

January 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			WEEK 1 1/364 1 New Year's Day	2/363 2	3/362 3	4/361 4
WEEK 2 5/360 5	6/359 6	7/358 7	8/357 8	9/356 9	10/355 10	11/354 11
WEEK 3 12/353 12	PH water Specs PH water mgt 13/352 13	14/351 14	15/350 15	16/349 16	17/348 17	18/347 18
Ad → WEEK 4 19/346 19	Council 20/345 20 Martin Luther King Jr. Day	21/344 21	22/343 22	Pre Bid Mtg 1:30 Comm Center 23/342 23 App for Water Supt due Noon	24/341 24	25/340 25
WEEK 5 26/339 26	App for Water Supt 27/338 27 Council	28/337 28	29/336 29	30/335 30	31/334 31 Chinese New Year	

QuickNotes®

- 10-12 Ad for Water Superintendent Run in Gazette
- 13- PH Water Specs
- PH Water Supt
- 23 - Pre bid mtg @ Comm Center
- App due for Water Supt
- 27 - Council
- App for Water Supt

City of Hills

Council Members

Bruce Endris

Steve Harris

Merle Hill

Thom Kirkpatrick

Cathy Knebel

201 N 1st St P O Box 345

Hills, Iowa 52235-0345

Phone 319-679-3197

Fax 319-679-3097

www.hills-ia.org

Mayor

Tim Kemp

Clerk

Bonnie Hansen

Deputy Clerk

Leanne Sommers

Regular Meeting

Hills Fire Department Meeting Room @ 7:00 PM

January 13, 2014

• **Consent Agenda:**

- Minutes from meetings December 9
- Bills from December 6 – December 17
- Bills from December 17 – January 10
- Approve the following appointments and designations:

Official Depository – Hills Bank and Trust

Official Publication – Cedar Rapids Gazette

Appoint City Attorney – Erek Sittig

Appoint City Clerk - Bonnie Hansen

Appoint Deputy Clerk – LeAnne Sommers

Appoint Fire Chief – Jason Van Nevel

Appoint Mayor Pro Tem – Cathy Knebel

• **Public Discussion**

• **New Business**

- Public Hearing regarding plans and specifications, bid documents, and form of contract for construction of Hills Water System
- Resolution approving plans and specifications, bid documents, and form of contract for construction of Hills Water System
- Public Hearing regarding ordinance to create Water Superintendent and to set the duties
- First Reading of an ordinance amending the code of ordinances establishing the duties of a water superintendent

• **Previous Business**

- Discussion and possible action on Water utility

- NPDES sewer/wastewater improvements timeline
- **Council Action List, Comments, Concerns, Reports**
 - Mayor
 - Attorney
 - Maintenance
 - Fire Department
 - Sewer
 - Clerk
- **Adjournment**

Hills City Council
Meeting
December 9, 2013
7:00 PM
Hills Fire Station Meeting Room

The regular Hills City Council meeting was called to order at 7:00 PM on Monday, December 9, 2013 at the Hills Fire Station Meeting Room.

Mayor Tim Kemp called the meeting to order at 7:00 PM. Council members present were: Bruce Endris, Merle Hill, Thom Kirkpatrick and Cathy Knebel. Absent: Steve Harris

A motion was made by Hill and seconded by Kirkpatrick approve the consent agenda of the minutes and bills. Ayes: 4 Motion passed.

Public Discussion:

Council Meeting:

New Business:

A motion was made by Kirkpatrick and seconded by Knebel to set January 13, 2014 as public hearing to approve the bid plans and specs for the water utility. Ayes: 4 Motion passed.

Discussion was held on the Washington Street lift station, timeline for repairs needed, etc. Bruce will get more information and report back to council.

Old Business:

CRANDIC has presented a bill for the access and crossing of the water utility lines under the railroad tracks. A motion was made by Knebel and seconded by Endris to approve this payment. Ayes: 4 Motion passed.

A motion was made by Kirkpatrick and seconded by Knebel to set a public hearing on January 13, 2014 regarding the ordinance change to include a job description for a water superintendent.

Council Comments/Action List:

Reports:

Attorney: No report

Fire Chief: No report

Maintenance: The property on Brady Street with drainage problems was discussed and progress has been made. A trailer to store the big bags used for flood protection has been purchased and installed.

Sewer: Everything had been discussed.

Mayor: The mayor discussed that EMA had two generators the City could purchase for \$200.00 each.

Clerk: - The clerk updated the council on the FEMA process for reimbursement for the flooding last spring and the number of people who have signed the water utility permission forms.

A motion was made by Hill and seconded by Knebel to adjourn the meeting at 8:00 PM. Ayes: 4 Motion passed.

