

City of Hills

Council Members

Bruce Endris
Steve Harris
Merle Hill
Thom Kirkpatrick
Cathy Knebel

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Mayor

Tim Kemp

City Administrator

Cathy Fitzmaurice-Hill

Deputy Clerk

Donna Hicks

Hills City Council

Regular Meeting

Hills Fire Department Meeting Room @ 7:00 PM

May 8, 2017

1. Consent Agenda:

- a. Agenda
- b. Minutes: April 24, 2017 Council Meeting.
- c. Scheduled list of Claims
- d. Receipts from April 22, 2017 thru May 5, 2017
- e. Treasurer's Report
- f. Budget Report

2. Public Comments

3. Business:

- a. First Reading of an Ordinance amending Chapters 15 and 17 of the Hills Code of Ordinances by amending the compensation provided for the Mayor and City Council Members.
- b. Discussion and possible action re: Main Street Improvement Plan.
- c. Discussion and possible action re: Updates to Military Generators.

4. Reports:

- a. Mayor
- b. Attorney
- c. City Administrator
- d. Maintenance
- e. Fire Department
- f. Sewer
- g. Water

6. Council Comments

5. Adjournment

Hills City Council Meeting
April 24, 2017
7:00 PM
Hills Fire Station Meeting Room

The regular Hills City Council meeting was called to order by Mayor Tim Kemp at 7:00 p.m. on Monday, April 24, 2017 at the Hills Fire Station Meeting Room.

Council members present were: Bruce Endris, Steve Harris, Merle Hill, Thom Kirkpatrick and Cathy Knebel. Also present: Cathy Fitzmaurice-Hill, City Administrator, Ron Wolfe, City Maintenance, Erek Sittig, City Attorney and Matt Pantel, Asst. Fire Chief.

Consent Agenda: A Motion was made by Knebel and seconded by Endris to approve the consent agenda approving agenda, minutes from April 10, 2017 meeting, scheduled list of claims, and receipts from April 8, 2017 thru April 21, 2017. Ayes:5. Motion carried.

Public Discussion: None.

New Business:

Mayor Kemp opened the public hearing on a proposal to enter into a Sewer Revenue Loan and Disbursement Agreement at 7:01 p.m. The Mayor asked for comments on the proposal, hearing none the public hearing was closed at 7:02 p.m.

Resolution 2017-09 was presented taking additional action on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in an amount not to exceed \$2,500,000. These funds will be under a SRF loan. A Motion was made by Knebel and seconded by Endris to approve Resolution 2017-09. Roll call: Ayes: Knebel, Endris, Kirkpatrick, Hill, Harris. Resolution 2017-09 approved.

The Council reviewed the Employee Handbook for adoption. The Handbook has been updated to offer a reimbursement for eligible medical care to regular full time employees under a Qualified Small Employer Health Reimbursement Arrangement (QSEHRA). The City is not required to provide health insurance under the ACA but a reimbursement to two or more employees must be offered consistently to all eligible employees. The Council will decide the amount to offer annually. Kirkpatrick requested that we confirm certain safety regulations and drug testing requirements are provided for the public works employees. Cathy indicated that the safety manual includes regulations but she will review to determine if it needs to be updated. Resolution 2017-10 was presented adopting an Employee Handbook for the City of Hills, Iowa. A Motion was made by Hill and seconded by Kirkpatrick to approve Resolution 2017-10. Roll call: Ayes: Hill, Kirkpatrick, Endris, Harris, Knebel.

Resolution 2017-11 setting insurance reimbursement amounts for regular full time employees was tabled to allow for further review.

Mayor Kemp updated the Council on the hiring process for the new public works employee. The City received 8 applications for the position. Cathy reviewed each applicant based on stated experience in the application matched with required skills for the position as provided in the job description. The top 4 applicants showing experience with a majority of required skills were interviewed. After interviews, the City has offered the position to the top applicant, Matt Pantel. A Motion was made by Kirkpatrick and seconded by Hill to confirm the hiring of Matt Pantel as public works employee. Ayes: 5. Motion carried.

