.71	48.14	99,671.29
	DEBT SERVICES TOTAL	53,400.00	.00	7,200.00	13.48	46,200.00
	DEBT SERVICE TOTAL	53,400.00	.00	7,200.00	13.48	46,200.00

BUDGET REPORT
CALENDAR 1/2019, FISCAL 7/2019

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	WATER TOTAL	231,845.00	4,321.59	60,600.45	26.14	171,244.55
	SEWER/SEWAGE DISPOSAL TOTAL	202,910.00	14,647.18	131,542.90	64.83	71,367.10
	LANDFILL/GARBAGE TOTAL	36,750.00	2,285.22	21,019.11	57.19	15,730.89
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	471,505.00	21,253.99	213,162.46	45.21	258,342.54
	TRANSFERS IN/OUT TOTAL	53,400.00	.00	.00	.00	53,400.00
	TRANSFER OUT TOTAL	53,400.00	.00	.00	.00	53,400.00
	TOTAL EXPENSES	1,504,101.00	37,210.76	560,252.86	37.25	943,848.14

RESOLUTION NO. 2019-01

RESOLUTION NAMING CITY DEPOSITORIES FOR 2019

WHEREAS, Iowa Code 12C.2 requires that the approval of financial institutions as depositories shall be by written document which shall be entered of record in the minutes of the approving board, and which shall distinctly name each depository approved, and specify the maximum amount which may be kept on deposit in each depository; and

WHEREAS, the City's auditor recommends the naming of depositories be done annually.

BE IT THEREFORE RESOLVED, that the City Council of Hills in Johnson County, Iowa, approves the following list of financial institutions to be depositories of the City of Hills funds in conformance with all applicable provisions of Iowa Code Chapter 12. The City Administrator/Clerk is hereby authorized to deposit the City of Hills funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

<u>DEPOSITORY NAME</u>	<u>LOCATION OF HOME OFFICE</u>	<u>MAXIMUM BALANCE IN EFFECT UNDER PRIOR RESOLUTION</u>	<u>MAXIMUM BALANCE IN EFFECT UNDER THIS RESOLUTION</u>
Hills Bank and Trust	Hills, IA	\$5,000,000.00	\$5,000,000.00

Motion made by _____ and seconded by _____ to approve Resolution 2019-01.

YES:

NO:

ABSTAIN:

ABSENT:

RESOLUTION 2019-01 PASSED AND APPROVED this 14th day of January, 2019.

Tim Kemp, Mayor

ATTEST:

Cathy Fitzmaurice-Hill, City Administrator



EMC Insurance Companies
 PO Box 884
 Des Moines, IA 50306-0884
 www.emcins.com

CITY OF HILLS
PO BOX 345
201 NORTH 1ST ST
HILLS, IA 52235-0345
 03/01/2019 to 03/01/2020
 Prepared on 01/11/2019
 Quote Valid Through 03/01/2019

Account Summary
Quote Account Number: X972170
Option 008

Commercial Property (A-08)	\$	16,385.00
General Liability (Occurrence) (D-10)	\$	2,471.00
Linebacker - Claims Made (K-06)	\$	2,185.00
Commercial Inland Marine (C-03)	\$	1,057.00
Business Auto (E-09)	\$	7,789.00
Workers Compensation (H-04)	\$	11,224.00
Commercial Umbrella (J-15)	\$	1,453.00
Total Account Premium Estimate	\$	42,564.00

This proposal is offered through EMC Insurance Companies. EMC offers customizable insurance products to meet your unique needs and expert safety resources to help your business prevent claims. As your independent agent, we are here to offer you personalized service.

*The premium reflects the rates as of the date shown above and assumes the information provided is accurate. If you accept this proposal, we will submit an application to EMC on your behalf for review and approval.**

Please review the following pages for coverage details. To discuss the advantages of insuring your business with EMC, contact us at the number listed below or visit www.emcins.com.