Tim Kemp, Mayor

Bonnie Hansen, Clerk

Dec 6 - Dec 19

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
HILLS BANK & TRUST GENERAL													
1139 ALLIANT UTILITIES													
DEC13	1 I	12/18/2013	12/18/2013	4916015906002 1/2 FIRE	86.59		86.59		86.59	001			1
	2 I			4916014001001 STREET LI	876.09		876.09		876.09	001			1
	3 I			4916015906002 1/2 FIRE	86.59		86.59		86.59	001			1
	7 I			4916015907001 SIREN	48.83		48.83		48.83	001			1
	8 I			4916014882201 BALL PARK	151.01		151.01		151.01	001			1
	9 I			4916015865001 MAINT BLD	195.01		195.01		195.01	001			1
	10 I			4916015019501 SIGN LIGH	21.31		21.31		21.31	001			1
				* INVOICE TOTALS	1465.43		1465.43		1465.43				
				** VENDOR TOTALS *	1465.43		1465.43		1465.43				
1020 CRESCENT ELECTRIC SUPPLY CO													
028-620245	1 I	12/18/2013	12/18/2013	CANDELA HALOGEN BULB	74.43		74.43		74.43	001			1
				** VENDOR TOTALS *	74.43		74.43		74.43				
1269 NEUZIL, SANDERSON & SIGAFOOSE, P													
13236	1 I	12/18/2013	12/18/2013	CITY FEES	494.50		494.50		494.50	001			1
				** VENDOR TOTALS *	494.50		494.50		494.50				
1046 GAZETTE COMMUNICATIONS													
2488696	1 I	12/19/2013	12/19/2013	PUBLICATION	212.15		212.15		212.15	001			1
				** VENDOR TOTALS *	212.15		212.15		212.15				
1088 IOWA ONE CALL													
157154	1 I	12/19/2013	12/19/2013	FAXES	22.50		22.50		22.50	001			1
				** VENDOR TOTALS *	22.50		22.50		22.50				
1122 MENARDS													
47028	1 I	12/19/2013	12/19/2013	BULBS, KNOB, SUPPLIES	72.45		72.45		72.45	001			1
				** VENDOR TOTALS *	72.45		72.45		72.45				
1130 MID AMERICAN ENERGY													
DEC13	1 I	12/19/2013	12/19/2013	77990-78018 1/2 FIRE DE	127.26		127.26		127.26	001			1
	2 I			77990-78018 1/2 FIRE DE	127.26		127.26		127.26	001			1
	3 I			77150-78014 MAINT BUILD	115.52		115.52		115.52	001			1
				* INVOICE TOTALS	370.04		370.04		370.04				
				** VENDOR TOTALS *	370.04		370.04		370.04				
1344 QUALITY EQUIPMENT													
41589	1 I	12/18/2013	12/18/2013	TRAILER TO STORE BAGS I	3800.00		3800.00		3800.00	001			1
				** VENDOR TOTALS *	3800.00		3800.00		3800.00				
1185 RACOM CORP													
6B13269	1 I	12/18/2013	12/18/2013	PAGER BATTERY,	170.69		170.69		170.69	001			1
				** VENDOR TOTALS *	170.69		170.69		170.69				
1198 STAPLES													
DEC13	1 I	12/18/2013	12/18/2013	SUPPLIES	144.67		144.67		144.67	001			1
				** VENDOR TOTALS *	144.67		144.67		144.67				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
GENERAL					6826.86		6826.86		6826.86				
WATER													
1269 NEUZIL, SANDERSON & SIGAFOOSE, P													
13236	2 I	12/18/2013	12/18/2013	WATER FEES	862.50		862.50		862.50	600			1
				** VENDOR TOTALS *	862.50		862.50		862.50				
				WATER	862.50		862.50		862.50				
SEWER													
1139 ALLIANT UTILITIES													
DEC13	4 I	12/18/2013	12/18/2013	4916015217001 LIFT STAT	295.09		295.09		295.09	610			1
	5 I			4916014431501 LAGOON	875.52		875.52		875.52	610			1
	6 I			4916016300702 OK LIFT S	50.29		50.29		50.29	610			1
				* INVOICE TOTALS	1220.90		1220.90		1220.90				
				** VENDOR TOTALS *	1220.90		1220.90		1220.90				
1015 CITY SEWER SERVICE													
18488	1 I	12/18/2013	12/18/2013	WATERJET LINES OF 400 B	450.00		450.00		450.00	610			1
				** VENDOR TOTALS *	450.00		450.00		450.00				
1048 GERARD ELECTRIC													
3853	1 I	12/18/2013	12/18/2013	REPAIR ON LIFT STATION	150.00		150.00		150.00	610			1
				** VENDOR TOTALS *	150.00		150.00		150.00				
1177 PLUMBER'S SUPPLY													
1282454	1 I	12/19/2013	12/19/2013	TEST BALL PLUB	35.00		35.00		35.00	610			1
				** VENDOR TOTALS *	35.00		35.00		35.00				
1195 SHIVE HATTERY													
132770	1 I	12/19/2013	12/19/2013	ENGINEERING FEES LIFT S	237.50		237.50		237.50	610			1
				** VENDOR TOTALS *	237.50		237.50		237.50				
1217 USA BLUE BOOK													
219860	1 I	12/18/2013	12/18/2013	SODIUM THISULFATE STARC	279.70		279.70		279.70	610			1
				** VENDOR TOTALS *	279.70		279.70		279.70				
				SEWER	2373.10		2373.10		2373.10				
LANDFILL/GARBAGE													
1014 CITY OF IOWA CITY LANDFIL													
DEC13	1 I	12/19/2013	12/19/2013	LANDFILL FEES	103.21		103.21		103.21	670			1
				** VENDOR TOTALS *	103.21		103.21		103.21				
				LANDFILL/GARBAGE	103.21		103.21		103.21				
				BANK TOTALS	10165.67		10165.67		10165.67				

INVOICE#/LN	TY	DOE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ

				TOTAL MANUAL CHECKS					.00				
				TOTAL E-PAYMENTS					.00				
				TOTAL PURCH CARDS					.00				
				TOTAL OPEN PAYMENTS					10165.67				
				GRAND TOTALS	10165.67		10165.67		10165.67				

Dec 20 - JAN 10

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	SQ
HILLS BANK & TRUST GENERAL													
1010 CASEY'S GENERAL STORE CORPORAT													
JAN14	1 I	1/13/2014	1/13/2014	FD GAS	60.05		60.05		60.05	001			1
				** VENDOR TOTALS *	60.05		60.05		60.05				
1013 CITY OF IOWA CITY													
26917	1 I	1/13/2014	1/13/2014	JANUARY FEES	487.42		487.42		487.42	001			1
				** VENDOR TOTALS *	487.42		487.42		487.42				
1025 DATA TECHNOLOGIES													
DEC13	1 I	1/13/2014	1/13/2014	TAX FORMS	68.30		68.30		68.30	001			1
				** VENDOR TOTALS *	68.30		68.30		68.30				
1335 DEREK BARNARD													
DEC2013	1 I	1/13/2014	1/13/2014	WEBSITE	60.00		60.00		60.00	001			1
				** VENDOR TOTALS *	60.00		60.00		60.00				
1046 GAZETTE COMMUNICATIONS													
2490448	1 I	1/13/2014	1/13/2014	PUBLICATION	180.12		180.12		180.12	001			1
2493549	1 I	1/13/2014	1/13/2014	PUBLICATIONS	127.14		127.14		127.14	001			1
				** VENDOR TOTALS *	307.26		307.26		307.26				
1058 HEIMAN FIRE EQUIPMENT													
817199	1 I	1/13/2014	1/13/2014	BULLARD CAMERA REPAIR	474.02		474.02		474.02	001			1
				** VENDOR TOTALS *	474.02		474.02		474.02				
1068 I WIRELESS													
JAN14	1 I	1/13/2014	1/13/2014	CELL PHONE	70.35		70.35		70.35	001			1
				** VENDOR TOTALS *	70.35		70.35		70.35				
1071 IMWCA													
JAN14	1 I	1/13/2014	1/13/2014	INSTALLMENT 7	672.00		672.00		672.00	001			1
				** VENDOR TOTALS *	672.00		672.00		672.00				
1087 IOWA MUNICIPA FINANCE OFFICER													
2014	1 I	1/13/2014	1/13/2014	CLERKNET	40.00		40.00		40.00	001			1
				** VENDOR TOTALS *	40.00		40.00		40.00				
1101 JOHNSON COUNTY SHERIFF													
JAN14	1 I	1/13/2014	1/13/2014	JANUARY FEES	2167.75		2167.75		2167.75	001			1
				** VENDOR TOTALS *	2167.75		2167.75		2167.75				
1057 K.D. ENGINEERING													
19161	1 I	1/13/2014	1/13/2014	LABOR	79.00		79.00		79.00	001			1
				** VENDOR TOTALS *	79.00		79.00		79.00				
1176 PHYSIO-CONTROL INC													
414028874	1 I	1/13/2014	1/13/2014	SERVICE CONTRACT	545.04		545.04		545.04	001			1
				** VENDOR TOTALS *	545.04		545.04		545.04				
1193 SHARON TELEPHONE													
JAN14	1 I	1/13/2014	1/13/2014	224 FIRE DEPT	34.23		34.23		34.23	001			1