Resolution 2017-12 setting salaries and wages for Public Works Employee for Fiscal Year 2016-17 was presented. The compensation offered is \$732/week which will be increased to \$750/week upon successfully obtaining a Wastewater 1 certification. A Motion was made by Kirkpatrick and seconded by Hill to approve Resolution 2017-12. Roll call: Ayes: Kirkpatrick, Hill, Harris, Knebel, Endris. Resolution 2017-12 approved.

A Budget Amendment will be needed due to additional expenses for building improvements and road signs. A Motion was made by Knebel and seconded by Harris to set the public hearing for FY17 Budget Amendment for May 22, 2017. Ayes: 5. Motion carried.

Ron provided the Council with information on the storm water drainage issue at the Hills Post Office. Kevin Trom recommended the installation of a drain that would run west to the drain at Hills Bank. Ron has contacted Lynch Excavating and they would be able to complete this project for this fiscal year. They have not yet provided an estimate. The Council felt that the budget would allow for the project. A Motion was made by Kirkpatrick and seconded by Harris to approve up to \$6000 for the work with a review by Ron to make sure the estimate is reasonable. Ayes: 5. Motion carried.

The Council reviewed the Improvements Plan that was prepared at the December Work Session. The next projects within the next year are the SRF Sponsored Project and the work to Main Street. Shive-Hattery has provided an updated plan for the SRF project which includes permeable pavers on the north side of the downtown block and in front of the Hills Bank. The plan would replace the sidewalk on the north side and also replace the light poles. The total cost of the project is estimated to be about \$295,000 of which \$230,000 is eligible for SRF funding. The City has \$69,000 available from the previous LOST funds that could be used towards this project. The Council will also move forward with milling of Main Street in conjunction with the SRF project. The City previously received an estimated cost for that project of \$205,000. The Council felt that they would like to see a paved shoulder along the road for bikes. They also confirmed

that parking will be limited to the downtown area only. The City currently has \$316,000 LOST funds available for this project. Both projects will need to be bid.

Reports:

Attorney: No report.

Fire Chief: Will need to set a Township Trustee Meeting for June to sign the new contract.

Maintenance: Pelling is completing road work and Ron reported that he will have Pelling complete a section that was not on the original estimate.

Sewer: No report

Administrator: Cathy reported the she received a notice of resignation from Donna, Utility Clerk, with no end date listed. She will begin the process of finding a replacement. She also explained that the State will now allow fireworks during July 4th dates and the New Year. Cities have the right to individually ban them if they choose.

Mayor: No report.

A Motion was made by Kirkpatrick and seconded by Knebel to adjourn the meeting at 8:02 p.m. Ayes:5. Motion carried.