Thank you,

Century Insurance LLC
 815 E Jackson St
 Sigourney, IA 52591-1701
 641-622-3894

**This proposal does not guarantee the policy will be accepted or that coverage will be provided in the company selected or at the premium quoted. Due to periodic rate changes, a change to the policy's effective date may result in a different premium.*

Hills Bank and Trust Company

GOVERNMENT/MUNICIPAL/PUBLIC FUNDS RESOLUTION

Legal Name of Government, Municipal, or Public Entity: City of Hills (the "Entity")

RESOLUTIONS

Be it resolved,

- (1) That Hills Bank and Trust Company (the "Bank") is designated as a depository for the Entity's funds.
- (2) That the Entity ratifies, approves, and confirms any and all transactions by or on behalf of the Entity with the Bank prior to the delivery of these resolutions to the Bank.
- (3) That the Bank may rely upon the authority conferred by these resolutions until the Bank receives written notice of their rescission or modification. Should the resolutions be revoked or terminated by operation of law without such notice, the Entity will hold the Bank harmless from any loss suffered or liability incurred by the Bank in so acting after such revocation or termination without such notice.
- (4) That any prior resolutions remain in effect except as changed by those adopted herein.
- (5) That the Entity agrees to be bound by the Bank's account agreement for each account covered by these resolutions.
- (6) That the Bank is authorized to honor each check, draft or other order of payment of money (an "Item") drawn in the Entity's name, including Items payable to the order of an agent, when bearing or purporting to bear any of the facsimile or printed signatures appearing on a Bank signature card for the Entity, regardless of by whom or by what means the actual or purported signature may have been affixed thereto or printed thereon and that the Bank does not need to make any further inquiry into the agent's authority to bind the Entity.
- (7) That the undersigned Entity official is authorized and directed to certify to the Bank that these resolutions were duly adopted, are in full force and effect, and are in accordance with the provisions of the Entity's organizational and governing documents.

AGENTS

Any agent listed below (each an "Agent") is authorized to exercise the powers granted as indicated below:

- | | |
|--|--|
| A. Name: <u>Tim Kemp</u>
Title or Position: <u>Mayor</u> | F. Name: _____
Title or Position: _____ |
| B. Name: <u>Cathy Fitzmaurice-Hill</u>
Title or Position: <u>City Administrator / Treasurer</u> | G. Name: _____
Title or Position: _____ |
| C. Name: <u>Cathy Knebel</u>
Title or Position: <u>Mayor Pro Tem</u> | H. Name: _____
Title or Position: _____ |
| D. Name: <u>Kelley Schlitz</u>
Title or Position: <u>Deputy Clerk</u> | I. Name: _____
Title or Position: _____ |
| E. Name: _____
Title or Position: _____ | J. Name: _____
Title or Position: _____ |

(Use Addendum if more than ten Agents)

For Internal Use:

CIF #:

TIN:

Branch:

PB/CDR Initials:

Date Received: _____

POWERS GRANTED (Unless otherwise indicated on separate Special Instructions sheet, one signature will be required to conduct transactions.)

Description of Power(s)	Authorized Individual (A-J)
(1) Exercise all of the powers listed in this resolution.	<u>A, B</u>
(2) Open and close any deposit or share accounts in the Entity's name.	<u>A, B</u>
(3) Endorse for deposit in the Entity's accounts any checks, drafts, or other instruments payable to the order of the Entity.	<u>A, B, C, D</u>
(4) Pay out funds on deposit in any of the Entity's accounts upon checks, drafts, or withdrawal notices, even if such payments create an overdraft on any account of the Entity's.	<u>A, B, C, D</u>
(5) Execute and deliver agreements for Bank products and services, including, without limitation, electronic banking services, safe deposit boxes, or other agreements relative to financial and banking transactions that the Agent may deem advisable for the effective exercise of the powers indicated above.	<u>A, B, C, D</u>

CERTIFICATION

The undersigned official of the Entity, which is duly organized and existing under the laws of the State of _____, certifies that this is a true and correct copy of resolutions duly adopted by the Entity's governing body in accordance with its organizational and governing documents, which resolutions have not been subsequently rescinded or modified, and that the Entity's governing body has, and at the time of adopting these resolutions had, full power and lawful authority to adopt the resolutions and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same.

In witness whereof, I have this day subscribed my name to this document on _____, 20____.

By: _____

Attest: _____

Name: _____

Name: _____

Title: _____

Title: _____

Best name and phone number to contact the Entity: _____

<u>For Internal Use:</u>	
CIF #:	TIN:

WATER REPORT

WATER PLANT HAS BEEN GOING VERY SMOOTHLY AND WATER QUALITY IS VERY CONSISTENT.

SEWER REPORT

WASTEWATER PLANT CONTINUES TO PERFORM WELL EVEN WITH THE LOW TEMPERATURES.

SUBMITTED BY STEVE FLAKE