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
	2	I		224 FIRE DEPT	34.22		34.22		34.22	001			1
	4	I		223 MAITENANCE SHOP	33.71		33.71		33.71	001			1
	5	I		513 CLERK OFFICE	160.73		160.73		160.73	001			1
				* INVOICE TOTALS	262.89		262.89		262.89				
				** VENDOR TOTALS *	262.89		262.89		262.89				
				1203 STUTSMAN INC									
150964	1	I	1/13/2014	1/13/2014 NOVEMBER FD NO LEAD FUE	66.51		66.51		66.51	001			1
	2	I		NOVEMBER FD DIESEL FUEL	52.06		52.06		52.06	001			1
				* INVOICE TOTALS	118.57		118.57		118.57				
				** VENDOR TOTALS *	118.57		118.57		118.57				
				1219 VISA									
JAN14	1	I	1/13/2014	1/13/2014 SUPPLIES	42.41		42.41		42.41	001			1
	2	I		SUPPLIES	40.44		40.44		40.44	001			1
	3	I		SUPPLIES	90.00		90.00		90.00	001			1
	4	I		SUPPLIES	138.24		138.24		138.24	001			1
				* INVOICE TOTALS	311.09		311.09		311.09				
				** VENDOR TOTALS *	311.09		311.09		311.09				
				GENERAL	5723.74		5723.74		5723.74				
				ROAD USE TAX									
				1010 CASEY'S GENERAL STORE CORPORAT									
JAN14	2	I	1/13/2014	1/13/2014 CITY GAS	388.37		388.37		388.37	110			1
				** VENDOR TOTALS *	388.37		388.37		388.37				
				1179 KNEBEL LANDSCAPING									
653	1	I	1/13/2014	1/13/2014 SNOW REMOVAL	3582.50		3582.50		3582.50	110			1
				** VENDOR TOTALS *	3582.50		3582.50		3582.50				
				1189 S & G MATERIALS									
6819	1	I	1/13/2014	1/13/2014 SAND	350.39		350.39		350.39	110			1
				** VENDOR TOTALS *	350.39		350.39		350.39				
				1203 STUTSMAN INC									
150965	1	I	1/13/2014	1/13/2014 NOVEMBER CITY DIESEL	266.92		266.92		266.92	110			1
				** VENDOR TOTALS *	266.92		266.92		266.92				
				ROAD USE TAX	4588.18		4588.18		4588.18				
				WATER									
				1261 FOX ENGINEERING									
35994	1	I	1/13/2014	1/13/2014 ENGINEERING FEES	94181.00		94181.00		94181.00	600			1
36118	1	I	1/13/2014	1/13/2014 DECEMBER13 ENGINEERING	41482.00		41482.00		41482.00	600			1
				** VENDOR TOTALS *	135663.00		135663.00		135663.00				
				WATER	135663.00		135663.00		135663.00				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
SEWER													
1034 BRUCE ENDRIS													
72111	1 I	1/13/2014	1/13/2014	REIMBURSE FOR VOLUTE AN	2567.04		2567.04		2567.04	610			1
JAN14	1 I	1/13/2014	1/13/2014	WAGES FOR DECEMBER2014	800.00		800.00		800.00	610			1
	2 I			PUMP REPAIR	200.00		200.00		200.00	610			1
	3 I			ALARM ON 18TH	50.00		50.00		50.00	610			1
				* INVOICE TOTALS	1050.00		1050.00		1050.00				
				** VENDOR TOTALS *	3617.04		3617.04		3617.04				
1031 ELECTRIC MOTORS OF IOWA CITY													
428833	1 I	1/13/2014	1/13/2014	SEAL	99.78		99.78		99.78	610			1
	2 I			FREIGHT	8.16		8.16		8.16	610			1
				* INVOICE TOTALS	107.94		107.94		107.94				
				** VENDOR TOTALS *	107.94		107.94		107.94				
1287 KEYSTONE LABORATORIES													
11483	1 I	1/13/2014	1/13/2014	TESTS	41.68		41.68		41.68	610			1
11484	1 I	1/13/2014	1/13/2014	TESTS	61.38		61.38		61.38	610			1
11485	1 I	1/13/2014	1/13/2014	TESTS	66.88		66.88		66.88	610			1
11817	1 I	1/13/2014	1/13/2014	TESTS	61.38		61.38		61.38	610			1
12115	1 I	1/13/2014	1/13/2014	TESTS	61.38		61.38		61.38	610			1
2114	1 I	1/13/2014	1/13/2014	TESTS	41.68		41.68		41.68	610			1
				** VENDOR TOTALS *	334.38		334.38		334.38				
1122 MENARDS													
48748	1 I	1/13/2014	1/13/2014	BALL PINTLE COMBO, FLAT	42.48		42.48		42.48	610			1
				** VENDOR TOTALS *	42.48		42.48		42.48				
1171 OMNI-SITE.NET													
38850	1 I	1/13/2014	1/13/2014	MONITOR ALARM EQUIPMENT	276.00		276.00		276.00	610			1
				** VENDOR TOTALS *	276.00		276.00		276.00				
1173 PAUL'S DISCOUNT													
31544	1 I	1/13/2014	1/13/2014	PINTLE HOOK	44.99		44.99		44.99	610			1
31584	1 I	1/13/2014	1/13/2014	LIGHTS, KEY, TAPE	46.87		46.87		46.87	610			1
31596	1 I	1/13/2014	1/13/2014	HOSE, CORK ETC	15.74		15.74		15.74	610			1
				** VENDOR TOTALS *	107.60		107.60		107.60				
1193 SHARON TELEPHONE													
JAN14	3 I	1/13/2014	1/13/2014	2107 LIFT STATION	32.91		32.91		32.91	610			1
				** VENDOR TOTALS *	32.91		32.91		32.91				
1216 U S POST OFFICE													
JANUARY 14	1 I	1/13/2014	1/13/2014	JANUARY UTILITY POSTAGE	59.90		59.90		59.90	610			1
				** VENDOR TOTALS *	59.90		59.90		59.90				
1217 USA BLUE BOOK													
222893	1 I	1/13/2014	1/13/2014	SULFAMIC ACID	69.95		69.95		69.95	610			1
	2 I			FREIGHT	11.92		11.92		11.92	610			1
				* INVOICE TOTALS	81.87		81.87		81.87				