Tim Kemp, Mayor

Cathy Fitzmaurice-Hill, City Administrator

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				HILLS BANK & TRUST GENERAL			
MAY17	1	5/08/17	5/08/17	1452 KYLE ACHESON APRIL COM CENTER	300.00 300.00	001 001-460-6310	1
				INVOICE TOTAL	300.00		
				VENDOR TOTAL	300.00		
MAY17	1	5/08/17	5/08/17	1409 CAROL KIRKPATRICK PLANTS FOR BALL PARK	54.24 54.24	001 001-430-6321	1
				INVOICE TOTAL	54.24		
				VENDOR TOTAL	54.24		
MAY17	1	5/08/17	5/08/17	1010 CASEY'S GENERAL STORE CORPORAT FUEL	13.53 13.53	1115 001-150-6331	1
				INVOICE TOTAL	13.53		
				VENDOR TOTAL	13.53		
MAY17	1	5/08/17	5/08/17	1361 CATHY FITZMAURICE- HILL INS REIMBURSE	350.77 350.77	001 001-620-6183	1
				INVOICE TOTAL	350.77		
				VENDOR TOTAL	350.77		
48736	1	5/08/17	5/08/17	1013 CITY OF IOWA CITY LIBRARY CONTRACT	966.92 966.92	001 001-410-6430	1
				INVOICE TOTAL	966.92		
				VENDOR TOTAL	966.92		
15990	1	5/08/17	5/08/17	1019 CEDAR RAPIDS & IOWA CITY RY BALL PARK RENT	1,421.00 1,421.00	001 001-430-6320	1
				INVOICE TOTAL	1,421.00		
				VENDOR TOTAL	1,421.00		
MAY17	1	5/08/17	5/08/17	1025 DATA TECHNOLOGIES USER GROUP MEETING	95.00 95.00	001 001-230-6240	1
				INVOICE TOTAL	95.00		
				VENDOR TOTAL	95.00		
79789	1	5/08/17	5/08/17	1381 FOSTER APPLIANCE REPAIR OVEN DOOR	96.35 96.35	001 001-460-6310	1
				INVOICE TOTAL	96.35		
				VENDOR TOTAL	96.35		
50117	1	5/08/17	5/08/17	1046 GAZETTE COMMUNICATIONS MINUTES	92.93 92.93	001 001-650-6414	1
				INVOICE TOTAL	92.93		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	92.93		
173277	1	5/08/17	5/08/17	1389 HOLLAND MICHAEL RAIBER SITTIG LEGAL	1,442.00	001 001-640-6411	1
				INVOICE TOTAL	1,442.00		
				VENDOR TOTAL	1,442.00		
MAY17	1	5/08/17	5/08/17	1101 JOHNSON COUNTY SHERIFF POLICE PROTECTION	2,278.92	001 001-110-6420	1
				INVOICE TOTAL	2,278.92		
				VENDOR TOTAL	2,278.92		
MAY17	1	5/08/17	5/08/17	1463 BONITA PELTZ REFUND DEPOSIT/RENT - CA	375.00	001 001-460-6498	1
				INVOICE TOTAL	375.00		
				VENDOR TOTAL	375.00		
MAY17	1	5/08/17	5/08/17	1193 SHARON TELEPHONE 224 1/2 FIRE STATION	37.83	1115 001-150-6373	1
	2			224 1/2 FIRE STATION	37.82	001 001-650-6373	1
	4			513 CLERK	150.83	001 001-650-6373	1
	6			200 COM CENTER	34.13	001 001-650-6373	1
				INVOICE TOTAL	260.61		
				VENDOR TOTAL	260.61		
1171060-4	1	5/08/17	5/08/17	1195 SHIVE HATTERY HILLS COM, CITY HALL	1,660.03	001 001-699-6490	1
				INVOICE TOTAL	1,660.03		
				VENDOR TOTAL	1,660.03		
MAY17	1	5/08/17	5/08/17	1234 SMOKE EATER PUBLICATIONS SUBCRIPTIONS	64.00	1115 001-150-6230	1
				INVOICE TOTAL	64.00		
				VENDOR TOTAL	64.00		
MAY17	1	5/08/17	5/08/17	1216 U S POST OFFICE NEWSLETTER	72.57	001 001-650-6508	1
				INVOICE TOTAL	72.57		
				VENDOR TOTAL	72.57		
MAY17	1	5/08/17	5/08/17	1219 VISA FLOWERS	72.70	001 001-650-6599	1
				INVOICE TOTAL	72.70		
MAY1717	1	5/08/17	5/08/17	PAINT	21.16	001 001-650-6310	1
				INVOICE TOTAL	21.16		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	93.86		