INVOICE#/LN	TY	DOE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	SQ	CK
** VENDOR TOTALS *					81.87		81.87		81.87					
SEWER					4660.12		4660.12		4660.12					
LANDFILL/GARBAGE														
1100 JOHNSON COUNTY REFUSE, INC														
66582	1 I	1/13/2014	1/13/2014	DECEMBER FEES	2688.00		2688.00		2688.00	670				1
** VENDOR TOTALS *					2688.00		2688.00		2688.00					
1216 U S POST OFFICE														
JANUARY 14	2 I	1/13/2014	1/13/2014	JANUARY UTILITY POSTAGE	59.89		59.89		59.89	670				1
** VENDOR TOTALS *					59.89		59.89		59.89					
LANDFILL/GARBAGE					2747.89		2747.89		2747.89					
BANK TOTALS					153382.93		153382.93		153382.93					
TOTAL MANUAL CHECKS									.00					
TOTAL E-PAYMENTS									.00					
TOTAL PURCH CARDS									.00					
TOTAL OPEN PAYMENTS									153382.93					
GRAND TOTALS					153382.93		153382.93		153382.93					

**CITY OF HILLS
NOTICE OF HEARING AND INVITATION TO BID
FOR**

**Hills Municipal Water System
City of Hills
Hills, Iowa**

NOTICE IS HEREBY GIVEN:

Sealed proposals will be received by the City Clerk, City of Hills, Iowa, in her office at 201 N. 1st Street, Hills, Iowa, until 2:30 PM (local time) on February 6, 2014, for the project described as **Hills Municipal Water System**, as hereinafter described in general and as described in detail in the Bidding Requirements and Contract Documents for said improvements now on file in the office of the City Clerk. Proposals will be opened and read at the City Clerk's office Hall at 2:30 PM (local time) on February 6, 2014. Proposals will be acted upon by the City Council at a meeting to be held at 7:00 PM on February 10, 2014 in the Hills Fire Department Meeting Room, 90 North 1st Street, Hills, Iowa or at such later time as may be designated at said meeting.

At 7:00 PM (local time) on January 13, 2014 at the regularly scheduled Hills City Council meeting in the Hills Fire Department Meeting Room, a hearing will be held on the proposed Bidding Requirements, Contract Documents (drawings and specifications) and Estimate of Cost for said project, and at said hearing any interested person may appear and file objections thereto.

A Pre-Bid Conference shall be held at the Hills Community Center, 110 Main Street East, Hills, Iowa at 1:30 PM (local time) on January 23, 2014. The Pre-Bid Conference shall commence at the community center and shall include site visits to the wells and new water treatment plant sites.

The extent of the project consists of construction of a municipal water system for the City of Hills, and includes two Divisions of work, which may or may not be awarded to separate Contractors. The work included in each Division is generally described as follows:

Division 1: Water Distribution System and Water Plant - This division includes construction of a new water distribution system, new water treatment plant, and modifications to two existing water supply wells. The water distribution system will include mostly 6-inch and 8-inch water mains, with some 4-inch raw water mains, valves, fire hydrants, and other associated work. New service lines will also be installed to each residence, business, etc., including installation of individual customer water meters. The new water plant will be a reverse osmosis water treatment facility including building, reverse osmosis equipment, chemical storage and handling facilities, high-service pumping, site piping, site work, electrical and controls systems, mechanical systems, and miscellaneous associated work. The well modifications include removing and replacing the existing pumps and column pipe, new variable frequency drives, and radio communication to the new water plant.

Division 2: Elevated Water Storage Tank - This division includes construction of a new, spheroid 200,000 gallon elevated water tank. The work shall include the tank foundation, piping and valves, painting, installation of a mixer, electrical work, ladders, access platforms, hatches, and other associated appurtenances.

The method of construction shall be by contract in accordance with the Bidding Requirements and Contract Documents for said improvements approved by the Hills City Council.

Each proposal shall be made out on a blank form furnished by the City and shall be submitted in a sealed envelope marked, Hills Municipal Water System. Each proposal must be accompanied either by a cashier's check or certified check in the amount of five percent (5%) of the proposal drawn on an Iowa bank or a bank chartered under the laws of the United States, a Bid Bond or credit union certified share draft in the amount of five percent (5%) of the proposal, drawn on a credit union in

Iowa or chartered under the laws of the United States and filed in an envelope separate from the one containing the proposal, made payable to the City of Hills, Iowa, and said check or draft may be cashed or the Bid Bond declared forfeited by the City of Hills, Iowa as liquidated damages in the event the successful bidder fails to enter into a contract within fifteen (15) days of the Notice of Award and post bond satisfactory to the City insuring the faithful fulfillment of the contract and maintenance of said improvements as required by law and the Specifications.

Payment to the Contractor for said construction will be made in cash from the following sources: Cash from any fund of City of Hills, Iowa, which may be legally used for such purposes; proceeds derived from the sale and issuance of Utility Revenue Bonds, or Federal or State grants or loans.

The Contractor will be paid each month Ninety-five Percent (95%) of the Engineer's Estimate of the value of work completed at the end of the preceding month. Final payment will be made no sooner than thirty (30) days after completion of the work and acceptance by the Owner, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa.

The work under the proposed contract shall commence within thirty (30) days of the written "Notice to Proceed." Division 1 work shall be completed in accordance with the following dates: the water main connection to service Stutsmans, Inc. building shall be substantially complete by August 30, 2014; the raw water main from Well No. 2 to the water plant, and Well No. 2 improvements, shall be substantially complete by March 1, 2015; the water plant shall be substantially complete by April 30, 2015; all distribution system piping shall be substantially complete by May 30, 2015; service connections and the remainder of the work shall be substantially complete by August 31, 2015; the final completion date for Division 1 work shall be September 30, 2015. Division 2 work shall be substantially complete by October 31, 2014, and with final completion by April 30, 2015.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor.