				GENERAL	9,637.73		
				ROAD USE TAX			
MAY17	2	5/08/17	5/08/17	1010 CASEY'S GENERAL STORE CORPORAT FUEL	239.40	110 110-210-6331	1
				INVOICE TOTAL	239.40		
				VENDOR TOTAL	239.40		
18629	1	5/08/17	5/08/17	1105 L L PELLING STREET WORK	15,085.49	110 110-210-6417	1
				INVOICE TOTAL	15,085.49		
				VENDOR TOTAL	15,085.49		
				ROAD USE TAX	15,324.89		
				WATER			
MAY17	1	5/08/17	5/08/17	1061 HILLS BANK AND TRUST COMPANY INTEREST PAYMENT	3,573.00	600 600-810-6851	1
	2			PRINCIPAL PAYMENT	19,000.00	600 600-810-6801	1
				INVOICE TOTAL	22,573.00		
				VENDOR TOTAL	22,573.00		
MAY17	5	5/08/17	5/08/17	1193 SHARON TELEPHONE 2439 TREATMENT PLANT	133.31	600 600-810-6373	1
				INVOICE TOTAL	133.31		
				VENDOR TOTAL	133.31		
108320	1	5/08/17	5/08/17	1289 STATE HYGIENIC LABORATORY WATER TESTS	12.50	600 600-810-6380	1
				INVOICE TOTAL	12.50		
				VENDOR TOTAL	12.50		
MAY17	1	5/08/17	5/08/17	1348 S & P WATER SOLUTIONS CONTRACT WAGES	1,950.00	600 600-810-6010	1
				INVOICE TOTAL	1,950.00		
				VENDOR TOTAL	1,950.00		
may1717	3	5/08/17	5/08/17	1216 U S POST OFFICE UTILITY POSTAGE	43.30	600 600-810-6508	1
				INVOICE TOTAL	43.30		
				VENDOR TOTAL	43.30		
				WATER	24,712.11		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
SEWER									
APR17	1	5/08/17	5/08/17	1034 BRUCE ENDRI MARCH CONTRACT WAGES	800.00	610	610-815-6010		1
				INVOICE TOTAL	800.00				
MAY17	1	5/08/17	5/08/17	APRIL CONTRACT WAGES	825.00	610	610-815-6010		1
				INVOICE TOTAL	825.00				
				VENDOR TOTAL	1,625.00				
1A02744	1	5/08/17	5/08/17	1287 KEYSTONE LABORATORIES SEWER TESTS	84.50	610	610-815-6380		1
				INVOICE TOTAL	84.50				
1A03131	1	5/08/17	5/08/17	SEWER TESTS	107.50	610	610-815-6380		1
				INVOICE TOTAL	107.50				
1A03214	1	5/08/17	5/08/17	SEWER TESTS	135.50	610	610-815-6380		1
				INVOICE TOTAL	135.50				
				VENDOR TOTAL	327.50				
MAY17	3	5/08/17	5/08/17	1193 SHARON TELEPHONE 2107 LIFT STATION	35.05	610	610-815-6373		1
				INVOICE TOTAL	35.05				
				VENDOR TOTAL	35.05				
may1717	1	5/08/17	5/08/17	1216 U S POST OFFICE UTIITY POSTAGE	43.29	610	610-815-6508		1
				INVOICE TOTAL	43.29				
				VENDOR TOTAL	43.29				
				SEWER	2,030.84				
LANDFILL/GARBAGE									
MAY17	1	5/08/17	5/08/17	1014 CITY OF IOWA CITY LANDFIL FIRST MONDAY	274.98	670	670-840-6491		1
				INVOICE TOTAL	274.98				
				VENDOR TOTAL	274.98				
MAY17	1	5/08/17	5/08/17	1100 JOHNSON COUNTY REFUSE, INC GARBAGE COLLECTION	1,263.50	670	670-840-6492		1
				INVOICE TOTAL	1,263.50				
MAY1717	1	5/08/17	5/08/17	3 YEARLY TAGS	36.25	670	670-840-6535		1
				INVOICE TOTAL	36.25				
				VENDOR TOTAL	1,299.75				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
may1717	2	5/08/17	5/08/17	1216 U S POST OFFICE UTILITY POSTAGE	43.29	670 670-840-6508	1
				INVOICE TOTAL	43.29		
				VENDOR TOTAL	43.29		
				LANDFILL/GARB	1,618.02		
				HILLS BANK & TRUST TOTAL	53,323.59		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	53,323.59		
				GRAND TOTALS	53,323.59		