The Owner reserves the right to reject any or all proposals and to waive informalities.

Bidders may bid on either or both Divisions of Work. The successful bidder(s) will be required to furnish a bond in an amount equal to 100% of the contract price, and said bond to be issued by a responsible surety approved by the Owner and shall guarantee the faithful performance of the contract and the terms and conditions therein contained, and the warranty of the materials and workmanship for not less than two (2) years from the time of acceptance of said improvements by the City Council.

Bidding Requirements and Contract Documents governing the construction of the proposed improvements have been prepared by FOX Engineering Associates, Ames, Iowa, which documents and the proceedings of the City Council referring to and defining said improvements are hereby made a part of this Notice and the proposed contract by reference and the proposed contract shall be executed to comply therewith.

The Owner reserves the right to defer acceptance of any proposal for a period not to exceed forty-five (45) days from the date of receipt of proposals.

Nondiscrimination In Employment: Bidders on this work will be required to comply with the President's Executive Order No. 11246. Requirements for bidders and contractors under this order are explained in the specifications.

Any bidder or equipment supplier whose firm or affiliate is listed in on the U.S. General Services Administration Excluded Parties List System web site at <http://www.epls.gov/> will be prohibited from the bidding process. Anyone submitting a bid who is listed on this web site will be determined to be a non-responsive bidder in accordance with 40 CFR Part 31.

Complete digital project bidding documents are available at www.questcdn.com. Prospective bidders may download the digital plan documents at no cost, but must input the Quest project number (3032828) on the website's project search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, printing, and working

with this digital project information. Website registration is necessary to ensure that prospective bidders remain informed of addendum and other essential communications prior to the bid date. If the prospective bidder has a concern about the validity of the digital information downloaded from www.questcdn.com, then prospective bidder shall access the paper copies on file at the Owner's or the Engineer's office to verify the information in question.

A paper copy of said Bidding Requirements and Contract Documents will be on file in the office of the City Clerk, City of Hills, Iowa, for examination by prospective bidders. An optional paper set of Bidding Requirements and Contract Documents may be obtained from FOX Engineering Associates, 414 South 17th Street, Suite 107, Ames, Iowa, 50010, (515) 233-0000. A deposit of \$150.00 per paper set of Bidding Requirements and Contract Documents will be charged, all of which will be refunded if the paper documents are returned in reusable condition within 14 days of the Award of Contract. If all paper documents are not returned in reusable condition and within 14 days, the deposit shall be forfeited.

Published by order of the City Council of Hills, Iowa



Tim Kemp, Mayor

REQUEST FOR QUALIFICATIONS

FOR

WATER SUPERINTENDENT

The City of Hills, Iowa, requests submittal of qualifications from individuals and firms qualified and experienced in operating and maintaining public water systems.

Background

The City of Hills, Iowa, is a small city approximately 10 miles south of Iowa City, near Highway 218. The City is in the process of creating a new public water system, including wells, water mains, reverse osmosis water treatment, water meters, and other equipment and structures.

Scope of Services

The City of Hills is seeking a qualified and experienced water superintendent to work on a contract basis. At minimum, the successful candidate must have the following Public Water System Certificates from the Iowa Department of Natural Resources: Water Treatment Grade II and Water Distribution Grade I. Initially, the duties of the Superintendent will include consulting with the City regarding the planning, construction, and installation of wells, water mains, a reverse osmosis water treatment plant, individual water service connection lines, water meters, and other required infrastructure and equipment. Upon completion of the system, the duties of the Superintendent may include supervising the installation of water service pipes and their connection to the water main, enforcing all regulations pertaining to water services in the City, and making such rules as may be needed for the detailed operation of the water system. Initially, the City intends for the Superintendent to be retained on a contractual basis.

Submittal Requirements

Please provide the following information about you or your firm:

- a. The highest level Iowa Department of Natural Resources Public Water System Certificate you have achieved for both Water Treatment and Water Distribution.
- b. Your experience and qualifications necessary to perform the duties listed above.
- c. The name and contact information for any city or other organization to which you currently or previously have provided water superintendent-type duties.
- d. The compensation you require to perform the duties stated above, preferably as an hourly rate.
- e. The respondent's contact information.

Other Information

The City will review all qualifications submitted and interview desirable individual firms. The respondents will be evaluated upon all of the information submitted and no single piece of information

shall be the determining factor. The City reserves the right to reject, accept, and evaluate any and all responses for any reason, and to change the scope of this Request for Qualifications. Any responses that lack required information may be deemed incomplete and may not be considered.

Responses must be received by the City no later than 12:00 p.m. (noon) on January 23, 2014. Responses should be directed to:

City Clerk
City of Hills
201 North 1st Street
PO Box 345
Hills, Iowa 52235-0345

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF
THE CITY OF HILLS, IOWA, BY ADDING A SECTION
ESTABLISHING THE DUTIES OF A WATER SUPERINTENDENT

Be it enacted by the City Council of the City of Hills, Iowa:

SECTION 1. SUPERINTENDNET'S DUTIES. The Superintendent shall supervise the installation of water service pipes and their connection to the water main and enforce all regulations pertaining to water services in the City in accordance with this chapter. This chapter shall apply to all replacements of existing water service pipes as well as to new ones. The Superintendent shall make such rules, not in conflict with the provisions of this chapter, as may be needed for the detailed operation of the water system, subject to the approval of the Council. In the event of an emergency the Superintendent may make temporary rules for the protection of the system until due consideration by the Council may be had.

SECTION 2. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on the ____ day of _____, 2013.

Second reading on the ____ day of _____, 2013.

Third and final passage on the ____ day of _____, 2013.

TIM KEMP, MAYOR

ATTEST:

BONNIE HANSEN, CITY CLERK

I certify that the forgoing was published in accordance with the laws and ordinances of the State of Iowa and the City of Hills the ____ day of _____, 2013.

BONNIE HANSEN, CITY CLERK

Drafted and approved as to form by City Attorney

EREK P. SITTIG, CITY ATTORNEY



STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF NATURAL RESOURCES
CHUCK GIPP, DIRECTOR

December 18, 2013

CITY OF HILLS
ATTN: TIM KEMP MAYOR
201 NORTH 1ST STREET, P. O. BOX 345
HILLS, IA 52235-0345

RE: Approval of Preliminary Engineering Report – Amendment #2
PWSID #: 5221001; Project #: W2007-0681

Dear Honorable Mayor and Council:

We have completed our review of the engineer's two reports entitled, "Amendment #2 – Preliminary Engineering Report Update – Public Water System – City of Hills – October 2013;" and "Reverse Osmosis Pilot Study Report – City of Hills – October 2013," as prepared by Fox Engineering, of Ames, Iowa. We are in general agreement with the concepts, conclusions, and recommendations contained in the first report. However, the following items, as presented in Chapter 3 – Proposed System and Cost Opinions section, are only partially eligible for SRF funding. Consequently, only that amount that is eligible for SRF funding will qualify for 50% loan forgiveness.

- 1) The eligible SRF loan amount for the elevated storage tank (EST) **will be based upon the cost of a 150,000 gallon tank**. The difference in cost for the 200,000 gallon EST is **not eligible**. If the bid proposal does not include an alternative bid item for the 150,000 gallon structure, then you must ask the engineer of the tank contractor with the successful bid to **submit a quote for the cost** of the smaller sized tank.
- 2) The City owns that portion of the service connection from the main to the curb stop and is **eligible** for funding under the SRF program. The property owner owns that portion of the service line from the curb stop to the water meter and is **not eligible** for funding. Water meters are owned and maintained by the City, therefore, the cost of the meters and their installation **are loan eligible**.

The pilot study confirmed that use of a one micron pre-filter for removing particulate followed by reverse osmosis treatment will adequately treat contaminants found in your raw water. The manufacturer and engineer recommend that the system include provision for a raw water line flush at the beginning of each startup to flush any oxidized iron in the feed line, and a permeate water flush at the end of each run to remove and prevent any raw water from remaining on the membranes during periods of shutdown. If this is insufficient to prevent iron fouling, additional flushing of the system, cleaning regimens, or pre-treatment may be necessary.

In accordance with the rules of this department, plans and specifications for the proposed improvements must be in concurrence with the preliminary engineering report as accepted. Any deviation from the facility design as outlined in the engineering report must be identified and accompanied by an explanation detailing the reasons for modification.



5494 Oakcrest Hill Rd SE
Riverside, IA 52327

Kevin McCreeedy
319.330.9156

Tim Ruth
319.330.9096

January 6, 2014

Tim Kemp, Mayor
Hills City Council

Dear Mayor Kemp and Council Members:

St. Joseph's Church in Hills is in the process of adding a new entryway to the east of the existing church. This will include an elevator and restrooms. This addition may also include updates to the lower level of the church as well. I am asking the City of Hills to waive the building permit costs for this project. McCreeedy Ruth Construction will reimburse the City for Terry Goerdts' expenses, offsetting any costs that the City would incur. This process was used in Riverside with their church project.

Thank you for your consideration. Please contact me with any questions at 319.330.9096.

Sincerely,

A handwritten signature in black ink that reads "Tim Ruth". The signature is stylized and cursive.

Tim Ruth

Builders of fine quality homes and buildings

CITY OF HILLS
 BALANCE SHEET
 CALENDAR 12/2013, FISCAL 6/2014

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CASH - GEN	10,317.11-	134,972.66
001-000-1115	CASH - FIRE TOWNSHIP CONTRIB	5,200.00	127,666.00
110-000-1110	CASH - RUT	2,372.71	347,528.72-
121-000-1110	CASH - LOST		65,818.20
600-000-1110	CASH - WATER	217,687.48	56,715.60
610-000-1110	CASH - SEWER	5,828.63	185,107.28
670-000-1110	CASH - GARBAGE	334.71-	18,034.80
	CASH TOTAL	220,437.00	240,785.82
001-000-1160	CD - 10151413		40,000.00
001-000-1161	CD - 10151405		55,000.00
001-000-1163	CD - 10180420		140,000.00
001-000-1165	CD - 10155919 (FIRE)		11,000.00
001-000-1166	CD - 10134617 (FIRE)		5,000.00
001-000-1167	CD #10206068		200,000.00
110-000-1162	CD 10163707		100,000.00
110-000-1164	CD 10112191		50,000.00
110-000-1167	CD - 10134633		10,000.00
110-000-1168	CD - 10131266		30,000.00
110-000-1169	CD - 10096063		25,000.00
110-000-1170	CD - 10100444		40,000.00
110-000-1171	CD - 10100949		50,000.00
121-000-1160	CD - 10206076	292.54	101,461.41
610-000-1172	CD - 10100964		15,000.00
610-000-1173	CD - 10180065		5,400.00
610-000-1174	CD - 10189637		7,994.03
610-000-1175	CD #10206084	292.54	101,461.41
670-000-1175	CD - 10134625		5,000.00
670-000-1176	CD - 10099992		15,000.00
670-000-1177	CD - 102060092		50,000.00
	SAVINGS/CD'S TOTAL	585.08	1,057,316.85
	TOTAL CASH	221,022.08	1,298,102.67