REVENUE REPORT APRIL 22, 2017 THRU MAY 5, 2017

TOWNSHIP CONTRIBUTION	8500	
COM CENTER DEPOSITS	300	
GENERAL INTEREEST	242.44	
FRANCHISE FEE	1349.67	
		10,392.11
ROAD USE INTEREST	25.89	
		25.89
LOST	17149.67	
		17,149.67
WATER FEES	2,107.23	
WATER SALES TAX	116.68	
WATER DEPOSIT	100.00	
		2,323.91
SEWER FEES	1,850.45	
		1,850.45
GARBAGE FEES	327.50	
GARBAGE BAGS	87.50	
		415.00
TOTAL REVENUE		32,157.03

TREASURER'S REPORT				FOR THE MONTH OF APRIL 2017		
FUND	BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE	CD'S END OF MONTH	TOTAL FUND BALANCE
General	515,955.49	161,707.87	32,121.48	645,541.88	435,000	1,080,541.88
Fire	97,788.72	0	12,464.49	85,324.23	16,000	101,324.23
Road Use	-276,362.07	4,964.67	2,682.80	-274,080.20	305,000	30,919.80
Debt Service	-17,963	0	0	-17,963		-17,963
LOST	316,627.03	17,149.66	0	333,776.69	69,093.06	402,869.75
WATER	133,174.08	24,242.91	9,453.92	147,963.07		147,963.07
SEWER	396,811.79	17,478.56	26,654.35	387,636.00	133,474.00	521,110.00
GARBAGE	20,775.26	1,774.04	1,406.05	21,143.25	70,000	91,143.25
Total Treasurer's Balance	1,186,807.30	227,317.71	84,783.09	1,329,341.92	1,028,567.06	2,357,908.98

BUDGET REPORT

CALENDAR 5/2017, FISCAL 11/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	27,354.00	2,278.92	25,068.12	91.64	2,285.88
	EMERGENCY MANAGEMENT TOTAL	352.00	.00	351.50	99.86	.50
	FIRE TOTAL	87,450.00	115.36	50,156.91	57.35	37,293.09
	BUILDING INSPECTIONS TOTAL	9,350.00	.00	2,897.03	30.98	6,452.97
	PUBLIC SAFETY TOTAL	124,506.00	2,394.28	78,473.56	63.03	46,032.44
	ROADS, BRIDGES, SIDEWALKS TOTAL	56,868.00	15,855.51	47,030.81	82.70	9,837.19
	STREET LIGHTING TOTAL	11,500.00	95.00	9,162.23	79.67	2,337.77
	TRAFFIC CONTROL & SAFETY TOTAL	8,500.00	.00	8,142.47	95.79	357.53
	SNOW REMOVAL TOTAL	1,000.00	.00	355.81	35.58	644.19
	STREET CLEANING TOTAL	.00	.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	.00	.00	.00
	STORM WATER TOTAL	15,000.00	.00	5,688.45	37.92	9,311.55
	PUBLIC WORKS TOTAL	92,868.00	15,950.51	70,379.77	75.78	22,488.23
	WATER,AIR,MOSQUITO CONTROL TOTAL	.00	.00	.00	.00	.00
	HEALTH & SOCIAL SERVICES TOTAL	.00	.00	.00	.00	.00
	LIBRARY TOTAL	11,700.00	966.92	10,636.12	90.91	1,063.88
	PARKS TOTAL	52,118.00	2,005.85	32,066.80	61.53	20,051.20
	COMMUNITY CTR/ZOO/MARINA TOTAL	45,000.00	771.35	20,825.39	46.28	24,174.61
	OTHER CULTURE/RECREATION TOTAL	15,000.00	.00	4,690.96	31.27	10,309.04
	CULTURE & RECREATION TOTAL	123,818.00	3,744.12	68,219.27	55.10	55,598.73
	OTHER COMM & ECO DEV TOTAL	45,000.00	.00	45,000.00	100.00	.00
	COMMUNITY & ECONOMIC DEV TOTAL	45,000.00	.00	45,000.00	100.00	.00
	MAYOR/COUNCIL/CITY MGR TOTAL	6,500.00	.00	3,364.09	51.76	3,135.91
	CLERK/TREASURER/ADM TOTAL	61,495.00	1,336.08	49,085.45	79.82	12,409.55
	ELECTIONS TOTAL	.00	.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	15,000.00	1,442.00	6,780.50	45.20	8,219.50
	CITY HALL/GENERAL BLDGS TOTAL	124,000.00	482.14	91,453.56	73.75	32,546.44
	OTHER GENERAL GOVERNMENT TOTAL	15,000.00	1,660.03	8,986.21	59.91	6,013.79
	GENERAL GOVERNMENT TOTAL	221,995.00	4,920.25	159,669.81	71.92	62,325.19
	DEBT SERVICES TOTAL	49,840.00	.00	17,963.00	36.04	31,877.00
	DEBT SERVICE TOTAL	49,840.00	.00	17,963.00	36.04	31,877.00

BUDGET REPORT

CALENDAR 5/2017, FISCAL 11/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	WATER TOTAL	237,305.00	24,777.43	155,038.41	65.33	82,266.59
	SEWER/SEWAGE DISPOSAL TOTAL	3,070,600.00	2,088.55	173,705.02	5.66	2,896,894.98
	LANDFILL/GARBAGE TOTAL	30,855.00	1,618.02	27,300.95	88.48	3,554.05
	TRANSFERS IN/OUT TOTAL	49,840.00	.00	.00	.00	49,840.00
	ENTERPRISE FUNDS TOTAL	3,388,600.00	28,484.00	356,044.38	10.51	3,032,555.62
	TRANSFERS IN/OUT TOTAL	60,000.00	.00	.00	.00	60,000.00
	TRANSFER OUT TOTAL	60,000.00	.00	.00	.00	60,000.00
	TOTAL EXPENSES	4,106,627.00	55,493.16	795,749.79	19.38	3,310,877.21

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTERS 15 AND 17 OF THE
HILLS CODE OF ORDINANCES BY AMENDING THE
COMPENSATION PROVIDED FOR THE MAYOR AND CITY
COUNCIL MEMBERS**

Be it enacted by the City Council of the City of Hills, Iowa:

SECTION 1. AMENDMENT. Section 15.04 is hereby deleted and replaced with the following:

“15.04 COMPENSATION. The salary of the Mayor is two thousand seven hundred dollars (\$2,700.00) per year, payable monthly.”

SECTION 2. AMENDMENT. Section 17.06 is hereby deleted and replaced with the following:

“17.06 COMPENSATION. The salary of each Council member is forty dollars (\$40.00) for each regular and special meeting of the Council attended, payable semiannually.”

SECTION 3. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This Ordinance shall be in effect from and after January 1, 2018.

First reading on the ____ day of _____, 2017.

Second reading on the ____ day of _____, 2017.

Third and final reading on the ____ day of _____, 2017.

TIM KEMP, MAYOR

ATTEST:

CATHY FITZMAURICE-HILL
CITY ADMINISTRATOR/CLERK

Drafted and approved as to form and substance by City Attorney:

EREK P. SITTIG, CITY ATTORNEY

WATER REPORT

I will be picking out a few dates to work on hydrant flushing.

Consumer Confidence Report will be completed this month, I will coordinate delivery with Cathy.

Nothing very pressing but we had two occurrences with loss of comms with both trains. I will monitor and let you know if we should make any repairs or consider warranty.

I had a discussion with Steve Troyer about low alkalinity levels, he will look into potential solutions.

Thank you,
Steve Flake