CITY OF HILLS
BUDGET REPORT
CALENDAR 12/2013, FISCAL 6/2014

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-6420	POLICE - CONTRACTUAL SERVICE	26,013.00	2,167.75	13,006.50	50.00	13,006.50
001-130-6413	PAYMENTS TO OTHER AGENCIES	3,500.00				3,500.00
001-150-6020	WAGES PT - FIRE	2,228.00	185.66	1,113.96	50.00	1,114.04
001-150-6110	SS/MED - CITY SHARE	200.00	14.20	85.20	42.60	114.80
001-150-6130	IPERS - CITY SHARE	250.00	18.83	112.98	45.19	137.02
001-150-6210	ASSOCIATION DUES	800.00	231.00	231.00	28.88	569.00
001-150-6230	TRAINING	5,000.00		640.00	12.80	4,360.00
001-150-6240	MEETINGS & CONFERENCES	200.00				200.00
001-150-6331	VEHICLE OPERATIONS	6,000.00	169.56	1,195.59	19.93	4,804.41
001-150-6332	VEHICLE REPAIR	3,000.00	43.68	1,195.73	39.86	1,804.27
001-150-6371	ELECTRIC/GAS EXPENSE	2,500.00	86.59	396.67	15.87	2,103.33
001-150-6373	FIRE DEPT TELEPHONE	500.00	34.15	204.67	40.93	295.33
001-150-6399	OTHER MAIN & REPAIRS	3,000.00	245.12	1,687.69	56.26	1,312.31
001-150-6504	MINOR EQUIPMENT	6,000.00		927.01	15.45	5,072.99
001-150-6515	MISC EXPENSE	3,500.00		4,031.17	115.18	531.17
001-150-6723	HEAVY EQUIPMENT	20,000.00				20,000.00
001-170-6020	WAGES PT - BUILD INSPECTOR	8,000.00		945.00	11.81	7,055.00
001-170-6110	SS/MED - CITY SHARE	400.00		72.29	18.07	327.71
001-170-6130	IPERS - CITY SHARE	500.00		84.38	16.88	415.62
001-170-6507	OPERATING SUPPLY - BUILD INSPC	200.00				200.00
001-230-6240	MEETINGS & CONFERENCES	200.00				200.00
001-230-6371	ELECTRIC/GAS	11,000.00	876.09	5,404.36	49.13	5,595.64
001-410-6430	LIBRARY	5,800.00		2,924.52	50.42	2,875.48
001-430-6010	WAGES - PARKS	23,075.00	2,082.65	11,662.91	50.54	11,412.09
001-430-6030	WAGES SEASONAL - PARKS	1,000.00		2,027.00	202.70	1,027.00
001-430-6110	SS/MED - CITY SHARE	1,800.00	159.31	1,031.88	57.33	768.12
001-430-6130	IPERS - CITY SHARE	1,200.00	185.96	1,041.36	86.78	158.64
001-430-6320	GROUNDS MAINT	5,000.00		221.16	4.42	4,778.84
001-430-6321	TREES/PLANTS/WEEDS/BRUSH	5,000.00		5,004.85	100.10	4.85
001-430-6380	TESTS	300.00		24.00	8.00	276.00
001-460-6310	BLD MAINT/REPAIR- COM CTR	2,500.00		335.50	13.42	2,164.50
001-460-6515	MISC	5,000.00				5,000.00
001-460-6516	SCHOOL PAYMENTS	20,000.00		20,000.00	100.00	
001-460-6730	LAND	10,000.00				10,000.00
001-499-6440	SPECIAL EVENTS	7,500.00	433.20	553.20	7.38	6,946.80
001-610-6010	WAGES - MAYOR	2,100.00	175.00	1,050.00	50.00	1,050.00
001-610-6020	WAGES - COUNCIL	3,000.00	1,250.00	1,250.00	41.67	1,750.00
001-610-6110	SS/MED - CITY SHARE	450.00	109.03	175.98	39.11	274.02
001-620-6010	WAGES - CLERK	35,020.00	3,478.00	18,781.20	53.63	16,238.80
001-620-6110	SS/MED - CITY SHARE	3,000.00	266.08	1,436.92	47.90	1,563.08
001-620-6130	IPERS - CITY SHARE	3,000.00	310.59	1,677.23	55.91	1,322.77
001-620-6170	UNEMPLOYMENT COMPENSATION	500.00		672.00	134.40	172.00
001-630-6450	ELECTIONS	2,000.00				2,000.00
001-640-6411	LEGAL EXPENSE	15,000.00	494.50	3,714.50	24.76	11,285.50
001-650-6160	WORKERS COMP	3,300.00		3,483.19	105.55	183.19
001-650-6210	ASSOCIATION DUES	2,000.00		1,484.12	74.21	515.88
001-650-6310	BLDG MAINT & REPAIR	15,000.00	595.40	14,999.51	100.00	.49
001-650-6371	ELECTRIC/GAS EXPENSE	11,000.00	872.79	3,523.50	32.03	7,476.50
001-650-6373	TELEPHONE	3,500.00	222.18	1,651.88	47.20	1,848.12
001-650-6408	INSURANCE EXPENSE	30,000.00		15,388.60	51.30	14,611.40
001-650-6414	PRINTING & PUBLISHING	2,500.00	212.15	1,379.49	55.18	1,120.51

CITY OF HILLS
BUDGET REPORT
CALENDAR 12/2013, FISCAL 6/2014

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-650-6419	TECHNOLOGY SERVICE EXPENSE	3,500.00	1,024.21	4,087.63	116.79	587.63-
001-650-6504	MINOR EQUIPMENT	2,000.00		518.93	25.95	1,481.07
001-650-6506	OFFICE SUPPLIES	3,000.00	144.67	1,595.37	53.18	1,404.63
001-650-6507	OPERATING SUPPLIES	3,000.00				3,000.00
001-650-6508	POSTAGE & HANDLING	500.00				
001-650-6515	MISC			1,639.23	327.85	1,139.23-
001-650-6599	MISC EXPENSE		3,996.50	6,359.00		6,359.00-
001-699-6490	ENGINEER EXP - OTHER PROF SERV	1,200.00	275.50	294.50	24.54	905.50
001-950-6515	MISC EXPENSE	12,000.00		895.80	7.47	11,104.20
110-210-6010	WAGES - ROAD USE			6,087.84		6,087.84-
110-210-6110	SS/MED - CITY SHARE	23,075.00	2,082.65	11,662.91	50.54	11,412.09
110-210-6130	IPERS - CITY SHARE	1,800.00	159.34	892.34	49.57	907.66
110-210-6331	VEHICLE OPERATIONS	1,200.00	185.99	1,041.58	86.80	158.42
110-210-6332	VEHICLE REPAIR	5,000.00	247.13	2,088.86	41.78	2,911.14
110-210-6399	OTHER MAINT & REPAIR	4,000.00	517.52	1,102.17	27.55	2,897.83
110-210-6417	STREET MAINT EXPENSE	1,000.00		40.43	4.04	959.57
110-210-6515	MISC	35,000.00		539.60	1.54	34,460.40
110-210-6723	HEAVY EQUIPMENT	500.00				500.00
110-210-6768	ALLEY GRAVEL/PATCH	7,500.00				7,500.00
110-240-6509	POSTS/SIGNS	5,000.00				5,000.00
110-250-6470	SNOW & ICE REMOVAL	1,000.00				1,000.00
110-270-6417	STREET CLEANING	5,000.00				5,000.00
110-865-6765	STORM DRAINAGE	2,000.00				2,000.00
121-210-6417	STREET MAINT EXPENSE	65,000.00				65,000.00
121-430-6320	GROUNDS MAINT & REPAIR	2,000.00				2,000.00
121-815-6765	STORM DRAINAGE	2,000.00				2,000.00
121-815-6767	SANITARY SEWERS	3,000.00				3,000.00
600-810-6350	OPERATIONAL EQUIP REPAIR	10,000.00		2,612.50	26.13	7,387.50
600-810-6411	LEGAL	10,000.00	862.50	7,088.50	70.89	2,911.50
600-810-6414	PRINTING/PUBLISHING	2,000.00		6,075.00	303.75	4,075.00-
600-810-6490	ENGINEERING COSTS	1,178,000.00	2,250.00	123,516.98	10.49	1,054,483.02
610-815-6010	WAGES - SEWER	15,000.00	896.00	6,039.00	40.26	8,961.00
610-815-6110	SS/MED - CITY SHARE	500.00	7.34	42.00	8.40	458.00
610-815-6130	IPERS - CITY SHARE	200.00	8.57	49.02	24.51	150.98
610-815-6320	GROUNDS MAINT & REPAIR	3,000.00				3,000.00
610-815-6350	OPERTAIONAL EQUIP REPAIR	5,000.00	1,154.70	22,029.15	440.58	17,029.15-
610-815-6371	ELECTRIC/GAS EXPENSE	14,000.00	1,220.90	7,083.96	50.60	6,916.04
610-815-6373	TELEPHONE SERVICE	500.00	32.83	194.70	38.94	305.30
610-815-6380	TESTS	4,500.00		1,342.28	29.83	3,157.72
610-815-6399	OTHER MAINT & REPAIRS	1,200.00	687.50	687.50	57.29	512.50
610-815-6418	TAX EXPENSE	1,400.00		378.00	27.00	1,022.00
610-815-6508	SEWER- POSTAGE	800.00	59.07	346.51	43.31	453.49
610-910-6910	TRANFER OUT	6,180.00				6,180.00
670-840-6491	LANDFILL	3,000.00	103.21	1,329.91	44.33	1,670.09
670-840-6492	GARBAGE	35,280.00	2,688.00	16,155.70	45.79	19,124.30
670-840-6508	LANDFILL/GARBAGE- POSTAGE	900.00	59.07	410.49	45.61	489.51
670-840-6535	GARBAGE BAGS	5,000.00		1,200.00	24.00	3,800.00
	DIFFERENCE	1,813,271.00	33,495.31	382,256.09	21.08	1,431,014.91

CITY OF HILLS
BUDGET REPORT
CALENDAR 12/2013, FISCAL 6/2014

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	PROOF	1,813,271.00	33,495.31	382,256.09	21.08	1,431,014.91

CITY OF HILLS
REVENUE REPORT
CALENDAR 12/2013, FISCAL 6/2014

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
001-150-4475	TOWNSHIP CONTRIBUTIONS	43,000.00	5,200.00	10,900.00	25.35	32,100.00
001-430-4310	SHELTER RENT- PARKS	200.00		51.50	25.75	148.50
001-650-4340	OTHER MISC USE OF MONEY	2,000.00				2,000.00
001-950-4000	GEN PROP TAX	303,912.00	4,078.79	156,842.19	51.61	147,069.81
001-950-4100	ALCOHOL LICENSE	450.00	390.00	465.00	103.33	15.00-
001-950-4105	CIGARETTE PERMIT	75.00				75.00
001-950-4120	BUILDING/CONTRUCT PERMIT	4,000.00		1,950.00	48.75	2,050.00
001-950-4180	URBAN CHICKEN PERMIT	10.00		5.00	50.00	5.00
001-950-4186	GOLF CART PERMIT	40.00		5.00	12.50	35.00
001-950-4300	INTEREST	10,000.00	608.13	2,260.99	22.61	7,739.01
001-950-4710	REIMBURSEMENT	8,000.00	10,292.38	13,704.16	171.30	5,704.16-
001-950-4750	MERCHANDISE SALES	6,500.00				6,500.00
001-950-4799	MISC REVENUE			774.75		774.75-
110-210-4300	INTEREST	2,000.00		1,608.62	80.43	391.38
110-210-4430	ROAD USE TAX	67,839.00	5,539.76	37,198.38	54.83	30,640.62
121-950-4090	LOCAL OPTION TAX	32,000.00		11,208.70	35.03	20,791.30
121-950-4300	INTEREST		292.54	587.45		587.45-
600-810-4820	PROCEEDS FROM DEBT/LOAN	1,200,000.00	225,862.48	225,862.48	18.82	974,137.52
610-815-4300	INTEREST	500.00	292.54	725.09	145.02	225.09-
610-815-4500	CHARGES/FEES	109,500.00	9,855.93	47,753.23	43.61	61,746.77
610-815-4550	MISC CHARGES		25.00	160.00		160.00-
610-815-4560	SALES TAX COLLECTED	1,400.00	92.99	433.55	30.97	966.45
610-910-4830	TRANSFER IN	6,180.00				6,180.00
670-840-4300	INTEREST	1,200.00	265.52	649.14	54.10	550.86
670-840-4501	GARBAGE FEES	35,290.00	2,125.05	13,291.20	37.66	21,998.80
670-840-4502	GARBAGE BAGES	5,000.00	125.00	3,872.00	77.44	1,128.00
	DIFFERENCE	1,839,096.00	265,046.11	530,308.43	28.84	1,308,787.57
	PROOF	1,839,096.00	265,046.11	530,308.43	28.84	1,308,787.57

Bonnie Hansen

From: Bonnie Hansen [brhansen@sharontc.net]
Sent: Thursday, January 02, 2014 8:37 PM
To: cityhills@netins.net
Subject: Fwd: Bioretention project - P&Z or Council first?

Sent from my iPad

Begin forwarded message:

Resent-From: <brhansen@netins.net>
From: "Jody Bailey" <jklbailey@gmail.com>
Date: December 23, 2013 at 1:36:18 PM CST
To: "'Bonnie Hansen'" <Brhansen@netins.net>
Subject: Bioretention project - P&Z or Council first?

Bonnie,

I would like to approach the City of Hills about a potential bioretention project on a section of my property that is in the right of way. This bioretention project would essentially be a rain garden in my yard, in the portion of the ditch that drains to the storm sewer. I will be working with the Johnson County oil & Water Conservation District for feasibility assessment, design & construction of it, if it moves forward. Rainscaping is becoming a well-known urban stormwater management best practice.

Do I approach City Council or P&Z first for this discussion? Happy holidays and new year to you and yours!

west side in right of way

Jody Bailey
M.S. Urban & Regional Planning
www.linkedin.com/in/jodyklbailey/
319.241.0966

Date	Item	Person	Details
1/13/14	FEMA Update	Bonnie	update of project
1/13/14	Review of Emergency Plan	Tim	Update from Dave Wilson
1/13/14	Mc Creedy Ruth Project	Packet	
1/13/14	Rental Ordinance	Update	Will try to set meeting
1/13/14	Water Testing From Dec 2012		Continuation
1/13/14	Recodification		update
1/13/14	budget	Bonnie	Work sessions, budget work discussion, dates, etc
1/13/14	Project Manager/water	Ron	Are we going to have a project manager for day to day questions?